



Executive Committee

Tuesday, October 20, 2020

1:30 p.m.

This meeting will be conducted permitting Trustees' participation by electronic or other means of communication. Due to the COVID-19 pandemic, the meeting will be conducted via electronic means only and will be streamed live via link found on the Board of Trustees' web page at <https://www.tntech.edu/board/>.

AGENDA

- I.** Call to Order and Roll Call
- II.** Determination of Necessity
- III.** Approval of Minutes
- IV.** Request to Approve Appointment of General Counsel
- V.** Other Business
- VI.** Adjournment



Agenda Item Summary

Date: October 20, 2020

Agenda Item: Determination of Necessity

Review

Action

No action required

PRESENTER: Chair Harper

PURPOSE & KEY POINTS: Pursuant to Tennessee Code Annotated Section 8-44-108(b)(3), “[i]f a physical quorum is not present at the location of a meeting of a governing body, then in order for a quorum of members to participate by electronic or other means of communication, the governing body must make a determination that a necessity exists.”



**Executive Committee Meeting
September 29, 2020
Roaden University Center, Room 282**

MINUTES

AGENDA ITEM 1 – CALL TO ORDER AND ROLL CALL

The Tennessee Tech Board of Trustees Executive Committee met on September 29, 2020, in Roaden University Center, Room 282. Chair Harper called the meeting to order at 8:32 a.m.

Chair Harper asked Lee Wray, Secretary, to call the roll. The following Executive Committee members were present:

- Trudy Harper
- Tom Jones
- Teresa Vanhooser

A quorum was present at the meeting.

Other Board members present were Daniel Hines, Thomas Lynn, Sally Pardue, Rhedona Rose, Johnny Stites, and Barry Wilmore. Board Members Fred Lowery and Purna Saggurti participated by teleconference.

Tennessee Tech faculty, staff, and members of the public were also in attendance.

AGENDA ITEM 2 – APPROVAL OF MINUTES

Mr. Jones moved to approve the minutes from April 21, 2020 as written. Ms. Vanhooser seconded the motion. With an opportunity for further discussion and there being none, Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 3 – APPROVAL OF TEMPORARY PART-TIME CONTINUATION OF EMPLOYMENT OF UNIVERSITY COUNSEL

The President requested the Executive Committee approve the temporary part-time continuation of employment for Kae Carpenter as University Counsel until a full-time

general counsel is hired and an overlap period is no longer required. This included approval back to the beginning of the agreement on July 1, 2020.

Mr. Jones moved to approve the temporary part-time continuation of employment, including approval back to the beginning of the agreement dated July 1, 2020, for Kae Carpenter as University Counsel until a full-time general counsel is hired and an overlap period is no longer required. Ms. Vanhooser seconded the motion. With an opportunity for further discussion and there being none, Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 4 – STATUS OF PRESIDENT’S EVALUATION

Chair Harper shared an informational item that the Executive Committee is responsible for organizing and conducting an annual performance review of the President. The evaluation was completed and Vice-chair Vanhooser shared it with all trustees last Wednesday. No action was required.

AGENDA ITEM 5 – CONSIDERATION OF NEED FOR COMPREHENSIVE REVIEW OF THE PRESIDENT

Chair Harper stated that the procedures for the President’s performance review requires that two years after the first annual assessment of the President is conducted, the Executive Committee should consider whether or not to perform a comprehensive review of the President’s performance in a subsequent year. Chair Harper said that now is not an appropriate time for a comprehensive review given the pandemic crisis. AGB also recommended the use of an external expert surveyor. Chair Harper requested a list of potential firms be collected by Mr. Wray. Additional discussion was made regarding the commencement of student evaluations. No action was made at this time.

AGENDA ITEM 6 – BOARD SELF-EVALUATION, QUESTIONNAIRE, AND SCHEDULE

Chair Harper stated that, as required by SACSCOC, a draft self-evaluation instrument was made available in the Diligent online portal in the Executive Committee book.

Mr. Jones moved to approve the Board’s self-evaluation instrument as presented. Ms. Vanhooser seconded the motion. With an opportunity for further discussion and there being none, Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 7 – OTHER BUSINESS

There was no other business.

AGENDA ITEM 8 – ADJOURNMENT

With there being no other business, the meeting adjourned at 8:48 a.m.

Approved,

Lee Wray, Secretary



Agenda Item Summary

Date: October 20, 2020

Agenda Item: Approval of Appointment of Mr. Troy Perdue to the position of General Counsel

Review

Action

No action required

PRESENTER(S): Dr. Oldham

PURPOSE & KEY POINTS:

The President is requesting the Executive Committee approve the appointment of Mr. Troy Perdue to the position of General Counsel, effective November 16, 2020.