

Admissions and Credits Committee
September 25, 2019

Members Present

Edward Beason
Thomas Heard
Barbara Jared
Christopher Kohl
Jackson Lelle (student representative for Brent Drexler)
Carol McGee
Jessica Oswald
Robert Owens
Andrew Smith
Dennis Tennant

Members Absent

Andrew Alley
George Chitiyo
Dennis Fennewald
Tom Timmerman

Guests

Brandi Hill
Jerri Winningham

Dr. Johnson shared with the committee the accomplishments from last year and provided a status of Policy 1200 Undergraduate Admission Requirements. The policy includes admission requirements for freshmen and transfer. All other undergraduate student types are available on the Admissions Office website and only need Academic Council approval to be changed.

Approval of Agenda

Dr. Johnson presented the agenda to the committee members. Dr. Oswald made the motion to approve and Mr. Lelle seconded the motion. Motion passed unanimously.

Election of Chair

Dr. Johnson recognized Dr. Jared who chaired the subcommittee. She presented Dr. Robert Owens as the nomination for chair for the 2019-2020 academic year. Dr. Jared made the motion to approve the nomination as presented and Mr. Heard seconded the motion. Motion passed unanimously.

Sub-committee (Holistic Admissions Committee and Readmission)

Dr. Johnson shared with the committee members the holistic review practice approved by the committee in March 2019 that is effective with the fall 2020 class. The creation of a subcommittee will

need to include a minimum of four members with at least two colleges or schools represented and the executive officer. This group will review new admission applicants who do not meet the approved requirements and the director selects for further review. Also, the group will review those who are seeking readmission to the University that does not meet the approved criteria.

Review and Revise Procedures

Dr. Johnson shared with the committee that the procedures were last amended April 5, 2000. It was recommended by Dr. Johnson to form a subcommittee to review the procedures and revise as needed. The goal set for revised procedure submission to Academic Council for approval was by their last meeting scheduled in April.

Last Day for Students to Drop and Add without Advisor's Signature

Dr. Johnson shared with the committee that Ms. Hill had met with him and questioned whether this date may be changed. Tennessee Tech University does not have policy pertaining to the date selection. It is a practice. Ms. Hill shared with the group that the advisor's signature had always been required for students to drop a course. Other institutions that she had checked with do not require a signature. The committee discussed the request.

The committee discussed looking at the pros and cons of students dropping a course without their advisor's signature. Some members acknowledged that there are many advantages to a student being able to drop a course without gaining an advisor's signature, but some still had concerns of the impact students could encounter with getting off track with their degree path. The decision was to create a subcommittee to review this further to gain more insight if there would be a negative impact on students or retention if students were able to drop themselves without seeing an advisor.

CLEP Exam

Ms. Winningham shared with the committee members that CLEP had a new exam available "Spanish with Writing" at two levels—Level 1 and 2. The faculty in the Department in Foreign Language reviewed the exam and recommended a minimum score required for credit awarded. With a score of minimum score of 50 for level 1, SPAN 1010 and 1020 awarded. With a minimum score of 65 for level 2, SPAN 1010, 1020, 2010 and 2020 awarded.

Cambridge International Exams

Ms. Winningham shared with the committee members that at the request of John Overton High School Cambridge Coordinator she had contacted academic department chairs to review syllabi. The addition of Cambridge International Exam information to the Admission's website will specify what credit awarded by exam and level if a student meets the minimum score.

Meeting adjourned.