

# How to Register For Your ACCUPLACER Exam

1. To register for an exam as a TN Tech Student, follow this link:  
<https://www.registerblast.com/Shibboleth.sso/Login?entityID=https%3A%2F%2Fsts.win-dows.net%2F66fecaf8-3dc0-4d2c-b8b8-eff0ddea46f0%2F&target=https%3A%2F%2Fwww.registerblast.com%2Ftntech%2Fsso%2Fshibboleth>
2. To register for an exam as a Non-TN Tech Student, follow this link:  
[www.registerblast.com/tntech/exam/list](http://www.registerblast.com/tntech/exam/list)

The screenshot shows the RegisterBlast website interface. At the top, there is a purple header with the Tennessee TECH logo on the left and "My Exams" and "Sign Out" links on the right. The main content area is divided into two columns. The left column is titled "Exam Registration" and contains a welcome message, a link to guidelines, and a dropdown menu labeled "1 Choose a group (required)" with the text "Select an option" and a downward arrow. The right column contains two sections: "My History" with a "View complete history" link, and "More Information" with links for "How to Schedule", "How to Reschedule", and "Trouble Scheduling?".

3. In Category 1 (Choose a group), select ACCUPLACER

1

**Choose a group** (required)

4. In Category 2 (Choose a group), select one of the options based on your needs.
  - a. **ACCUPLACER For Other Institutions**
    - i. Select this option if you need to take the ACCUPLACER exam at Tennessee Tech, but your exam scores need to be sent to another institution.
  - b. **ACCUPLACER Voucher**
    - i. Select this option if you need to take the ACCUPLACER exam for placement at Tennessee Tech, but need to take the exam at another institution.
    - ii. Please use the ACCUPLACER Test Center Locator at the following link: <https://studentportal.accuplacer.org/#/studentsitesearch>
    - iii. Be sure to contact the test center where you intend to take the ACCUPLACER exam to ensure availability and schedule.
  - c. **TNTECH ACCUPLACER**
    - i. Select this option if you need to take the ACCUPLACER exam for placement at Tennessee Tech, and want to take the ACCUPLACER exam at Tennessee Tech.

1

**Choose a group** (required)

ACCUPLACER ▾

2

**Choose a group** (required)

Select an option ▾  
Select an option  
ACCUPLACER For Other Institutions  
ACCUPLACER Voucher  
TNTECH ACCUPLACER

5. In Category 3 (Choose an exam), select the exam, or combination of exams that you intend to take. If you are unsure of which exam portions of the ACCUPLACER you need to take, please contact your academic advisor or Admissions.

3


**Choose an exam** (required)

Choose an exam ▾  
Choose an exam  
Math (\$20.00)  
Reading (\$20.00)  
Writing (\$20.00)  
Math and Reading (\$20.00)  
Math and Writing (\$20.00)  
Reading and Writing (\$20.00)  
Math, Reading, and Writing (\$20.00)


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6. In Category 4 (Choose a Date), select the date you would like to take the ACCUPLACER Exam.
  - a. Please note that exams must be scheduled at least 24 hours in advance.
  - b. Dates highlighted in blue are available testing dates. Dates that are greyed out are unavailable.

**4** Choose a Date (required)



June 2022						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		



7. In Category 5 (Choose a Time), select the time you wish to take your ACCUPLACER Exam.

5

### Choose a Time (required)

Select an option

- Select an option
- 8:30 AM
- 9:00 AM
- 9:30 AM
- 10:00 AM
- 10:30 AM
- 11:00 AM
- 11:30 AM
- 12:00 PM
- 12:30 PM
- 1:00 PM
- 1:30 PM

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8. In Category 6 (Who is taking this exam?), fill out the required fields. If you have a TNTech email address (@tntech.edu), please use that email in this section. If you do not have a TNTech email address, please use any email address that you use (you will receive a receipt and confirmation for your exam upon completing this registration).

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### Who is taking this exam?

Examinee Information

First Name (required)

Last Name (required)

Email (required)

Verify Email (required)

9. In Category 7 (Exam guideline acknowledgement), please read the list of guidelines and check the box that states “I Agree to Follow the Above Guidelines.”
- a. A list of these guidelines can be found at the following link:  
<https://www.tntech.edu/library/testing/rules.php>

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## Exam guideline acknowledgement

### Accuplacer

All exam times are Central Standard Time (CST).

1. I acknowledge that I will need to bring two valid forms of photo identification with me on exam day. I also acknowledge that if I do not present two valid and acceptable

I agree to follow the above guidelines

10. In Category 8 (Needed information), please input a phone number. Once you have completed all these categories, please select “Add to Cart.”

8

## Needed information

Phone Number (required)

Phone Number

Add to Cart


11. Once you have clicked “Add to Cart,” you should now be at a checkout page. Please ensure the information on this page is correct, and then select “Ready to checkout?”


Your Cart	
<b>Math, Reading, and Writing</b>	\$20.00 ✕
Wednesday, June 29, 2022	
<input type="text" value="Apply promo/voucher code"/>	<input type="button" value="Apply"/>
<b>Total exam fees</b>	<b>\$20.00</b>
<input type="button" value="Ready to checkout?"/>	<a href="#">+ Add Another Exam</a>


Exam Cart	
<b>Math, Reading, and Writing</b>	\$20.00 ✕
Wednesday, June 29, 2022	
<a href="#">Ready to checkout?</a>	

My History	
<a href="#">View complete history</a>	

12. You will be taken to a new page where you will be able to input your payment information for your ACCUPLACER Exam.







**VOLPE LIBRARY TESTING CENTER**

  
Payment

**Payment Information** \* Indicates required information

Total: \$20.00

Payment Method:\*

**Account Information** \* Indicates required information

Credit Card Type:\*

Account Number:\*

Expiration Date:\*

Security Code:\*

[View Example](#)

13. Upon completing payment, you should receive a confirmation email with your exam information. If you did not receive this confirmation email, then your exam registration did not complete.
  
14. If you encounter any issues with this registration process, please contact us at [tlc@tntech.edu](mailto:tlc@tntech.edu) so that we may assist you.