



- **4/4** Summer and Fall 2022 Course Selection Begins
- 4/14 No Class Day
- 4/15 Good Friday
- **4/25** Summer 2022 Course Selection for State Employees Using a Fee Waiver and Disabled/ Elderly Program Participants
- 4/29 Last Day of Classes for Spring

# Employee SPOTLIGHT

EGISTRAR'S OFFICE NEWSLETTE



Mancy greene

In June, I will have completed 29 years as the NCAA Analyst. I love what I do for Athletics and for TTU. I have always equated NCAA Eligibility rules to IRS rules. They can be complicated. I have enjoyed doing my part to ensure that our student-athletes met the eligibility rules while pursuing their chosen degree and participating in varsity athletics. Bruce and I moved to Cookeville in 1991 when he took the Assistant Professor position in the School of Agriculture. I found out about this position from Mrs. Delores Wheatley.

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### CURRICULUM COMMITTEE MARCH MEETING UPDATES

**CURRICIULUM & INSTRUCTION:** Pending THEC approval, the Multidisciplinary Studies, General Concentration, B.S. is changing its name to Multidisciplinary Studies, Generalist, B.S. Upon THEC approval, four concentrations (Special Education, SE Interventionist Biology/English/History/Math) will be combined into one concentration: Special Education, Interventionist for Secondary Education Concentration, B.S.

**History:** In a joint effort with the Departments of Foreign Languages, Geology, Computer Science, and the Volpe Library, the Department of History launched the creation of a new minor in Digital Humanities.

**Math:** Upon THEC approval, the Math department has proposed the creation of four new concentrations in the Mathematics B.S. degree: Pure Mathematics, Applied Mathematics, Statistics and Data Science and Actuarial Science.

**Art, Craft & Design:** Pending THEC approval, SACD is changing the concentration name of General Fine Arts: Dual-Studio to General Fine Arts: Dual-Focus. The Craft Certificate is also being updated with new courses.

**Music**: The School of Music proposed a new concentration option in Multiple Woodwinds under the Bachelor of Music Performance Concentration.

**Civil Environmental Engineering:** CEE has proposed the addition of a new Construction Engineering and Management concentration.

**Gen. Ed.:** Deletion of MATH 1130 College Algebra from the list of approved General Education Mathematics courses.

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The first 10 years, I also tutored athletes in Math. When Dr. Thurston Banks retired and the NCAA Academic Performance Program (APR) started, I took over the collection and submission of the NCAA Graduation Rates Data and began the collection and submission of the APR data and was relieved of the tutoring duties. I am looking forward to retiring. Bruce and I love to travel and our first trip hopefully will be to Spain to visit Andy and Katy who we will not have seen for 18 months. Other than that, I hope to do volunteer work at church, in the community and spend as much time with my grandchildren as possible.

#### Fun Facts about Nancy:

Bruce and I met at UTK in graduate school. We started in the Animal Science department at the same time, Fall 1979. On Valentine's Day, we just celebrated 40 years since our first kiss.

I was the 3rd woman to graduate with a PhD in Animal Science from UTK at the time. I have heard 50% of their PhD graduates now are women. Things have certainly changed.

I love to go camping. I have spent the night sleeping on the ground in 35 states. I hope to spend a few more in the near future. The problem now is all the midnight trips getting up and going to the bathroom that might be a 100 yards away.

## **COURSE** SUBSTITUTIONS

As you know, the current substitution workflow process does not have a way to add documentation other than text added to the comment section within the substitution workflow. However, a system has now been put in place to allow advisors to scan and index documents to data imaging. You will find this link in Eagle Online under the "Undergraduate Course Substitution Link". When reviewing substitution requests, Department Chairs, Deans and General Education can now view documentation that has been uploaded by the advisor. Instructions on uploading and viewing any attached documents. https://www.tntech.edu/private/records/pdf/courses ubdocument.pdf

\*\*\*WE ARE CURRENTLY FINISHING UP LAST MINUTE CLEAN-UP ON GRADUATING STUDENT RECORDS. PLEASE MAKE SURE ALL SUBSTITUTIONS HAVE BEEN SUBMITTED FOR GRADUATING SENIORS AS SOON AS POSSIBLE.



### **INCOMPLETE** GRADE DEADLINE

The last day to submit an incomplete grade is the last day of classes, Friday, April 29th.

The Incomplete Grade Form must first be completed prior to entering an "I" grade.

https://www.tntech.edu/private/records/ pdf/Incomplete\_Grade\_Form.pdf