

## Building & Grounds Committee 9/22/21 Meeting Minutes

1. Meeting was called to order at 11:02am by Executive Officer, Chuck Roberts.
2. Roll call and introduction of members. Attendees listed below.
  - Aeric Gunnels – Instructor, Human Ecology
  - Leigh Ann Ray – Director, Health Services
  - Sam Masters – Director of Maintenance, Facilities & Business Services
  - Elisabeth Humphrey – Director, College of Engineering
  - Leann Taylor – Lecturer, Curriculum & Instruction
  - Tammy Boles – Associate Professor, Environmental Sciences
  - Patrena Hicks – Financial Associate 5, Athletics
  - Tony Nelson – Director, University Police
  - Scott McCrary – Landscaping & Grounds Manager, Facilities & Business Services
  - Steven Click – Associate Professor, Civil & Environmental Engineering
  - Leigh Waggoner – Instructor, Accounting
  - Megan Wharton – SGA Representative, Proxy for Mariam Abbas
  - Chuck Roberts – AVP of Facilities & Business Services, Committee Executive
  - Shana Eads – Lead Accounting & Procurement Specialist, Committee Administrative Services

### Absent Members:

Brent Carter – EHS Coordinator, Facilities & Business Services  
Madison Harris, SGA Representative  
Logan Hester, SGA Representative

3. Quorum was perceived at 11:05 am.
4. Chuck Roberts entertained a motion to approve the tentative agenda. Motion passed.
5. Chuck Roberts entertained a motion to approve the 1/28/21 minutes. Motion was made by Leann Taylor and seconded by Leigh Ray. Motion passed.
6. Opening Comments from Executive Officer
  - a. Welcome New Committee Members
  - b. Subsequent Meeting Dates: 11/4/21, 1/20/22, 3/3/22
7. Election of Committee Chair - Chuck Roberts asked for nominations for committee chair. Due to no nominations being given, all eligible committee members names were put into a hat and Leann Taylor was drawn out as the new committee chair. Scott McCrary second the nomination. Motion passed.

8. Old Business
  - a. Chuck Roberts noted that one piece of business from last year had not been completed, the proper name for Shipley Farm. Chuck stated he would discuss with Jim Cobb and get an update back to the committee.
9. New Business
  - a. Outdoor Games – Tammy Boles brought before the committee that other Universities have outdoor games on campus. Scott McCrary stated he has been working with the recreation center to put in a put put golf course. RUC and Walton Park are some of the areas that outdoor games is projected to be.
  - b. Pet Signage – Scott McCrary inquired of the committee if there were any restrictions to people walking their dogs on campus. Chuck Roberts stated that, per Dr. Claire Stinson, this is an open campus with no such restrictions. Scott stated that his question was centered around the droppings left by many dog owners instead of cleaning up after them. After discussion by the committee it was decided that the best course of action would be to look into signage reminding pet owners to clean up after their pet.
  - c. Window Cleaning Campus Wide – Elisabeth Humphrey inquired about exterior window cleaning being done on campus. Chuck Roberts responded by letting her know this is something Facilities has been looking into. Facilities plans to bid a contract to provide this service campus wide.
  - d. Pumping Lines at Prescott Labs– Elisabeth Humphrey also discussed the issue of water intrusion into Prescott Hall labs due to drains backing up and overflowing. Chuck Roberts let her know Facilities is aware of the issue and is currently working on a solution to the problem. Elisabeth stated that she was afraid that soil could be getting pumped out along with the water. Chuck stated that Facilities would look into it and report back to the committee.
10. Status of Projects, Landscaping & Grounds – Scott McCrary
  - a. Bruner Hall and 7<sup>th</sup> Street Landscape installed.
  - b. Small brick divider was added around the Free Speech Area at RUC.
  - c. Annuals being changed out campus wide.
  - d. Landscaping rock has been installed behind Bell Hall as well as some Crape Myrtles. This will assist with mulch being washed away and into drains.
  - e. Assisted contractor with Regions Bank upgraded landscaping.
  - f. New landscaped has been installed at the front of the Golden Eagle Golf Course.
  - g. West Side of RUC landscaping project underway.
  - h. Sod will be placed around the ascension statue and in front of BFA when weather permits.
  - i. Walton Park tree planting project projected to begin around November 1<sup>st</sup>.
  - j. Craft Center landscape upgrade in the design phase.
  - k. Sitting areas proposed to be added across campus.
  - l. Purple iris bulbs have been ordered and are expected any day. These will be planted across campus.

m. Megan Wharton asked about the green space on the east side of Foundation Hall and what it is used for. Scott McCrary let her know this area is used as the rugby team field.

11. Status of Projects, Facilities – Sam Masters / Chuck Roberts

- a. Parking Lot Extension near Walton Park added 44-45 spaces.
- b. Southwest Hall Parking Lot extension is underway.
- c. West Campus Parking Lot extension is underway.
- d. Gravel Parking near Rugby Field is scheduled to be completed within the next week.
- e. Walton Park walkway and lighting installation project is getting underway. This will add a walking trail with lighting around the park.
- f. Campus Lighting is being installed/upgraded in multiple sections of campus.
- g. Bike Racks and being installed at most buildings in anticipation of the completion of the road network project.
- h. Chuck Roberts informed the committee that Jim Cobb was working on a Master Plan presentation for SGA.
- i. Chuck Roberts touched base about the road network project which will repave internal roads or transition them to walking access only.
- j. The parking garage project is in the planning stage and locations are being considered. Megan Wharton ask Chuck Roberts if the Engineering Building and parking garage will compete for space. Chuck let her know that at this time they are projected to be across the street from each other. He also stated that Lewis Hall and the Foundry will incorporate into new Engineering building.
- k. Johnson Hall will be the next building to undergo renovation.

12. Such Other Matters

13. Motion was made to adjourn by Sam Masters, seconded by Steve Click. Motion passed.