Academic & Student Affairs Committee
March 12, 2020
Roaden University Center, Room 282

AGENDA

I.   Call to Order and Roll Call

II.   Approval of Minutes

III.   TTU Policy 171 (Prohibition on Smoking and Electronic Nicotine and Non-Nicotine Delivery Systems)

IV.   Provost's Report

    A. Vice President for Research Update

    B. Academic Program Reviews

    C. Academic Minors, Concentrations, and Certificates

V.   Advancement Update

VI.   Enrollment Management Update

VII.   Athletics Update

VIII. Other Business

IX.   Adjournment

BOARD OF TRUSTEES
ACADEMIC AND STUDENT AFFAIRS COMMITTEE MEETING
December 5, 2019
Roaden University Center, Room 282

MINUTES

AGENDA ITEM I – ROLL CALL, CALL TO ORDER, OPENING COMMENTS

The Academic and Student Affairs Committee met on December 5, 2019, in Roaden University Center, Room 282. Chair Rose called the meeting to order at 11:35 a.m.

Chair Rose asked Kae Carpenter, Secretary, to call the roll. The following members were present:

- Fred Lowery
- Barry Wilmore
- Mason Hilliard
- Rhedona Rose

Tennessee Tech faculty, staff, and members of the public were also in attendance.

AGENDA ITEM II – APPROVAL OF MINUTES

Chair Rose asked if there were any recommendations or changes to the minutes. With no recommendations or changes, Trustee Hilliard moved that the Committee approve the September 24th Academic and Student Affairs Committee Minutes as presented. Trustee Wilmore seconded the motion. The motion carried unanimously.

AGENDA ITEM III – TTU POLICY 204 (FACULTY APPOINTMENTS)

Provost Bruce stated that this policy establishes the criteria and processes regarding faculty appointments at Tennessee Tech. Revisions were made for clarification of lecturer and instructor positions.

Trustee Wilmore moved to send TTU Policy 204 (Faculty Appointments) as presented, to the Board for approval and to place it on the Board's consent agenda. Trustee Lowery seconded the motion. The motion carried unanimously.

AGENDA ITEM IV – TTU POLICY 225 (NEW ACADEMIC PROGRAMS)

Provost Bruce stated that this policy establishes an approval process for new academic programs at Tennessee Tech, consistent with the corresponding policy (A1.0) of the Tennessee Higher Education Commission. Revisions were made to reflect the changes made to the corresponding THEC policy.

Trustee Wilmore moved to send TTU Policy 225 (New Academic Programs) as presented, to the Board for approval and to place it on the Board's consent agenda. Trustee Hilliard seconded the motion. The motion carried unanimously.

AGENDA ITEM V – TTU POLICY 271 (GENERAL GRADUATE DEGREE REQUIREMENTS)

Provost Bruce stated that this policy describes graduate program requirements and procedures for Tennessee Tech academic units and graduate students. Minor revisions were made to provide clarity and allow students to be alerted sooner if they are at risk of dropping below a 3.0 GPA.

Trustee Wilmore moved to send TTU Policy 271 (General Graduate Degree Requirements) as presented, to the Board for approval and to place it on the Board's consent agenda. Trustee Lowery seconded the motion. The motion carried unanimously.

AGENDA ITEM VI – TTU POLICY 1200 (UNDERGRADUATE ADMISSION REQUIREMENTS)

Dr. Johnson stated that this policy creates uniform requirements for domestic undergraduate admission to Tennessee Tech. Revisions to this policy were made to reflect the undergraduate admission requirements already approved at Academic Council and the Tennessee Tech Board of Trustees.

Trustee Wilmore moved to send TTU Policy 1200 (Undergraduate Admission Requirements) as presented, to the Board for approval and to place it on the Board's consent agenda. Trustee Lowery seconded the motion. The motion carried unanimously.

