

## GRADUATE BENCHMARKS FOR STUDENT TEACHING

### Benchmark #1: Admission to TTU

Admission to TTU: <https://www.tntech.edu/graduatestudies/admissions.php>  
Purchase Tk20: <https://www.tntech.edu/education/tk20/index.php>

- \_\_\_\_\_ 1. Complete admission application process / Obtain full admission status to the University
- \_\_\_\_\_ 2. Purchase a Tk20 account to submit course and program requirements
- \_\_\_\_\_ 3. Meet Testing Requirement: **MAT or GRE**

### Benchmark #2 : Admission to Teacher Education Program

Program of Study Request: <https://webforms.tntech.edu/CoEd/OTE/TAnalysis/default.aspx>  
Teacher Education: <https://www.tntech.edu/education/teachered/index.php>

**Post-bac students, start this process prior to and during your first attending semester.**

**Deadlines for admission to the Teacher Education Program are as follows: Fall (August 1<sup>st</sup>), Spring (January 5<sup>th</sup>), and Summer (May 1<sup>st</sup>).**

- \_\_\_\_\_ 1. Complete a **Program of Study Request** online. A signed copy must be returned.
- \_\_\_\_\_ 2. Submit online: **Application** to TTU Teacher Education Program
- \_\_\_\_\_ 3. Satisfactorily complete the **TTU Background Check Process** and submit the **VECHS Waiver Agreement Form** and the **Applicant Privacy Rights Form**
- \_\_\_\_\_ 4. Complete the online **Interview Request Form** and complete the **Teacher Education Interview Process**
- \_\_\_\_\_ 5. Complete **Disposition Self-Assessment** and **Disposition request** via online request form
- \_\_\_\_\_ 6. Meet established **undergraduate GPA of 2.75**

### Benchmark #3 : Admission to Student Teaching

Student Teaching: <https://www.tntech.edu/education/teachered/index.php>

**Start this process at least one semester before you plan to Student Teach**

- \_\_\_\_\_ 1. Submit online: **Intent to participate** for Student Teaching **by January 31<sup>st</sup> for Fall semester or August 31<sup>st</sup> for Spring semester.**
  - \_\_\_\_\_ 2. Satisfactory **Disposition Assessments** completed during Field Experience course.
  - \_\_\_\_\_ 3. Submit online: **Application for Graduation** (see advisor for this information)
- Submit this requirement by June 15<sup>th</sup> for the Fall semester and November 10<sup>th</sup> for the Spring Semester:**
- \_\_\_\_\_ 4. Provide evidence of **passing ALL PRAXIS II exams** (official score report for ALL tests must be in the office of Teacher Education by the deadline)
- Submit these requirements by July 15<sup>th</sup> for the Fall semester and December 10<sup>th</sup> for the Spring Semester**
- \_\_\_\_\_ 5. Submit documentation of **CPR/AED/First Aid** certification that remains valid throughout Student Teaching (**online certifications not accepted**)
  - \_\_\_\_\_ 6. Submit evidence of **professional liability insurance**
  - \_\_\_\_\_ 7. Satisfactorily complete the **TTU Background Check Process** and submit the **VECHS Waiver Agreement Form** and the **Applicant Privacy Rights Form**
- Submit these requirements by the end of the semester prior to Student Teaching**
- \_\_\_\_\_ 8. Maintain established Graduate Studies **GPA of 3.0**
  - \_\_\_\_\_ 9. Satisfactory completion of **ALL courses listed on Program of Study**. A minimum grade of "B" or higher must be earned in all courses that are designated as field-experience or technology related, or include a major field experience.

### Benchmark #4: Completion of Program / Licensure

**These requirements must be met by the end of the Student Teaching semester:**

- \_\_\_\_\_ 1. Successful completion of **approved program of study**
- \_\_\_\_\_ 2. A minimum **grade of "B" or higher must be earned in Student Teaching** in order to graduate and receive a teaching license
- \_\_\_\_\_ 3. Passing score for the **Teaching Performance Assessment (edTPA)**
- \_\_\_\_\_ 4. **Create a TN Compass account** with the Office of Teacher Education licensure analyst
- \_\_\_\_\_ 5. Submit a **license application**

All Praxis scores and edTPA score must be showing in TN Compass for license recommendation. Always put your full, correct social security number and date of birth on your ETS score report to endorse your score loads. If you take an exam out of state, select the State of Tennessee as a score recipient.

**To view the most up-to-date licensure testing requirements, please visit: <http://www.ets.org/praxis/tn/requirements/>**