Electronically Receive 1098-T Tax Form

1. Visit the Tennessee Tech Website Homepage
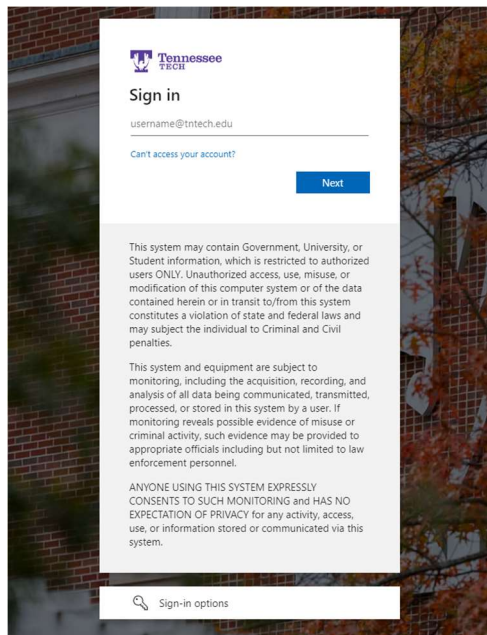a. https://www.tntech.edu
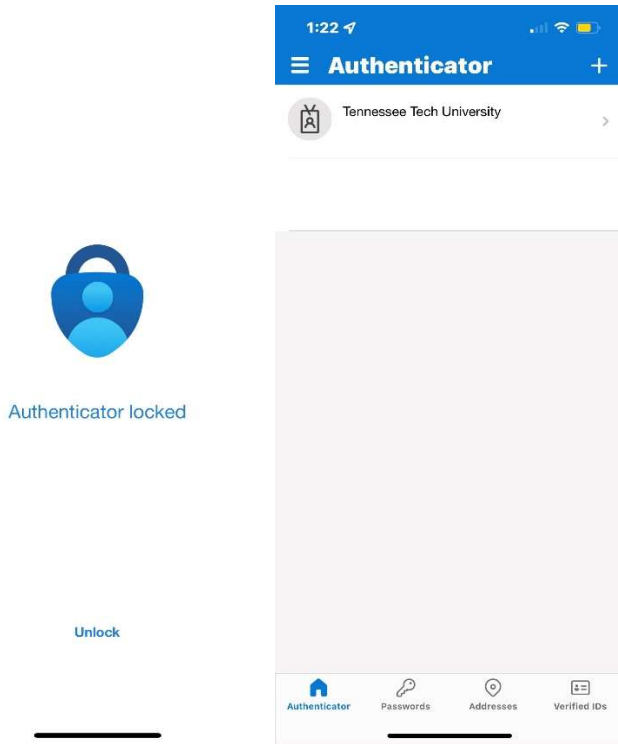2. Move your cursor to the express tab in the top right corner and select "Tech Express"
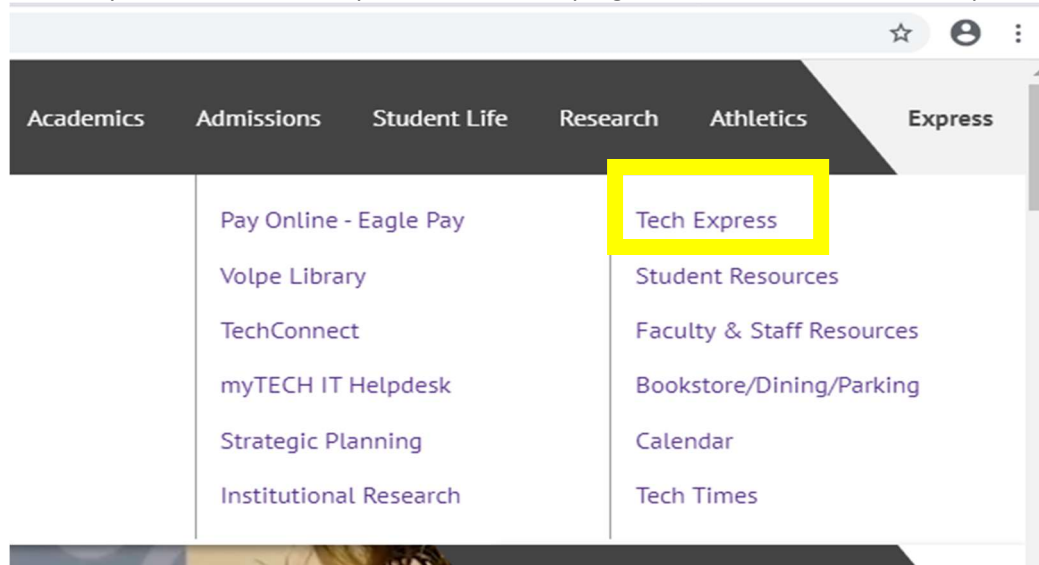
3. Login to Tech Express using your Username and Password
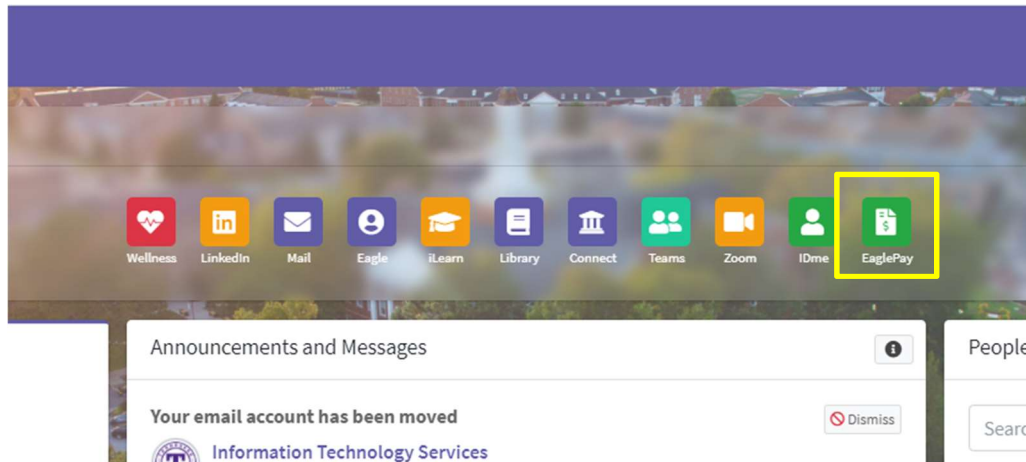Note: Username is the first portion of your student email (jasmith42)

