

## **Buildings & Grounds Committee 2/13/20 Meeting Minutes**

1. Meeting was convened and quorum was perceived at 11:05 am. Attendees listed below...

Douglas Airhart - Horticulture Professor, Committee Chair

Ronald Mezime – Assistant Director of Residential Life, Designee for Josh Edmonds

Debra Ruzinsky - Director, Appalachian Center for Craft

Troy Dickens – Carpentry Supervisor, Facilities, Designee for Sam Masters

DeLayne Miller – Sustainability Manager

Jennifer Mabry – Associate Professor, Whitson-Hester School of Nursing

Brian Jones – Associate Professor of Decision Sciences & Management

Ben Mohr – Chairperson of Civil and Environmental Engineering

Brent Carter – Environmental Health & Safety Coordinator

Scott McCrary – Landscaping & Grounds Manager

Craig Short – Associate Vice President of Facilities & Business Services, Committee Executive Officer

Dan Warren - Interim AVP Facilities & Business Services

Shana Eads – Committee Administrative Services

### Absent Members:

Jim Cobb - Director of Capital Projects

Jeremy Wendt – Chairperson of Curriculum and Instruction

Brad Sells – Student

Daniel Hines – Student

Alexis Harvey – Student

2. Douglas Airhart asked the committee if they had any additions to the agenda. No additions were made.
3. Dr. Airhart entertained a motion to approve the 11/14/19 meeting minutes. Minutes were approved by Scott McCrary and seconded by Brian Jones. Motion passed.
4. Old Business
  - a. Annual Safety Report – Douglas Airhart informed the committee about the Annual Safety Report
  - b. Pet Policy – Jennifer Mabry made a motion to have the Pet Policy submitted to Tech Times. Motion was seconded by DeLayne Miller. Motion passed. DeLayne Miller and Ronald Mezime will work together to get this policy published in Tech Times.
  - c. Committee Overview and Procedures –
  - d. Combination of Buildings & Grounds and University Safety & Environmental committees - Per Craig Short, paperwork to combine committees has not been submitted at this time. To combine committees the Executive Officer will need to draft a motion to Dr. Stinson requesting the combination and give an explanation as to why this is being requested.

- e. Bike Trail Clean Up has been postponed until next Spring
  - f. Prescott Hall Hydraulic Spill
5. New Business
- a. Campus Building, Wayfinding and Gateway Signage in design. Examples will be put up in front of Bartoo Hall and Kittrell Hall.
6. Status of Grounds Projects – Scott McCrary
- a. Gary Stafford hired as Landscape Supervisor as of 12/1/19.
  - b. Memorial Gym Landscaping – Removing Mulch and installed new plants
  - c. Walton House Driveway redesign with grasses, golden mop, landscape gravel and mulch.
  - d. Gold Mop Concerns due to drought
  - e. Down three employees on grounds crew. Hope to have positions filled and trained by spring.
  - f. Tech Village Landscape has been removed and over seeding had been done
  - g. Landscape Fabric being used to cut back on chemicals
  - h. Additional Buildings being added vs. labor on hand
  - i. Student Rec. Center irrigation still pending with Capital Projects
  - j. Quad remodel in design phase
  - k. Planting Leyland Cypress on 9<sup>th</sup> street at the new Student Rec. Center
  - l. Rear RUC Project to begin this summer, it will be a large paver patio with fire pit.
  - m. Wildflower/pollinator lot behind the wetlands
7. Status of Sustainability Projects – DeLayne Miller
- a. Students are taking pictures around Memorial Gym and the University Center to submit for the Green Star Award from the Professional Grounds Management Society
  - b. PepsiCo Recycling Grant: up to \$10,000, no match required. Office of Sustainability has applied for this grant.
  - c. Bank of America Community Resilience Grant: up to \$50,000, match required. Office of Sustainability is checking for eligibility and considering applying for this grant.
  - d. Tree Campus / Bee Campus Renewals being worked on
  - e. AASHE (Association for the Advancement of Sustainability in Higher Education) Stars Submittal being worked on.
  - f. Civil & Environmental Engineering Grad Students planning for possible rain gardens that they will create and maintain.
  - g. Micro-mobility Committee being started on campus. They will discuss intercampus transportation such as bikes, skateboard, scooters, ect. First meeting will be in the next few weeks.
  - h. Earth Day will be April 7<sup>th</sup> on Centennial Plaza 10:30am to 12:30pm. CHEC (Cookeville Higher Education Campus / Vol State) will be partnering with the City of Cookeville for a big Earth Day celebration on the square. This will be April 18<sup>th</sup>, all day.
  - i. Sustainability Office has moved to the University Services building
8. Status of Facilities / Capital Projects – Craig Short & Jim Cobb
- a. Fitness Center Open House in late March during Wings Up Weekend
  - b. Lab Science Lecture Hall to be completed July 15<sup>th</sup>, rest of building to open October 15<sup>th</sup>.

- c. Road Projects in design on Stadium between 7<sup>th</sup> and 10<sup>th</sup>, Peachtree between 7<sup>th</sup> and the Library, Dixie Avenue revisions with roundabout.
  - d. Engineering Building funding approved
- 9. Other Such Matters
  - a. Bruner Hall Renovations about to begin per Dan Warren
- 10. Meeting was adjourned at 11:58 am