AGENDA ITEM VII – LETTER OF NOTIFICATION FOR BACHELOR OF SCIENCE IN FINE ARTS

Provost Bruce stated that this degree provides additional educational opportunities and graduation pathways for students wishing to major in art or music in an accredited, regionally accessible program. The program is a Bachelor of Science in Fine Arts. This title

reflects a contemporary, wide-ranging and interdisciplinary arts approach, preparing students for numerous potential directions in visual art, craft, design, music or other fields of study.

Trustee Wilmore moved that the Committee approve the Letter of Notification for the Bachelor of Science in Fine Arts for submission to THEC. Trustee Lowery seconded the motion. The motion carried unanimously.

AGENDA ITEM VIII – OTHER BUSINESS

There was no other business.

AGENDA ITEM IX – ADJOURNMENT

There being no further business, the meeting adjourned at 12:09 p.m.

Approved,

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Kae Carpenter, Secretary

Agenda Item Summary

Date: March 12, 2020

Agenda Item: TTU Policy 171 (Prohibition on Smoking and Electronic Nicotine and Non-Nicotine Delivery Systems)
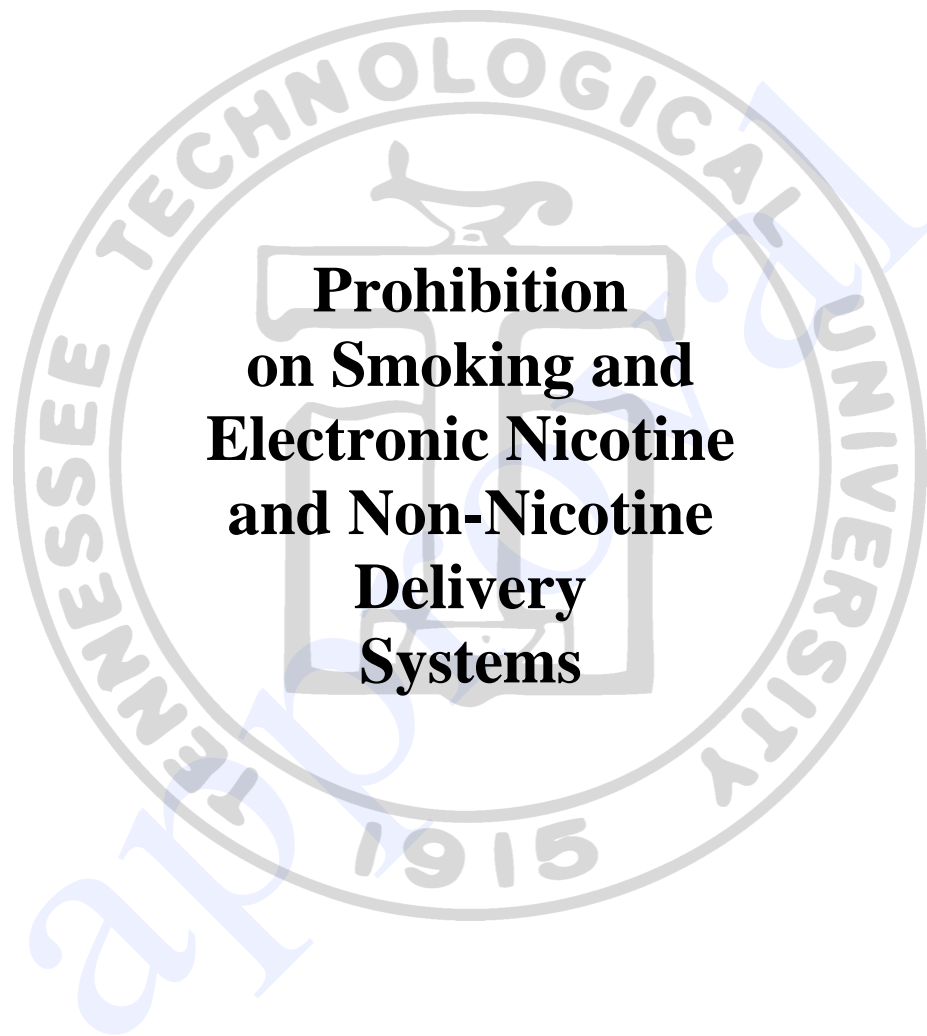
☐ **Review**   ☒ **Action**   ☐ **No action required**

