

## Safety & Environmental Committee 12/12/23 Meeting Minutes

### In Attendance:

Mr. Josh Edmonds – Director of Housing Facilities (UHRL)

Mr. David Dan – Assistant Professor, Chemistry

Edward Beason – Proxy for Dr. Chester Goad – Director, Student Affairs

Mr. Matt Bennett – Appalachian Center for Craft

Irene Sullivan – Proxy for Ms. Karen Lykins – Chief Communications Officer,  
Communications & Marketing

Dr. Sid Bundy – Assistant Professor, Accounting

David Hobbs – Proxy for Mr. Rob DeCheske – Director of Environmental Health &  
Safety

Dr. Chad Rezsnyak – Associate Professor, Chemistry

Dr. Jonathan Wiley – Assistant Professor, Counseling & Psychology

Dr. Aeric Gunnels – Lecturer, Human Ecology

Ms. Donna Walls – Administrative Associate 3, Civil & Environmental Engineering,  
*Committee Chair*

Mr. Steve Ewing – Logistics Supervisor, Facilities & Business Services

Conard Murray – Proxy for Ms. Elisabeth Humphrey – Director, College of Engineering

Mr. Dan Warren – AVP Facilities & Business Services, *Committee Executive Officer*

Ms. Shana Rich – Lead Accounting & Procurement Specialist, Facilities & Business  
Services, *Committee Administrative Services*

### Not Attending:

Mr. Kevin Vedder – AVP of Human Resources

Mr. Tony Nelson – Director, University Police

Dr. James Briar – Interim Director, Agriculture

Dr. Neal Hunt – Director, Research & Economic Development

Ms. Irene Mauk – Administrative Associate 3, Environmental Sciences

Ms. Mariam Abbas – SGA Representative

Ms. Samantha Bugter – SGA Representative

1. Committee Chair, Donna Walls called the meeting to order at 11:02 am.
2. With 9 voting members in attendance, a quorum was perceived.
3. Committee Chair, Donna Walls asked for a motion to approve the agenda. Motion was made by Dan Warren, Chad Rezsnyak seconded. Motion passed
4. Committee Chair, Donna Walls asked for a motion to approve the minutes from the 11/14/23 meeting. Motion was made by Edward Beason, Chad Rezsnyak seconded. Motion passed.
5. Committee Chair, Donna Walls welcomed Dan Warren into his new position as AVP of Facilities & Business Services. She also gave her appreciation to the committee for their service.

## 6. Old Business

- a. Campus Drone Policy Sub Committee Update: Per an email from Elizabeth Humphrey *"Last year we tabled discussions on the Drone Policy because I had too many capital projects going on at the same time. If someone is willing to pick up where the group left off in reviewing other University Drone Policies to see what we can adopt for TTU, I will be happy to invite them to our Teams Folder with all of the information."*
- b. University Policy No. 191, Personal Conveyance Vehicles Update: Per Dan Warren, the committee working on this policy met and was split into sub-committees. He stated that the subcommittee he is on was tasked with more or less defining what would be prohibited on campus. After some discussion, the subcommittee changed the way they were approaching that goal. Instead of trying to prohibit everything, they are looking to try to encourage good/safe behavior.
- c. Craft Center Risk Assessment Update: Per Matt Bennett, a quote has been put in for cameras to be installed and is waiting on approval. He also stated that a new security officer has been hired and he has started having monthly meetings with his four resident artist who cover the security on weekends.

## 7. New Business

- a. Dan Warren brought before the committee that Samantha Bugter had approached the Buildings & Grounds Committee about identifying locations on campus that have sidewalk curb cuts but do not have tactile strips. This led to Facilities actively going through the list that Samantha provided and looking into solutions for installing the strips or replacing ones that are deteriorating.
- b. Dan Warren also informed the committee that he has noticed along 7<sup>th</sup> Street there are around fifty (50) street lights that are no working. He has reached out to the City of Cookeville, who is responsible for these lights, and they are in the process of replacing those lights with LED bulbs which will give brighter light to that area. The City will also be working on Dixie in the future. They do not have the ability to upgrade these lights to LEDs at this point, but will begin collecting materials so they can improve the lighting there as well. Dixie is estimated to be around three (3) to four (4) months out on obtaining materials.

## 8. Campus Safety Briefing – Tony Nelson

- a. Active Shooter Training Scheduled for January 2024 – Updated from 12/8/22 Meeting: Pushed to next committee meeting due to Tony Nelson not being in attendance.
- b. Threat Assessment Team – Update from 12/8/22 Meeting: Pushed to next committee meeting due to Tony Nelson not being in attendance.
- c. Dan Warren informed the committee about a theft that took place recently. A Toro was stolen from the Facilities parking lot but has since been recovered. The Toro was not damaged, other than the governor being removed.

## 9. Status of EHS Projects – David Hobbs for Rob DeCheske

- a. Updates to EHS Policies and Website are underway.

- b. Bartoo Hall Flood: EHS has been actively monitoring moisture levels. They have also been making sure the correct materials get replaced that were affected by the moisture damage so as to not potentially cause respiratory issues later in the year when it starts getting warm again.
10. Committee Chair, Donna Walls asked for a motion to adjourn the meeting at 11:33 pm. Motion was made by Edward Beason, Chad Rezsnyak seconded. Motion passed.