

University Library Committee

Via Teams

February 23, 2021

Members Present: Amy Hill, Chris Brown, Sid Bundy, Jacob Cherry, Rufaro Chitiyo, Yvette Clark, Stuart Gaetjens, Mark Groundland, Kathy Hammons for Sandra Bohannon, Tammy Howard, Nancy Kolodziej, Lora Cowan, Emily Vaughn, Mikayla Wood

Executive Officer: Dr. Doug Bates

Members Absent: Jeff Womack, Shelia Kendrick, Daniel Badoe

Agenda -- Chairperson Chris Brown welcomed everyone to the meeting and called it to order. Mark Groundland made a motion to approve the agenda, Nancy Kolodziej seconded the motion, and the agenda was approved via voice vote.

Minutes -- Minutes from the October 27th meeting have not been prepared and will be distributed prior to the fall meeting. (Chris is working on them.)

Dean's Report – Dean Bates announced the library is one of two campus recipients of a legacy gift from a TTU graduate. The donor was a TTU theater student but his career was in Libraries. TTU University Advancement's estimate of the gift to the library is \$500,000.

The library is doing mask patrol 5-6 times per day. If students/patrons are not wearing a mask covering their nose and mouth, they are asked to leave the building. If those who are asked to leave will wear their mask at all times, they can come right back in.

The library has three current building projects. Dr. Bates shared the library's floor plan as he discussed the projects in the following areas:

- Loading Dock Area – This will become a public entrance to accommodate the new services offered in the building. This will give easier access to the Testing Center which we hope will soon be offering standardized testing services to the community. The new Launchpad Student Success Center is also on the 1st floor, and the entrance will provide better access to that area. All the handicapped parking for the building is at the back of the building, so a back entrance will enhance access to the building.
- Old Archives Storage Area – We want to extend our tutoring services to this area, by adding some computers and the requisite software. One of the areas we hope to add to our tutoring services will be AutoCad.

- The current Archives consists of three joint spaces; but there are no dedicated office spaces, classroom space, or researcher space. We want to redesign this area to meet the needs of the expanding services of the Archives.

Dean Bates shared a spreadsheet of the library's databases broken down by their three sources of funding: 1) TTU Library Budget 2) TBR/TN E-Campus 3) TEL- Tennessee Electronic Library. In a meeting with the TBR Library Deans & Directors last week, Doug learned several of the TBR//TN E-Campus databases will be funded for only one more year -- through June, 2022. The four databases that will not be funded are:

- 1) CINAHL
- 2) Health Source: Consumer Edition
- 3) Health Source: Academic Edition
- 4) Nursing and Allied Health Collection

Doug showed a listing of the other database titles funded by the TBR including PsycArticles database, which is heavily used.

These cuts will be a serious blow to TTU.

Stuart Gaetjens is the current President of Tenn-Share, a consortium of libraries across the State of Tennessee. That group is beginning to explore the purchase of these four databases via a cooperative buying agreement.

Yvette asked Doug if he had an estimate of the cost to cover these products. Not yet, because the pricing in place was based on the collective eighteen institutions that were a part of the TBR.

As some of the committee members may remember, the library received \$150,000 one-time money for the materials budget this past fall. However, Doug talked to Terri McWilliams in the Budget Office, and explained the money would be more beneficial if it was split into 3 years of \$50,000 each, and the business office agreed to this arrangement. This allowed the library to keep funding some of the databases it was planning to cancel due to a lack of funds. Doug reminded everyone that you can't expend the entire \$50,000 for databases because you have to allow for inflation costs each year.

Doug showed the library's spreadsheet of budget allotments and expenditures since he arrived in 2010. In 2011, the library's materials budget was \$1,215,000. In 2021, the materials budget is \$609,249 (not including the \$50,000.) Relative to other institutions our size, TTU's library materials budget is the smallest. For example: Austin Peay's materials budget is \$900,000.

Mark Groundland asked Doug whom he has shared this information with: the Provost? Yes, Doug talked to her last spring and asked for \$150,000 increase in funding. It looked very favorable; but then COVID hit and the library had to cut \$160,000 from its budget. None of that cut was taken from the materials budget.

Tammy Howard suggested approaching the State's legislative body requesting expansion of the items provided to public institutions paid for via lottery funds.

Nancy Kolodziej asked if the library has seen an increase in the frequency of online database use since the pandemic hit. No, Doug has not looked at those statistics which are usually reviewed once a year.

Would it be possible to request COVID Relief Funding from the University for the library? It would be difficult to use one-time money to pay for an ongoing database.

The decision is ultimately the University's as to whether they want to spend more on Library resources.

Election of a Chair - Chris opened the floor for nominations for chairperson for 2021-22. Mark Groundland nominated Chris, Yvette seconded the motion, and the vote carried.

Such Other Matters -- Since a representative from the Research & Economic Development Office was added to the committee in the fall, the University Library Committee Procedures need to be amended to include this new category of membership. Mark Groundland made a motion, Nancy Kolodziej seconded and the motion passed unanimously.

Adjournment – Mark made the motion to adjourn, Yvette seconded, and the meeting was dismissed with the approval of the motion.

Minutes: Sharon Buckner

Approval: Oct. 26, 2021