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PRESENTER(S): Dr. Katherine Williams

PURPOSE & KEY POINTS: The purpose of this policy is to prohibit smoking, regardless of the substance smoked, or the use of electronic nicotine and non-nicotine delivery systems on Tennessee Tech property.

Tennessee Technological University
Policy No. 171

Prohibition
on Smoking and
Electronic Nicotine
and Non-Nicotine
Delivery
Systems

Effective Date: July 1, 2020

Policy No.: 171
Policy Name: Prohibition on Smoking and Electronic Nicotine and Non-Nicotine Delivery Systems

I. Purpose

The purpose of this policy is to prohibit smoking, regardless of the substance smoked, or the use of electronic nicotine and non-nicotine delivery systems on Tennessee Tech property.

II. Review

This policy will be reviewed every two years or whenever circumstances require review, whichever is earlier, by the Dean of Students Office, with recommendations for revision presented to the Administrative Council, University Assembly, and Board of Trustees.

III. Scope

This policy applies to all Tennessee Tech administrators, faculty, staff, and students.

IV. Definition

Electronic nicotine and non-nicotine delivery systems: devices capable of delivering any aerosolized substances including but not limited to nicotine, to the user.

V. Policy

    A. Smoking, regardless of the substance smoked, and use of electronic nicotine and non-nicotine delivery systems is not permitted on Tennessee Tech property, including but not limited to the following areas:

        1. Tennessee Tech buildings and grounds;

        2. Tennessee Tech affiliated off-campus locations and facilities;

        3. Any buildings or properties owned, leased, or rented by Tennessee Tech; and

        4. Tennessee Tech-owned or leased vehicles.

    B. Violation of Policy

        1. Administrators, Faculty, and Staff

        Any employee who violates this policy will be referred to his/her supervisor for appropriate disciplinary action, pursuant to TTU Policy 650 (Disciplinary Action).

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    2. Students

    Any student who violates this policy will be referred to the Dean of Students Office for appropriate disciplinary action, pursuant to TTU Policy 302 (Student Conduct).

VI.   Interpretation

The Vice President for Student Affairs or his/her designee has the final authority to interpret the terms of this policy.

VII. Citation of Authority for Policy

T.C.A. § 49-7-135

Approved by:

    Administrative Council:
    University Assembly:
    Board of Trustees:

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Agenda Item Summary

Date: March 12, 2020

Agenda Item: Provost's Report

☐ Review	☐ Action	☒ No action required

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PRESENTER(S): Provost Bruce

PURPOSE & KEY POINTS: The Provost's Update contains information regarding the search for Tennessee Tech's Vice President for Research, academic program reviews, and academic minors, concentrations, and certificates.

THEC✦TSAC

Quality Assurance Funding

Quality Assurance Funding (QAF) incentivizes high-quality performance and provides a means of assessing the progress of student learning at public community colleges and universities. Tennessee was the pioneer in developing quality-based funding for higher education institutions and has become a model for states seeking to promote the highest standards and continuous improvement.

QAF standards are evaluated every five years to ensure alignment with state higher education priorities. The 2015-20 QAF cycle standards reflect current state priorities outlined in the 2015-25 Master Plan, guided by the Drive to 55, and continue to challenge institutions to promote the highest standards while carrying out their unique missions.

2015-20 QAF Defining Features

Academic Programs

When an appropriate accrediting agency is not available, institutions utilize program evaluations to ensure that academic program standards remain high through a self-study and external review. As part of the 2015-20 cycle standards review, program evaluation rubrics have been updated to reflect current best practices and align with the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC) standards.

