



## AUDIT & BUSINESS COMMITTEE

October 6, 2022

Roaden University Center, Room 282

### MINUTES

#### AGENDA ITEM 1 – CALL TO ORDER

The Tennessee Tech Board of Trustees Audit & Business Committee met on October 6, 2022 in Roaden University Center Room 282. Chair Johnny Stites called the meeting to order at 10:02 a.m.

Chair Stites asked Mr. Lee Wray, Secretary, to call the roll. The following members were present:

- Johnny Stites
- Fred Lowery (virtual)
- Thomas Lynn (virtual)

Other board members also in attendance were Dan Allcott, Tom Jones, Rhedona Rose, Teresa Vanhooser, Barry Wilmore, and Trudy Harper. Savannah Griffin participated electronically. Thomas Lynn and Fred Lowery attended virtually. Each confirmed that they could simultaneously hear and speak to the Board members, that they were alone and that they received the materials in advance of the meeting. A quorum was present. Tennessee Tech faculty, staff and members of the public were also in attendance.

#### AGENDA ITEM 2 – APPROVAL OF MINUTES

Chair Stites asked for approval of the minutes of the June 23, 2022 Audit & Business Committee meeting. Chair Stites asked if there were questions or comments regarding the minutes. There being none, Mr. Lowery moved to recommend approval of the minutes. Mr. Lynn seconded the motion. Mr. Wray called a roll call vote. The motion carried unanimously.

#### AGENDA ITEM 3 – FINANCIAL UPDATE

Dr. Stinson gave the committee an update on university finances including tuition and fee

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12/9/22

revenue projections based on fall semester enrollments.

This was an informational item therefore no action was required.

**AGENDA ITEM 4 – MASTER PLAN AMENDMENT**

Dr. Stinson advised the amendment included the demolition rather than renovation of Crawford Hall and purchase of Crossville Property. The demolition of Crawford Hall will allow a larger footprint for the new academic classroom building. The Crossville property is envisioned to serve primarily as a research facility with some space available for classroom instruction and potential to lease some space to other organizations that support university research and/or instruction.

Mr. Lynn moved to send the Master Plan amendment to the Board for approval and to place it on the Board’s regular agenda. Mr. Lowery seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

**AGENDA ITEM 5 – LAND ACQUISITION**

The Crossville property (174 Fourth Street Crossville, TN) had been acquired by Tennessee Tech Foundation on behalf of the University. The university has received recurring state appropriations to acquire and operate the facility.

Mr. Lowery moved to send the land acquisition from the Tennessee Tech Foundation of property located at 174 Fourth Street Crossville TN to the Board for approval and to place it on the Board’s regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

**AGENDA ITEM 6 – CAPITAL BUDGET FY2023-24**

Dr. Stinson advised some modifications had been made to the Capital Budget request since the June 2022 Board meeting (Attachment A).

Mr. Lynn moved to send the FY2023-24 revised Capital Budget request to the Board for approval and to place it on the Board’s regular agenda. Mr. Lowery seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

**AGENDA ITEM 7 – DISCLOSED PROJECT**

Dr. Stinson advised the disclosed project was the football operations center to be funded through donations. About half of the money has been raised but we are submitting this project now in order to begin the design process.

Mr. Lowery moved to send the 3<sup>rd</sup> quarter FY2022-23 Disclosed Project for the Football

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12/19/22

Operations Center to the Board for approval and to place it on the Board's regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

**AGENDA ITEM 8 – TTU POLICY 511.1(FEES, CHARGES, REFUNDS AND ADJUSTMENTS)**

Dr. Stinson advised the revisions included residency classification for military-affiliated students and resulting fee assessment per State law (T.C.A. 49-7-1303). This allows military-affiliated individual to pay in-state tuition rates if they are enrolled at Tennessee Tech but reside outside of the State of Tennessee.

Mr. Lynn moved to send TTU Policy 511.1 as presented to the Board for approval and to place it on the Board's consent agenda. Mr. Lowery seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

**AGENDA ITEM 9 – PERFORMANCE EVALUATION AND PERFORMANCE-BASED COMPENSATION ANALYSIS**

Kevin Vedder, Associate Vice President of Human Resources presented year 7(FY2021-22) of the performance evaluation process. The criteria for non-faculty was academic excellence, student success, community engagement, meaningful innovation, supportive environment and value creation. The criteria for faculty was based on teaching, advisement, administration, service/outreach and research/scholarship/creative activity.

