

## 2022-2023 ACADEMIC ADMINISTRATIVE CALENDAR

This calendar is for planning purposes. All dates are subject to change.

Any deadline/due date that falls on a weekend or holiday, the deadline/due date is the next business day that the university is open.

Category	Action	Date
Course Scheduling	Spring 2023 Course Planning Begins	August 1, 2022
	Spring 2023 Course Plan Draft Due in Tech Express Portal	September 2, 2022
	Deadline for FINAL Spring 2023 Course Schedule Plan	September 19, 2022
	Deadline for Dean Approval of the Purposed Spring 2023 Course Schedule Plan	September 26, 2022
	Deadline for Registrar Approval of the Purposed Spring 2023 Course Schedule Plan	October 3, 2022
	FINAL Spring 2023 Course Schedule is Published	October 7, 2022
	Spring 2023 Registration Begins	November 14, 2022
Tenure and Promotion	Chairpersons Notify Faculty of Tenure/Promotion Eligibility	September 1, 2022
	Tenure/Promotion Committees Established	September 15, 2022
	Deadline for Faculty to Submit Dossiers to Deptmt Tenure/Promotion Committees	October 15, 2022
	Department Tenure/Promotion Committee Recommendations to Department Chairpersons	November 22, 2022
	Departmental Chairpersons Recommendation on Tenure/Promotion to Deans	January 10, 2023
	Deans Recommendations on Tenure/Promotion to Provost	February 15, 2023
	Provost's Recommendations on Tenure/Promotion to President	March 31, 2023
President Finalizes Promotion Decisions and Tenure Recommendations to Board	May 1, 2023	
Tenure-Track Renewals: First Year Tenure-Track Appointments	Deans receive email and list of faculty from Provost office	January 25, 2023
	List with recommendations returned to Provost office	February 16, 2023
	Faculty notified of tenure-track renewal (date set in procedures)	March 1, 2023
Tenure-Track Renewals: Second and Subsequent Year Tenure-Track Appointments	Deans receive email and list of faculty from Provost office	March 28, 2023
	List with recommendations returned to Provost office	April 20, 2023
	Faculty notified of tenure-track renewal (date set in procedures)	May 5, 2023
Lecturer Renewals	Deans receive email and list of Lecturers up for renewal from Provost office	January 30, 2023
	List with recommendations returned to Provost office	March 20, 2023
	Faculty notified by letter of Lecturer renewal	March 27, 2023
	Department submits PAF for reappointment	April 3, 2023
	Employment Agreements sent for next term appointment from Provost office	April 10, 2023
Chairperson Reappointments	Dean's Recommendations on Reappointment of Chairpersons Due to Provost	April 7, 2023
	Provost's Recommendations on Reappointment of Chairpersons Due to President	April 18, 2023
	President Notifies Chairpersons of Reappointment	May 1, 2023
Evaluation of Administrators	Faculty Evaluation of Administrator's Opens	January 6, 2023
	Faculty Evaluation of Administrator's Closes	January 27, 2023
	Chairperson Evaluation Results Distributed to Chairperson, Dean, Provost, President	March 24, 2023
	All Other Administrators' Evaluation Results Distributed	April 10, 2023
Evaluation of Faculty	Faculty Annual Activity Report Due to Chairperson	January 15, 2023
	Faculty Activities & Goals Planning Document Due to Chairperson	January 15, 2023
	Evaluation of Faculty Opens	January 30, 2023
	Evaluation of Faculty Closes	March 17, 2023
	Chairperson Evaluation of Faculty Due to Dean	March 20, 2023
	Faculty Evaluations (with Annual Activity Reports and Proposed Activities & Goals Planning Documents) Due to Provost	April 14, 2023
Non-Instructional Faculty Assignment (NIFA) Awards	Deadline for Non-Instructional Proposals to Department Chairpersons	January 13, 2023
	Deadline for Non-Instructional Proposals to Academic Affairs	January 27, 2023
	Recipients and Chairs Notified	February 20, 2023
Meetings	New Faculty Orientation	August 4, 2022
	New Faculty Orientation	August 8, 2022
	University Faculty Meeting	August 15, 2022
	University Faculty Meeting	November 30, 2022
	University Faculty Meeting	April 26, 2023
	University Curriculum Committee	September 22, 2022
	University Curriculum Committee	October 27, 2022
	University Curriculum Committee	February 9, 2023
	University Curriculum Committee	March 23, 2023
	Graduate School Executive Committee	September 6, 2022
	Graduate School Executive Committee	October 4, 2022

