

Federal Requirement 4.3

The institution makes available to students and the public current academic calendars, grading policies, and refund policies.

Compliance Non-Compliance

Proof/Explanation:

The Tech website provides immediate information to students and the public on campus policies, activities, etc. Specific information on an academic calendar, grading policies, and refund policies are shown in the links below.

Calendars: The primary real-time University Calendar (1) is available to all and additions may be included upon approved review. Yearly calendars are published in the Catalogs (2,3). *Tech Times*, a daily calendar is now provided via email to all faculty/ staff (@tntech.edu) and all students (@students.tntech.edu). The dates for final examinations are provided for the academic year (4).

Grading Policies: Grading policies are shown in the Catalogs (5,6), the Student Handbook (7), and the Faculty Handbook (8). The campus chapter of AAUP prepared some guidelines for faculty (9) which were updated in April 2008.

Refund Policies: The bursar provides the primary information on refunds (10). The Student Handbook also provides information (11).

As policies and activities change the online sites will be updated.

Supporting Documentation:

1. Online University Calendar
<http://www.tntech.edu/mycalendar/>
2. Undergraduate Catalog Calendar
<http://catalog.tntech.edu/content.php?catoid=3&navoid=511>
3. Graduate Catalog calendar
<http://catalog.tntech.edu/content.php?catoid=6&navoid=899&hl=%22calendar%22&returnto=search>
4. Final Examination Schedule
<http://www.tntech.edu/records/finalexamschedule/>
5. Undergraduate Catalog Grading Policy
<http://catalog.tntech.edu/content.php?catoid=3&navoid=532> (see Grades and Quality Points)
6. Graduate Catalog Grading Policy
<http://catalog.tntech.edu/content.php?catoid=6&navoid=838&hl=%22grading%22&returnto=search>
7. Student Handbook Grading Policy
<http://www.tntech.edu/ttstudenthandbook/academic-regulations/>
8. Faculty Handbook Grading Policy
<http://www.tntech.edu/facultyhandbook/coursesyllabus/#freshman>
9. Guidebook for New Faculty Grading Policy
<http://orgs.tntech.edu/aaup/guidebk.html>

10. Bursar's Refund Policy

<http://www.tntech.edu/bursar/refund/>

11. Student Handbook Refund Policy

<http://www.tntech.edu/ttstudenthandbook/refund-policies/>