



Tennessee Tech CyberCorps Student Agreement



As a Tennessee Tech CyberCorps Scholar, please read and agree to each of the statements below. By initialing each statement and signing at the bottom of this agreement, you acknowledge your understanding of and ability to abide by every statement in this agreement during your time as a CyberCorps scholar at Tennessee Tech.

Initial Statement	
Eligibility	
	I understand that upon acceptance into the scholarship program, I remain eligible for up to two years or until the completion of my degree requirements. I will not be required to re-apply for the program each year in order to continue as a scholarship recipient.
	I understand that if I fail to meet satisfactory academic progress requirements of my degree program, I may lose eligibility for the scholarship and will be responsible to pay back monies received under the scholarship.
Scholarship for Tuition and Fees	
	If an undergraduate, my scholarship covers 100% of the cost for tuition and fees for up to a maximum of 30 credits per year, 24 undergraduate credits and 6 graduate credits, with the approval of the Principal Investigator. If a graduate student, my scholarship covers 100% of the cost of tuition and fees up to a maximum of 18 graduate credits per year not to exceed 36 credit hours over two years.
	The scholarship year starts on the first day of Fall semester and runs until the end of the Spring semester. The scholarship may cover course credits taken during summer only with the approval of the Principal Investigator. Summer course credits count toward the previous academic year total, and may not exceed 30 credits per year for undergraduate programs or 18 per year for graduate programs.
Scholarship Stipend	
	I will receive a stipend of \$25,000 per year if enrolled in an undergraduate program and \$34,000 per year if enrolled in a graduate program.
	I understand that I am responsible for any federal and state taxes resulting from receiving this stipend. It has been recommended to me to consult a tax advisor, and to inform any individuals who may claim me as a dependent, regarding my receipt of this stipend.

Recipient's Initials: _____

	I understand that if I am enrolled for less than one academic year I will receive a prorated amount. For example, if I am enrolled for only one semester, I am entitled to only half the stipend.
Program of Study	
	I will participate in SFS Orientation before joining the program.
	I will select and meet with my academic advisor and the Principal Investigator together within 1 week of beginning as a CyberCorps scholar.
	I will submit a program of study in cybersecurity concentration to the Principal Investigator in consultation with my academic advisor.
	I will submit any update to my program of study in cybersecurity concentration to the Principal Investigator, as any changes occur.
	I will meet with my academic advisor once a month during semester for progress update.
	I will work on security related aspects of my software engineering project.
	I will take advantage of our Student Success Center/Career Services/Library resources when applicable.
	I will conduct research under the guidance of my academic advisor over regular semester.
	I will showcase my research in annual TTU Research Day.
Professional Development /Travel	
	I have up to \$6,000 in reimbursable professional allowance to use per year. I understand that I will use these funds for the required DC SFS Job Fair trip each year and virtual fair, when organized by OPM. Additional funds beyond those used for the SFS Job Fair can be used for other professional development/travel related to my involvement with CyberCorps, with the approval of the Principal Investigator and in consultation with my academic advisor.
	I will submit justification for professional development and travel activities requested in consultation with my academic advisor and receive approval of the Principal Investigator at least 15 days prior to the activity.
	I understand that these professional development funds cannot be used for items such as meal plans, housing, or parking.
	I understand it is my responsibility to track all of my expenses and ensure I am staying within the allowed limits. I will use the provided Excel workbook to track my professional development and travel.
	I will submit all necessary reimbursement paperwork and required receipts to the CyberCorps Program Administration at my school no later than 15 days from the date of completion of the activity.
Communication and Professionalism	
	I will acknowledge all Tennessee Tech CyberCorps Program Administration emails within 24 hours of the messages being sent, NOT 24 hours of me reading it. Thus, I will check my Tennessee Tech email address at least once per 24 hours and respond, as needed.
	I have, or will purchase, appropriate professional attire for the required annual SFS Job Fair.

Recipient's Initials: _____

