



THE CHATTER

REGISTRAR'S OFFICE NEWSLETTER

AMERICA - AFRICA
ASIA - AUSTRAL ASIA

IMPORTANT DATES

OCTOBER 2022

OCTOBER 3

Midterm Grading Begins

Deadline for Spring 23 Course Schedule
Registrar Approval

OCTOBER 7

Final Spring 23 Course Schedule is
published

OCTOBER 10 - 11

Fall Break

OCTOBER 13

Senior Salute

OCTOBER 21

Midterm Grading Ends

OCTOBER 28

Last Day to Drop a Full Term Course
with a "W" Grade



Friday, October 28 is the last day to drop a full term course with a "W" Grade.

Students should request their drop by going to Eagle Online (Student > Registration > Drop Form Request). The request will then be directed to the advisor and any other necessary parties via the Student Workflows tab in the Student Support card of Tech Express.

The Registrar's Office processes drop requests effective the date the student made the request, not the date of receipt.

To add a course in place of one being dropped, students should use the [Add/Drop Form](#).

SENIOR SALUTE



Thursday, October 13

7:30 am – 6 pm

The Burn

The Senior Salute is hosted prior to commencement to allow upcoming graduates to pick up their cap and gown at no additional charge. Students may purchase graduation announcements and/or a class ring from Balfour. Students may also have their portrait taken by GradImages.

Representatives from the following campus offices will be available to answer any questions you may have: Crawford Alumni Center, Athletics, Business Office, Center for Career Development, and Financial Aid. If you are unable to attend the Senior Salute, you may pick up your cap and gown at the University Bookstore.

Speaking of Graduation...

To apply to graduate (whether on time or late), students will do so via Eagle Online. Full instructions, as well as the link that students click to begin the graduation application process are available on our website:

<https://www.tntech.edu/records/graduationapplication.php>

The paper form is no longer being used, so if you have retained any printed copies in the past, we kindly and respectfully request that those copies be discarded!



Graduation

AUDITS

We would like to share with you exciting news regarding our new graduation audit process that we are starting for the Spring 2023 term.

With ever-evolving technology and student needs, we are streamlining our audit process to be as efficient as possible. With that evolution, we have created a more reader-friendly audit with you and the student in mind, and we wanted to keep you updated with the new look that you will see within the next few weeks. You will soon see that the information included in the audit is the same, only simplified. It will closer match the Degree Works interface that the students will see every day, while keeping them informed of their graduation requirements. This will ensure consistency and efficiency in our communication with our graduating students, and benefit both advisement and our graduation processes.

We look forward to continuing working with you throughout the remainder of the semester, as well as finding new and innovative ways to build our partnership with you!

Change of Address Form

If your address has changed, you will need to notify the University to have your information updated. Most all address types can be updated in Eagle Online (Personal Information > View Addresses and Phones > Click Update Addresses and Phones).

For Permanent Address updates, the Change of Address form is to be completed. This form is now an electronic form in Dynamic Forms and is easier than ever to fill out and submit! To view or complete the Change of Address Form, go to: www.tntech.edu/records
-Click the Student Records Forms heading
-Click the gold Change of Address button



Midterm GRADING

In past semesters, faculty participation in midterm grading has fluctuated wildly. We would like to encourage all faculty, especially those teaching 1000-level and General Education courses, to submit midterm grades. Just as we have emphasized the importance of using attendance to monitor student progress, midterm grades are an essential tool for student services, personnel, and academic advisors to provide high-quality support to students. Having information about a student's academic progress at this point in the semester helps students to more easily recognize when they are under-performing and allows those that support and advise students to better identify where problem areas exist to provide targeted interventions.

My Story: How Higher Education Changed My Life

As a young woman and young mother, I was not aware of opportunities or included in any college planning sessions at my high school. After many years of struggling, and my daughter being diagnosed with type-1 diabetes at the age of 3, I became financially drained, hopeless, and lost. Even though it wasn't clear to me then, I would be led to a new college in town while driving around Cookeville looking for a job. College and full-time employment become the unknown answer. I enrolled in college and was immediately offered a part-time position at 20 hours per week on the federal work-study program. This allowed me to go to school as a full-time student while working full-time at the college. As a first-generation, non-traditional college student, with a full-time job and mother of three beautiful young children, I found my passion in Higher Education - personally and professionally. Twenty years ago, I went to work at Nashville State Community College, working toward my first degree. Being a young mother, desperate to find my way, I quickly had to find a balance between work and life as I was quickly becoming consumed with the desire to make a difference in students' lives. While dealing with the busy, demanding, and important responsibilities of being a student, I still had to maintain my job, care for my children and be present for all of the other responsibilities life throws at you. I utilized my community resources and became very familiar with tools that would help me survive and provide the stability and example that my children needed. I was able to share each and every one of the tools and services with other students who were also trying to find their way and survive, many of whom were in similar situations. My job there changed as I continued to grow and decided to continue my education. After eight years at Nashville State, and many years of growth, I was fortunate to become a part of the Tennessee Tech University family.

Employee Spotlight



Brandi Fletcher

Working in the Registrar's Office at Tennessee Tech has been one of the best experiences of my life. Being able to find such joy and purpose in my work life spilled over to my personal life as well. Higher Ed not only changed my life, but it has also benefitted my children's lives, my grandchildren's lives, and my husband's life. I will be forever grateful for each person who has crossed my path along the way; who encouraged me, supported me, and believed in me. I still remember Mrs. Joan Christopher, the first person who welcomed me into her office at Nashville State and completely changed the trajectory of my life. She took a young, broken mother, and believed in her, and guided her into a new life. Students need us more than we will ever know. Believe in them, support them and guide them on the path they can be proud of, so they can make a positive difference in someone else's life later.