	Graduate School Executive Committee	November 1, 2022
	Graduate School Executive Committee	February 7, 2023
	Graduate School Executive Committee	March 7, 2023
	Graduate School Executive Committee	April 4, 2023
	Graduate School Executive Committee	July 11, 2023
	Academic Council	September 7, 2022
	Academic Council	October 5, 2022
	Academic Council	November 9, 2022
	Academic Council	February 1, 2023
	Academic Council	March 8, 2023
	Academic Council	April 12, 2023
	Administrative Council	August 31, 2022
	Administrative Council	September 28, 2022
	Administrative Council	November 2, 2022
	Administrative Council	January 25, 2023
	Administrative Council	March 1, 2023
	Administrative Council	April 5, 2023
	University Assembly	November 16, 2022
	University Assembly	April 19, 2023
	Board of Trustees	October 6, 2022
	Board of Trustees	December 1, 2022
	Faculty Senate w/President Oldham	September 19, 2022
	Faculty Senate w/President Oldham	October 3, 2022
	Faculty Senate w/President Oldham	October 31, 2022
	Faculty Senate w/President Oldham	November 28, 2022
	Faculty Senate w/President Oldham	February 6, 2023
	Faculty Senate w/President Oldham	March 6, 2023
	Faculty Senate w/President Oldham	April 3, 2023
	Faculty Senate w/President Oldham	April 24, 2023
	Staff Advisory Committee	September 22, 2022
	Staff Advisory Committee	October 27, 2022
	Staff Advisory Committee	January 12, 2023
	Staff Advisory Committee	March 23, 2023
	Staff Advisory Committee	May 4, 2023

Faculty 9month Contract Dates	First Day for New 9-month Faculty	August 1, 2022
	First Day for Returning 9-month Faculty	August 11, 2022
	Last Day for 9-month Faculty	May 10, 2023
Event Dates	LEAD Workshop: Tenure & Promotion Policy & Procedures (for all chairs, Directors, Deans)	August 5, 2022
	Divisive Concepts Law Workshop (open to all faculty)	August 11, 2022
	Faculty Awards Ceremony & Reception	September 8, 2022
Key Semester Dates	Fall Classes Begin	August 18, 2022
	Fall Break	October 10-11, 2022
	Fall Classes End	December 2, 2022
	Spring Classes Begin	January 12, 2023
	Spring Break	March 13-17, 2023
	Spring Classes End	April 28, 2023
	Summer Classes Begin (First & Full)	May 22, 2023
	Summer Classes End (First Term)	June 21, 2023
	Summer Classes Begin (Second Term)	June 26, 2023
Summer Classes End (Full & Second)	July 25, 2023	
Key Semester Dates	Fall Final Exams	December 5-8, 2022
	Spring Final Exams	May 1-4, 2023
	Summer Final Exams (First Term)	June 23, 2023
	Summer Final Exams (Full & Second)	July 27-28, 2023
Key Semester Dates	Fall Grades Due	December 12, 2022
	Spring Grades Due	May 8, 2023
	Summer Grades Due	July 31, 2023
Key Semester Dates	Fall Commencement	December 9, 2022
	Spring Commencement	May 5, 2023

Holidays	Labor Day	September 5, 2022
	Thanksgiving Holiday	November 24-25, 2022
	Holiday Break	December 23-30, 2022
	New Year's Day	January 2, 2023
	Martin Luther King Day	January 16, 2023
	Good Friday	April 7, 2023
	Memorial Day	May 29, 2023
	Juneteenth Day	June 19, 2023
	Independence Day	July 4, 2023

