

Staff Advisory Committee

May 7, 2020 Zoom Meeting

Members Present: Angie Denson, Shana Eads, Kathy Faulkner, Amy Foster, Kim Fox, Carrie Harris, Susan Henry, Kim Meredith, Angie Wells

Members Absent: Michelle Holm, Robert Scantland

Others Present: President Oldham, Lee Wray, Dr. Leslie Crickenberger, Donna Schrock

Summary:

Approval of Agenda

Approval of Minutes (January 16, 2020)

Amendment of Procedures

Comments by the President

Proceedings:

Chairperson Carrie Harris called the Zoom meeting to order at 1:30 p.m. Angie Wells made a motion to approve the agenda. Kim Meredith seconded. Motion APPROVED.

Kim Meredith motioned to approve the minutes from January 16, 2020. Kim Fox seconded. Motion APPROVED.

No comments were received from the Idea Box

Harris presented the amendments to the Staff Advisory Procedures. Changes were made to Duties of Officers – under Chairperson it was added: in the event a Vice-Chair is unable to assume the role of Chairperson, a new Chairperson will be voted on during the last meeting of the fiscal year. Then under Vice-Chair it was added: the Vice-Chair would automatically assume the role of Chairperson when the Chairperson's term has ended. The Vice-Chairperson will be voted on during the September meeting each year. Kim Meredith made a motion to approve the procedures. Amy Foster seconded. Motion APPROVED.

President Oldham appreciated how all the campus was responding to this situation. Can't say enough to thank all of you and your colleagues on keeping the campus functioning as many are working off campus. There are only 10% of normal staffing working on campus. Keeping everyone as separated as possible. We are continuing to provide services for a few dozen students who have stayed on campus. Housing and dining have continued to operate at a much reduced capacity. All university events have been postponed cancelled or redirected to a virtual format through May and June. Commencement has been postponed till August. A commemorative video will be posted on line this Saturday at 10:00 a.m. for the graduates.

We are continuing to recruit students for next year. Our goal is to have students back on this campus in the Fall. We are connecting with students through phone calls, e-mails, virtually and social media. Registration for first summer enrollment is up for from last summer. Fall registration is running 200-300 below last year, working hard to catch up. We will have on campus SOAR in July and August.

We have hired a new Vice-President for Research, Dr. Jennifer Taylor, and will be here August 1st. The budget looks good but we expect legislature to come back next month and take back some of what they already approved. We are being cautious at this time. The CARES Act is designed to help universities and students. Half of the \$8.7 million that we will get will go directly to students. Approximately 7,000 students are eligible to receive funds. Initially we are pushing out \$3.7 million to those students in a range from \$200 for part time non-Pell eligible to \$800-900 per student based on need. The funds will be direct deposited or by check. They do not have to apply for these funds. We have set aside about 10% for special student needs.

In regards to re-opening campus. We will get back to a more normal operation in a safe manor. We will continue to use electronic meetings and provide personal distance as much as possible. The President's Cabinet will be used as a Steering Committee. We will bring staff back to campus starting with Upper Management, then facilities. After Memorial Day will start phasing staff back in over the month of June. Goal is to have all back by the end of June. After July 4th we will start welcoming visitors in with SOAR sessions. In August we will welcome incoming and returning students back to campus.

Some differences may be modified work spaces, plenty of hand sanitizer, campus signage to instruct and help minimize the number of students in areas. Our goal is to not use online heavily but as a supplement where needed. We have work groups that are looking at different areas: Housing, Classrooms, Screenings/Health, Cleaning methods, etc. Will have a plan completed in just over a week for the campus to review. We want to make sure everyone feels comfortable and safe when returning to campus.

There continues to be more questions than answers. The committee did not have any questions. The President asked if the strategy he described sounded reasonable to everyone? People agreed. We are all in this together. Everyone has shown what amazing things we can do when we all come together.

Other such matters: Carrie Harris let the committee know that Phyllis Miller retired and we will be replacing someone for the remainder of her term. There are a few people whose term will be expiring and if you are wanting to renew your term, just reach out to her afterwards. We will be separating our first meeting in the fall from the Service Pin Awards meeting. We will vote for the Vice-Chair in the Fall and Angie Wells will be the new Chairperson.

Angie Wells made motion to adjourn. Kim Meredith seconded. Motion APPROVED.
Adjourned at 2:01 p.m.

Donna Schrock, Recorder