

Federal Requirement 4.8

An institution that offers distance or correspondence education documents each of the following:
(distance and correspondence education)

Federal Requirement 4.8.1

Demonstrates that the student who registers for a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit by verifying the identity of a student who participates in class or coursework by using, at the option of the institution, methods such as (a) a secure login and pass code, (b) proctored examinations, or (c) new or other technologies and practices that are effective in verifying student identification.

Compliance Non-Compliance

Proof/Explanation:

Tennessee Technological University demonstrates that a student who registers for a distance or correspondence education course or program is the same student who participates in and completes the course or program and receives the credit by verifying the identity of the student who participates in the class or coursework through the following methods: (1) assigning unique and secure login and passwords for all students taking electronically delivered courses and programs, with the ability for the student to update and/or change passwords at anytime; and (2) proctored exams for instructors who wish to use this service. These procedures apply to all students enrolled in Tennessee Technological University distance education courses and programs such as the Distance MBA; the Distance Master's in Exercise Science, Physical Education, and Wellness; the Tennessee Board of Regents Online Degree Program courses and programs for Tennessee Tech University; and all other distance education programs or courses.

Federal Requirement 4.8.2

Has a written procedure for protecting the privacy of students enrolled in distance and correspondence education courses or programs.

Compliance Non-Compliance

Proof/Explanation:

Tennessee Technological University has a written procedure for protecting the privacy of all students enrolled in all courses and programs including distance education at the University. This information is located at <http://www.tntech.edu/records/privacy/> .

Federal Requirement 4.8.3

Has a written procedure distributed at the time of registration or enrollment that notifies students of any projected additional student charges associated with verification of student identification.

Compliance Non-Compliance

Proof/Explanation:

Tennessee Technological University does not charge additional student fees associated with verification of student identification at this time.