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Meeting	New Faculty Orientation	August 8, 2022
Faculty 9month Contract Date	First Day for Returning 9-month Faculty	August 11, 2022
Event	Divisive Concepts Law Workshop (open to all faculty)	August 11, 2022
Meeting	University Faculty Meeting	August 15, 2022
Key Semester Date	Fall Classes Begin	August 18, 2022
Meeting	Administrative Council	August 31, 2022
Tenure and Promotion	Chairpersons Notify Faculty of Tenure/Promotion Eligibility	September 1, 2022
Course Scheduling	Spring 2023 Course Plan Draft Due in Tech Express Portal	September 2, 2022
Holiday	Labor Day	September 5, 2022
Meeting	Graduate School Executive Committee	September 6, 2022
Meeting	Academic Council	September 7, 2022
Event	Faculty Awards Ceremony & Reception	September 8, 2022
Tenure and Promotion	Tenure/Promotion Committees Established	September 15, 2022
Course Scheduling	Deadline for FINAL Spring 2023 Course Schedule Plan	September 19, 2022
Meeting	Faculty Senate w/President Oldham	September 19, 2022
Meeting	University Curriculum Committee	September 22, 2022
Meeting	Staff Advisory Committee	September 22, 2022
Course Scheduling	Deadline for Dean Approval of the Purposed Spring 2023 Course Schedule Plan	September 26, 2022
Meeting	Administrative Council	September 28, 2022
Course Scheduling	Deadline for Registrar Approval of the Purposed Spring 2023 Course Schedule Plan	October 3, 2022
Meeting	Faculty Senate w/President Oldham	October 3, 2022
Meeting	Graduate School Executive Committee	October 4, 2022
Meeting	Academic Council	October 5, 2022
Meeting	Board of Trustees	October 6, 2022
Course Scheduling	FINAL Spring 2023 Course Schedule is Published	October 7, 2022
Key Semester Date	Fall Break	October 10-11, 2022
Tenure and Promotion	Deadline for Faculty to Submit Dossiers to Department Tenure/Promotion Committees	October 15, 2022
Meeting	University Curriculum Committee	October 27, 2022
Meeting	Staff Advisory Committee	October 27, 2022
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Meeting	Administrative Council	November 2, 2022
Meeting	Academic Council	November 9, 2022
Course Scheduling	Spring 2023 Registration Begins	November 14, 2022
Meeting	University Assembly	November 16, 2022
Tenure and Promotion	Department Tenure/Promotion Committee Recommendations to Department Chairpersons	November 22, 2022
Holiday	Thanksgiving Holiday	November 24-25, 2022
Meeting	Faculty Senate w/President Oldham	November 28, 2022
Meeting	University Faculty Meeting	November 30, 2022
Meeting	Board of Trustees	December 1, 2022
Key Semester Date	Fall Classes End	December 2, 2022
Key Semester Date	Fall Final Exams	December 5-8, 2022
Key Semester Date	Fall Commencement	December 9, 2022
Key Semester Date	Fall Grades Due	December 12, 2022
Holiday	Holiday Break	December 23-30, 2022
Holiday	New Year's Day	January 2, 2023
Evaluation of Administrators	Faculty Evaluation of Administrator's Opens	January 6, 2023
Tenure and Promotion	Departmental Chairpersons Recommendation on Tenure/Promotion to Deans	January 10, 2023
Meeting	Staff Advisory Committee	January 12, 2023
Key Semester Date	Spring Classes Begin	January 12, 2023

NIFA Awards	Deadline for Non-Instructional Proposals to Department Chairpersons	January 13, 2023
Evaluation of Faculty	Faculty Annual Activity Report Due to Chairperson	January 15, 2023
Evaluation of Faculty	Faculty Activities & Goals Planning Document Due to Chairperson	January 15, 2023
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Tenure-Track Renewals: First Year	Deans receive email and list of faculty from Provost office	January 25, 2023
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Meeting	Graduate School Executive Committee	February 7, 2023
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Tenure and Promotion	Deans Recommendations on Tenure/Promotion to Provost	February 15, 2023
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NIFA Awards	Recipients and Chairs Notified	February 20, 2023
Tenure-Track Renewals: First Year	Faculty notified of tenure-track renewal (date set in procedures)	March 1, 2023
Meeting	Administrative Council	March 1, 2023
Meeting	Faculty Senate w/President Oldham	March 6, 2023
Meeting	Graduate School Executive Committee	March 7, 2023
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Key Semester Date	Spring Break	March 13-17, 2023
Evaluation of Faculty	Evaluation of Faculty Closes	March 17, 2023
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Evaluation of Faculty	Chairperson Evaluation of Faculty Due to Dean	March 20, 2023
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Meeting	Staff Advisory Committee	March 23, 2023
Evaluation of Administrators	Chairperson Evaluation Results Distributed to Chairperson, Dean, Provost, President	March 24, 2023
Lecturer Renewals	Faculty notified by letter of Lecturer renewal	March 27, 2023
Tenure-Track Renewals: Not First Year	Deans receive email and list of faculty from Provost office	March 28, 2023
Tenure and Promotion	Provost's Recommendations on Tenure/Promotion to President	March 31, 2023
Lecturer Renewals	Department submits PAF for reappointment	April 3, 2023
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Holiday	Good Friday	April 7, 2023
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Meeting	University Faculty Meeting	April 26, 2023
Key Semester Date	Spring Classes End	April 28, 2023
Tenure and Promotion	President Finalizes Promotion Decisions and Tenure Recommendations to Board	May 1, 2023
Chairperson Reappointments	President Notifies Chairpersons of Reappointment	May 1, 2023
Key Semester Date	Spring Final Exams	May 1-4, 2023
Meeting	Staff Advisory Committee	May 4, 2023
Tenure-Track Renewals: Not First Year	Faculty notified of tenure-track renewal (date set in procedures)	May 5, 2023
Key Semester Date	Spring Commencement	May 5, 2023
Key Semester Date	Spring Grades Due	May 8, 2023
Faculty 9month Contract Date	Last Day for 9-month Faculty	May 10, 2023
Key Semester Date	Summer Classes Begin (First & Full)	May 22, 2023
Holiday	Memorial Day	May 29, 2023

Holiday	Juneteenth Day	June 19, 2023
Key Semester Date	Summer Classes End (First Term)	June 21, 2023
Key Semester Date	Summer Final Exams (First Term)	June 23, 2023
Key Semester Date	Summer Classes Begin (Second Term)	June 26, 2023
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Key Semester Date	Summer Classes End (Full & Second)	July 25, 2023
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