

Safety & Environmental Committee 11/14/23 Meeting Minutes

In Attendance:

Mr. Josh Edmonds – Director of Housing Facilities (UHRL)

Mr. Tony Nelson– Director, University Police

Edward Beason – Proxy for Dr. Chester Goad – Director, Student Affairs

Mr. Matt Bennett – Appalachian Center for Craft

Shanna Muncy – Proxy for Ms. Karen Lykins – Chief Communications Officer,
Communications & Marketing

Dr. Sid Bundy – Assistant Professor, Accounting

David Hobbs – Proxy for Mr. Rob DeCheske – Director of Environmental Health &
Safety

Dylan Duval – Proxy for Dr. Chad Rezsnyak – Associate Professor, Chemistry

Dr. Jonathan Wiley – Assistant Professor, Counseling & Psychology

Dr. Aeric Gunnels – Lecturer, Human Ecology

Dr. Neal Hunt – Director, Research & Economic Development

Ms. Donna Walls – Administrative Associate 3, Civil & Environmental Engineering,
Committee Chair

Mr. Steve Ewing – Logistics Supervisor, Facilities & Business Services

Joni Gilmore – Proxy for Ms. Irene Mauk – Administrative Associate 3, Environmental
Sciences

Conard Murray – Proxy for Ms. Elisabeth Humphrey – Director, College of Engineering

Ms. Claire Myers – SGA Representative

Mr. Dan Warren – AVP Facilities & Business Services, *Committee Executive Officer*

Ms. Shana Rich – Lead Accounting & Procurement Specialist, Facilities & Business
Services, *Committee Administrative Services*

Not Attending:

Mr. David Dan – Assistant Professor, Chemistry

Mr. Kevin Vedder – AVP of Human Resources

Dr. James Briar – Interim Director, Agriculture

Ms. Mariam Abbas – SGA Representative

Ms. Samantha Bugter – SGA Representative

1. Executive Officer, Dan Warren called the meeting to order at 11:02 am.
2. With 10 voting members in attendance, a quorum was perceived.
3. Committee member introductions.
4. Executive Officer, Dan Warren asked for a motion to approve the agenda. Motion was made by Neal Hunt, Josh Edmonds seconded. Motion passed
5. Executive Officer, Dan Warren asked for a motion to approve the minutes from the 3/7/23 meeting. Motion was made by Donna Walls, David Hobbs seconded. Motion passed.

6. Executive Officer, Dan Warren welcomed the new committee members.
7. Subsequent meeting dates of: 12/12/23, 2/15/24 and 3/5/24 were set.
8. Executive Officer, Dan Warren opened the floor up to nominations for the FY24 committee chair. After discussion, Donna Walls volunteered as committee chair. Sid Bundy made a motion to accept the nomination. Motion passed.
9. Old Business
 - a. Fiscal Year 23 Annual Report
 - Bell Hall Traffic Circle – Per Dan Warren, no solution has been accomplished yet, but is ongoing.
 - Campus Drone Policy Sub Committee – Committed has requested an update by Elisabeth Humphrey be added to our 12/12/23 meeting agenda.
 - Campus Bike Rack Infrastructure – Per Dan Warren, the University is looking into adding bike islands or bike parking lots to areas of campus. These areas will not have charging ports but will have security camera coverage to promote a more student friendly bike storage area.
 - Craft Center Risk Assessment – Per Tony Nelson, this project is ongoing. To date, an emergency phone has been installed by Telecommunications and per Matt Bennett camera placement is being quoted.
 - Construction Fencing Issues – Per Dan Warren, fencing is still being utilized for the Pedestrian Roadway which is set to open up 1/31/24.
 - Wings Up Way Crosswalk – Per Dan Warren, Facilities is working with a contractor to develop a crosswalk between the dorms and Lab Science. Edward Beason asked that Facilities consider if this crosswalk could be ADA compliant.
10. New Business
 - a. Dan Warren brought before the committee requested changes to the current committee procedures. A discussion about changes took place among the committee members and Dan asked for a motion to approve changes. Motion was made by Aeric Gunnels, Dylon Duval seconded. Motion passed. Approved changes will be sent to the President's Office for final approval.
 - b. Sid Bundy inquired of the committee about University Policy No. 191, Personal Conveyance Vehicles. Per Tony Nelson, this policy is under review but currently is not being enforced. Since committee members had limited details, Dan Warren stated that he would reach out to Dr. Cynthia Polk-Johnson, Vice President of Student Affairs, and report back to the committee on 12/12/23.
 - c. Steve Ewing inquired of the committee what modes of transportation would be allowed on the Pedestrian Walkway once it was completed. Per Tony Nelson, if it was viewed as a sidewalk that would limit the walkway to foot traffic. All other modes of transportation would need to use the roadway.
11. Campus Safety Briefing – Tony Nelson

- a. 2023 Annual Security Report was published September 2023 – Per Tony Nelson, crimes on campus continue to be low. Since the Fall semester began the following crimes has been reported.
 - 13 Thefts
 - 3 Alcohol related
 - 4 Marijuana related
 - 5 Harassment
 - 1 Assault
 - 1 Extortion
 - 1 Sexual Battery
 - 2 Communicating a Threat
 - 3 Fraud
 - b. University has applied for Security Enhancement Funding that is awarded by the Legislator. Application must be submitted by 11/30/23 and will be grant awarded based off the number of applicants. If received, this funding will be used to install, additional cameras, card swipes and perform upgrades to the universities Simplex fire alarm system.
12. Sid Bundy informed the committee that, due to her office being near rails and trails she appreciated the work that was done by Facilities to clean the area up. Tony Nelson agreed and expressed how much nicer it looks since the work was done. Dan Warren let the committee know he would pass their appreciation on to the Facilities Landscaping department.
 13. Executive Officer, Dan Warren asked for a motion to adjourn the meeting at 12:03 pm. Motion was made by Edward Beason, Dylan Duval seconded. Motion passed.