



OFFICE OF TEACHER EDUCATION NEWSLETTER

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Teacher Candidates,

Congratulations!! You are nearing the end of the Fall 2019 semester. On the occasion of the holiday season, the Office of Teacher Education would like to wish you the very best for a joyous winter break and a very prosperous New Year.

AWESOME NEWS



Congratulations to former Tennessee Tech graduate, Keylee Trollinger. She was named Tennessee Educator of the Week. Keylee teaches at *Eaton Elementary* in Loudon County.

Submitted By: Office of Teacher Education

UPCOMING EVENTS

>>> FOR ADMISSION TO THE TEACHER EDUCATION PROGRAM

CONTINUOUS THROUGHOUT THE MONTHS OF DECEMBER AND JANUARY:

⇒ **INTERVIEWS** for Admission to the Teacher Education Program (Check [Interview Request form](#) for specific dates and times)

JANUARY 5, 2020

⇒ **SPRING 2020 DEADLINE** for Admission to the Teacher Education Program (Click [HERE](#) for more information)

>>> FOR CURRENT STUDENT TEACHERS AND RES II CANDIDATES

DECEMBER 6, 2019:

- ⇒ ** Submit Site Evaluation
- ⇒ ** Submit Supervisor Evaluation
- ⇒ ** Submit Field Experience Binder
- ⇒ ** Submit Exit Survey
- ⇒ ** Submit Supplemental Placement

>>> FOR CURRENT RESIDENTS

DECEMBER 20, 2019:

- ⇒ ** Submit Tk20 Field Experience Binder
- ⇒ ** Submit Supplemental Placement Assignment in Tk20
- ⇒ ** Last day of FALL 2019 RESIDENCY I (or the last day of the school system)

>>> FOR SPRING 2020 RESIDENTS

JANUARY 2, 2020:

⇒ SPRING 2020 RESIDENCY II begins (or on the first day of school system)

JANUARY 8, 2020:

⇒ edTPA Overview Seminar— AGED, ARED, HEC, MUED Candidates

JANUARY 9, 2020:

⇒ edTPA Overview Seminar— SEED, EXPW Candidates

JANUARY 10, 2020:

⇒ edTPA Overview Seminar— ECED, ELED, SPED Candidates

JANUARY 31, 2020:

⇒ FALL 2020 RESIDENCY I CANDIDATES AND STUDENT TEACHERS: [Intent to Participate](#) Due (Online Form)

⇒ FALL 2020 RESIDENCY I CANDIDATES AND STUDENT TEACHERS: [Disposition Request](#) Due (Online Form)

UPCOMING FIRST AID/CPR/AED CLASSES

Submitted By: Office of Teacher Education



Candidates entering Residency I and Student Teaching are required to show proof of valid First Aid/CPR/AED certification before entering their clinical placement. Candidates should email, fax, or hand deliver proof of certifications to the Office of Teacher Education. For a complete list of benchmarks, please visit: <https://www.tntech.edu/education/teachered/field-and-clinical-practice/>

EMAIL: cderossette@tntech.edu

FAX: 931-372-6286

DELIVER TO: TJ Farr, Room 103

>>> FIRST AID/CPR/AED CLASSES: TRAINING WITH AMY MAHAN

The training and certification through the American Heart Association includes:

- ⇒ AED- Automatic External Defibrillator
- ⇒ BLS- Basic Life Support (CPR) for the Healthcare Provider
- ⇒ Heart Saver- CPR for the Non-Healthcare Professional

Ms. Mahan currently has training sessions planned for:

* December 7, 11, 17, 21 & 30

All classes are scheduled from 9:00 AM - 12:30 PM. The doors open at 8:30 AM. For training information and scheduling, please contact Amy Mahan at 931-261-5092 or ANMahan16@gmail.com.



>>> FIRST AID/CPR/AED CLASSES AT THE FITNESS CENTER

Submitted By: Office of Teacher Education

The TTU Fitness Center offers First Aid/CPR/AED classes to TTU students. The cost for this course is \$50. To reserve your spot, please email Connie DeRossette at CDerossette@tntech.edu and copy Suzann Hensley at SHensley@tntech.edu.

SPACES ARE LIMITED!

⇒ Dec. 16th noon—4 pm.

Location: Fitness Center Rm. Cost: \$50 Minimum of 10 per class.

REMINDER: NO ONLINE CPR/AED/FA CLASSES WILL BE ACCEPTED.



*****CERTIFICATION VALID FOR TWO YEARS.*****

IMPORTANT: Prospective Teacher Candidates

The codes for Praxis CORE exams are changing to the following: CORE math (5733), CORE reading (5713), and CORE writing (5723). Passing scores will be accepted for both current and new exams through August 31, 2020: CORE math (5732 and 5733), CORE reading (5712 and 5713), and CORE writing (5722 and 5723). Passing scores for these exams **will not change**.

Only passing scores for the new exam codes (5733, 5713, and 5723) will be accepted for testing windows **after September 1, 2020**.

Maintaining Professional Communication

Submitted by: Ethan Grissom, OTE Staff

When communicating with professors, mentoring teachers, and university staff, it is important to maintain professionalism. Each day we communicate in a variety of modes such as sending emails, making telephone calls, and visiting in person. There are a variety of ways with which we can maintain professionalism through communication. For instance, provide a formal greeting and salutation when sending emails and proofread to make sure grammar and spelling are correct before clicking the send button. When communicating via telephone, leave a message providing your name, telephone number, and a brief message explaining what you need. Remember to speak in a considerate tone that is friendly and welcoming. When visiting in person, make sure to provide a formal greeting. Introduce yourself and be prepared to make your appointment or visit worthwhile by having questions prepared ahead of time. We surround ourselves with people every day, and by maintaining professional communication, we set ourselves up for success because people will remember how well we communicated with them.

Office of Teacher Education

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BOLD • FEARLESS • CONFIDENT ▶



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