The performance-based compensation was a four percent pool based on the eligibility of faculty scores to be acceptable or better rating and staff scores meets expectations or better rating. Eligible employees must have been hired on or before December 31, 2021, the employee not placed on a performance improvement plan during the fiscal year (July 1, 2021- June 30, 2022) and the minimum award was 1% with the maximum award being 7%. Details of the distribution were provided.

This was an informational item therefore no action was required.

**AGENDA ITEM 10 – TENURE UPON APPOINTMENT RECOMMENDATION**

Dr. Bruce requested the tenure recommendation for Dr. Joey Shaw. He was hired as Director for the School of Agriculture in the College of Agriculture and Human Ecology.

Mr. Lowery moved to send the tenure recommendation to the Board for approval and to place it on the Board's consent agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

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12/12/22

**AGENDA ITEM 11 – ADJOURNMENT OF OPEN SESSION & CALL TO ORDER OF NON-PUBLIC EXECUTIVE SESSION**

There being no further business, the meeting adjourned at 11:30 a.m. After a short break, the Non-Public Executive Session began at 11:39 a.m. Trustees and required Administration were present for the meeting.

**AGENDA ITEM 12 – ADJOURNMENT**

There being no further business, the Non-Public Executive Session adjourned at 12:58 p.m.

Approved,

A handwritten signature in black ink that reads "Lee Wray" followed by the date "12/19/22". The signature is written over a horizontal line.

Lee Wray, Secretary

## Attachment A

# Capital Outlay Request FY2023-24

Requested for State Funding

Fiscal Year	Project	Initial Project Cost	Updated Project Cost	Project Description
2023-24	Academic Classroom Building	\$55,390,000	\$66,500,000	Demolish Matthews, Daniel and Crawford Halls. Construct new building that will provide classrooms, faculty offices and support spaces.
<b>Funding sources:</b>				
State capital appropriations		\$51,867,196	\$61,180,000	
Match required		3,522,804	\$5,320,000	
<b>Total Requested</b>		<b>\$55,390,000</b>	<b>\$66,500,000</b>	



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## Capital Maintenance Projects Request FY2023-24 Requested for State Funding

New Priority	June Priority	Project	New Project Cost	June Cost	Project Description
1	1	RUC HVAC Upgrades	<b>\$1,150,000</b>	\$1,100,000	Replace air handlers. Clean coils and ductwork.
2	2	Elevator Upgrades	<b>\$870,000</b>	\$943,381	Refurbish for safer operability.
3	Not included	Campus-wide Building Controls	<b>\$2,025,000</b>	\$0	Upgrade pneumatic controls to digital controls on several buildings.
4	Not included	Derryberry Hall Upgrades Phase 1	<b>\$2,480,000</b>	\$0	Evaluate/replace/update mechanical, electrical and plumbing as needed. Any needed exterior repairs.
5	Not included	Bryan Fine Arts Auditorium	<b>\$2,300,000</b>	\$0	Upgrade MEP systems, stage lighting, sound system and seating.
6	5	Roof Replacements	<b>\$1,140,000</b>	\$500,000	Replace the roofs on Bell Hall and Ray Morris Hall.



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## Capital Maintenance Projects Request FY2023-24 Requested for State Funding

New Priority	June Priority	Project	New Project Cost	June Cost	Project Description
7	4	Utility Infrastructure Upgrades 1.1	\$3,030,000	\$2,430,000	Electrical service upgrades
8	Not included	Utility Infrastructure Upgrades 1.2	\$1,940,000	\$0	Replacement and repairs of utilities campus-wide
9	8	University Services Building Mechanical Upgrades	\$1,120,000	\$886,000	Replace the air handler, VAV boxes and piping.
Not included	6 & 9	Foundation Hall Upgrades 1.1&1.2	\$0	\$7,110,000	Lighting, finishes, reconfigurations for front end of building
Not included	7	Bryan Fine Arts Building Exterior Repairs	\$0	\$1,200,000	Provide exterior masonry repairs including north patio and retaining wall.
Not included	3	Intramural Field Replace Lights	\$0	\$2,000,000	Field lighting
<b>Total Requested</b>			<b>\$16,055,000</b>	<b>\$16,169,381</b>	



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