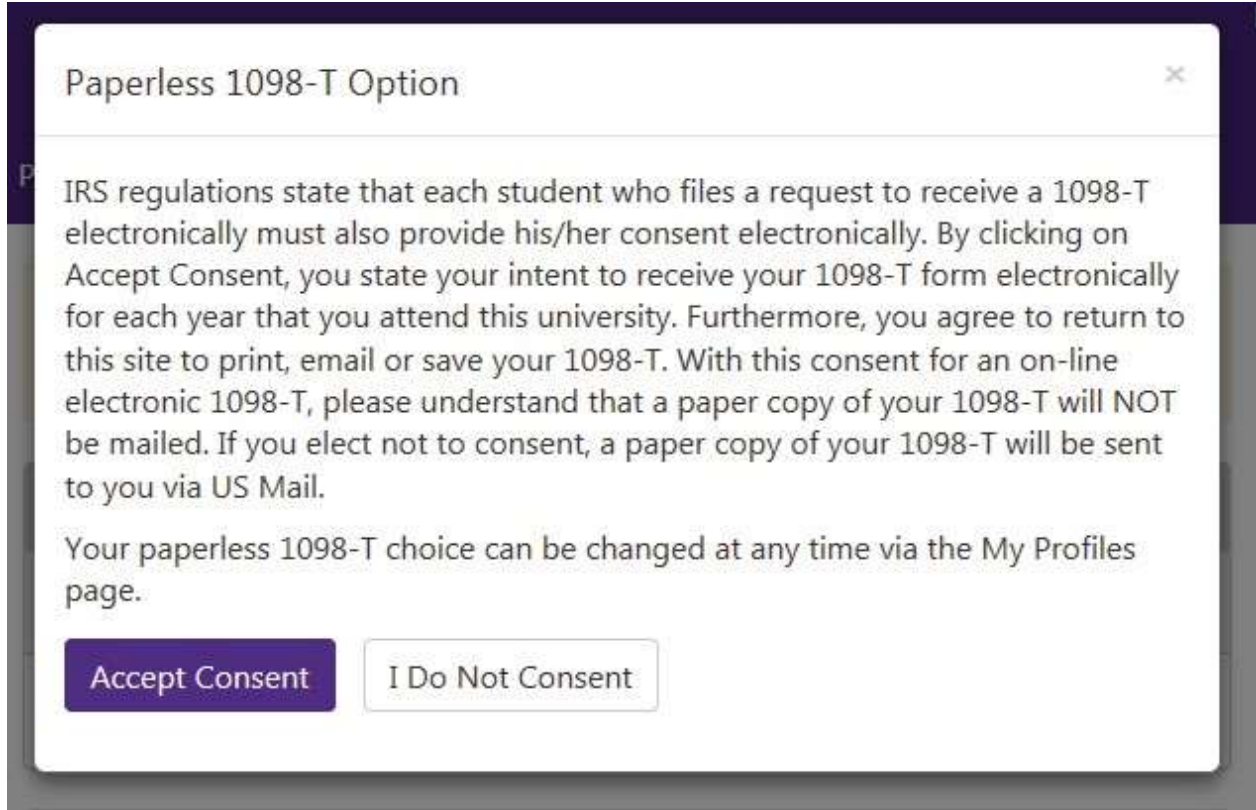Note: After signing in to Tech Express it will prompt you to use your Mobile Authenticator App

After using the Mobile Authenticator, it will take you to the next page you see below.

4. Select the "Eagle Pay" icon in the QuickLinks toolbar of Tech Express.

5. Once logged on, a pop-up will appear that is titled "Paperless 1098-T Option.

Paperless 1098-T Option ✕

IRS regulations state that each student who files a request to receive a 1098-T electronically must also provide his/her consent electronically. By clicking on Accept Consent, you state your intent to receive your 1098-T form electronically for each year that you attend this university. Furthermore, you agree to return to this site to print, email or save your 1098-T. With this consent for an on-line electronic 1098-T, please understand that a paper copy of your 1098-T will NOT be mailed. If you elect not to consent, a paper copy of your 1098-T will be sent to you via US Mail.

Your paperless 1098-T choice can be changed at any time via the My Profiles page.

Accept Consent   I Do Not Consent

6. Read the Paperless 1098-T Option consent in its entirety.
    Click "Accept Consent".

Accept Consent

From this point forward you will receive a 1098-T tax form electronically and it will be available to you at any time online through Eagle Pay. Once new forms are released you will be notified by email with instructions on how to access your tax form.

Thank you for helping Tennessee Tech GO GREEN!