- Faculty Success Overview
- User Guide
- Step 1: Upload CV

• General Credentials/ Experience

- o Personal and Contact Info (Pre-filled: First & Last Name, TnTech Email)
- o Biography & Expertise & Degrees
 - Work from Current to Past
- Grad/Post Grad Training
- o Licensure/Certificates
- o Faculty Development Activities Attended (within the past year)

Career Info

- Professional Positions
- Administrative Assignments
- Consulting
- Professional Memberships

• Teaching/Mentoring

- o Scheduled Teaching (could be imported on their behalf or make them input)
- Directed Student Learning
- Academic Advising
- Mentoring
- o Non-Credit Instruction Taught
- o Teaching Innovation and Curriculum Development

• Scholarship/Research

- Import BibTeX Files
- o Import directly from ORCID, Scopus, and Web of Science
- Publication
- Presentations
- o ABET Vita
- o Contracts, Fellowships, Grants, and Sponsored Research
- Exhibits and Performances
- o Intellectual Property (e.g. copyright, patents)
- Research Activity

• Services (within the past year)

- University Service
- Professional Service
- Public Service

• Admin Data

- o Permanent Data (read only for faculty)
- Yearly Data (read only for faculty)