

Building & Grounds Committee 8/18/22 Meeting Minutes

Members In Attendance:

<u>Aeric Gunnels</u>	<u>Instructor, Human Ecology</u>
<u>Leigh Ann Ray</u>	<u>Director, Health Services</u>
<u>Sam Masters</u>	<u>Director of Maintenance, Facilities & Business Services</u>
<u>Elisabeth Humphrey</u>	<u>Director, College of Engineering</u>
<u>Leann Taylor</u>	<u>Lecturer, Curriculum & Instruction</u>
<u>Tammy Boles</u>	<u>Associate Professor, Environmental Sciences</u>
<u>Tony Nelson</u>	<u>Director, University Police</u>
<u>Rob DeCheske</u>	<u>EHS Director, Facilities & Business Services</u>
<u>Scott McCrary</u>	<u>Landscaping & Grounds Manager, Facilities & Business Services</u>
<u>Steven Click</u>	<u>Associate Professor, Civil & Environmental Engineering</u>
<u>Leigh Waggoner</u>	<u>Instructor, Accounting – <i>Committee Chair</i></u>
<u>Madison Jones</u>	<u>SGA Representative</u>
<u>Eli Anderson</u>	<u>SGA Representative</u>
<u>Chuck Roberts</u>	<u>AVP of Facilities & Business Services</u> <u><i>Committee Executive Officer</i></u>
<u>Shana Eads</u>	<u>Lead Accounting & Procurement Specialist,</u> <u><i>Committee Administrative Services</i></u>

Absent Members:

<u>Patrena Hicks</u>	<u>Financial Associate 5, Athletics</u>
<u>Mariam Abbas</u>	<u>SGA Representative</u>

1. Meeting was called to order and a quorum was perceived at 11:01 am by Executive Officer, Chuck Roberts
2. Introduction of Committee Members.
3. Executive Officer, Chuck Roberts entertained a motion to approve the agenda. Motion was made by Steven Click and seconded by Leigh Waggoner. Motion passed.
4. Executive Officer, Chuck Roberts entertained a motion to approve the 3/22/22 minutes. Motion was made by Tammy Boles and seconded by Leann Taylor. Motion passed.
5. Subsequent Meeting Dates were tentatively set for 9/29/22, 11/10/22, 1/12/23, 3/9/23.
6. Executive Officer, Chuck entertained nominations for FY23 Committee Chair. Due to no nominations being given, all eligible committee members names were put into a hat and Leigh Waggoner was drawn out as the new committee chair. Leann Taylor formalized the nomination by seconding. Motion passed.

7. Old Business
 - a. No old business
8. New Business
 - a. No new business
9. Status of Projects, Landscaping & Grounds – Scott McCrary
 - a. Grounds Shop Breakdown of Duties
 - b. Walton Park project is still ongoing. Landscaping is still being installed and more plants to be added. A putting green, corn hole boards and a pergola have been installed and are ready for use. A 1/3-mile track was constructed and trees from Sherlock Park have been relocated to this area.
 - c. A TTU emblem has been emblazoned into the grass on the Hoop tunnel hill and some new landscaping has been installed.
 - d. Centennial Plaza Water Features had to have some repairs over the summer but were working in time for students to return to campus for Fall semester.
 - e. Landscape rock and new landscaping has been installed across campus this summer.
 - f. Oakley Hall has been re-landscaping in the front and back of the building along with some new picnic tables installed.
 - g. New sod was installed at Lab Science, Bell Hall, and Oakley Hall.
 - h. Coomer Property on Washington street clean up has been underway.
10. Status of Projects, Facilities – Sam Masters / Chuck Roberts
 - a. Walton Park project Band Tower wrap has been installed. Walton House fence to be finalized soon.
 - b. A second pergola will be installed between Memorial Gym and Bartoo Hall
 - c. Electrical work on historic quad being done to help facilitate events.
 - d. Network Transportation Project

Other Such Matters

- a. Leann Taylor asked Chuck Roberts about resurfacing being done on historic quad. Chuck let her know that in the future, all sidewalks could be removed and the current roadway would be turned into the walkway. Chuck also let her know that the trees in this area were also not healthy and would possibly be replaced.
- b. Chuck Roberts also informed the committee of the new signage that has been installed on the historic quad and that is would be our new building signage campus wide.
- c. Tammy Boles asked Chuck Roberts if we could get information out to campus community about any trees being removed from the quad before the even took place. He agreed that this should be done and stated that we do an information campaign in the future.
- d. Aeric Gunnels asked Chuck Roberts if we could continue to repurpose trees. Chuck responded that we would continue to relocate when we can. He stated that we also have some trees that had to be cut being used to create furniture for the new buildings.

- e. Steven Click asked Chuck Roberts about the damage to the Prescott Hall sidewalks and if the contractor would be fixing those. Chuck informed the committee that the contractor will be repairing the sidewalk. He also informed the committee that at the end of the project the roadway will be completely redone.
11. Executive Officer, Chuck Roberts entertained a motion to adjourn. Motion was made by Rob DeCheske and seconded by Tammy Boles. Motion passed.