Institutional Satisfaction Study

In the 2015-20 QAF cycle, community colleges and universities will follow a unique schedule to engage various institutional stakeholders. Colleges and universities will use widely-respected surveys, employed at institutions across the country, to determine institutional satisfaction at the campuses.

Adult Learner Success

A major component of the 2015-25 Master Plan and Tennessee Reconnect is engaging adult learners. To support institutions in this critical mission, QAF implemented the Adult Learner Success standard focused on the unique experiences and challenges facing adult students. In 2015-16, institutions performed a self-study and gathered feedback from adult students that will help to create a campus-specific action plan for engaging adult learners. The standard also examined adult student graduation rates as compared to the institution's prior three-year average.

Tennessee Job Market Graduate Placement

The community college job placement standard utilizes data from the Tennessee Longitudinal Data System (TLDS) which combines data from the Tennessee Department of Education, Department of Labor and Workforce Development, and THEC. TLDS allows THEC to complete a statewide job placement analysis that is uniform across all community colleges, rather than through the use of surveys.

Student Access and Success

QAF focuses institutional attention on increasing the access and success of focus populations around the state. All institutions selected five populations on which to focus particular attention and resources throughout the 2015-20 QAF cycle. Low-income students and underrepresented race and ethnicity are the most common focus populations selected by colleges and universities, and eight institutions chose to concentrate on veterans.

QAF and the Funding Formula

How do they work together? How are they different?

QAF works hand-in-hand with the outcomes-based funding formula, with QAF complimenting the funding formula by providing an incentive for growth in outcomes to pair with a focus on quality. While state appropriations to each institution are largely determined through the funding formula, QAF provides an incentive for institutions to focus on outcomes as well as quality. QAF emphasizes quality of programs and success beyond graduation, ensuring that student outcomes are aligned with the state's higher education goals.

For more information on QAF, including a breakdown of the average point recommendations, contact Victoria Harpool at victoria.harpool@tn.gov.

Institutional Accreditation

Institution	Accredited/Review Date	Organization	Results	Date of Next Accreditation
Tennessee Technological University	**March 29, 2016**	**SACSCOC**	**Reaffirmed**	**2026**

Undergraduate

CIP Code	Academic Programs	Accredited/Review Date	Organization	Results	Accreditation/ Program Review
21.30.9999.02	INTERNATIONAL BUSINESS & CULTURES	7-Jun-18	AACSB	Reaffirmed	2021-22
32.52.0201.01	BUSINESS MANAGEMENT	7-Jun-18	AACSB	Reaffirmed	2021-22
32.52.0301.00	ACCOUNTING	7-Jun-18	AACSB	Reaffirmed	2021-22
32.52.0601.00	ECONOMICS	7-Jun-18	AACSB	Reaffirmed	2021-22
32.52.0801.00	FINANCE	7-Jun-18	AACSB	Reaffirmed	2021-22
32.52.1401.00	MARKETING	7-Jun-18	AACSB	Reaffirmed	2021-22
12.19.0101.00	HUMAN ECOLOGY	11-Feb-18	AAFCS	Reaffirmed	2028
06.11.0701.00	COMPUTER SCIENCE	18-Aug-15	ABET	Reaffirmed	2021
09.14.0701.00	CHEMICAL ENGINEERING	1-Sep-15	ABET	Reaffirmed	2021
09.14.0801.00	CIVIL ENGINEERING	1-Sep-15	ABET	Reaffirmed	2021
09.14.0901.00	COMPUTER ENGINEERING	1-Sep-15	ABET	Reaffirmed	2021
09.14.1001.00	ELECTRICAL ENGINEERING	1-Sep-15	ABET	Reaffirmed	2021
09.14.1901.00	MECHANICAL ENGINEERING	1-Sep-15	ABET	Reaffirmed	2021
25.40.0501.00	CHEMISTRY	4-Feb-16	ACS	Reaffirmed	2020
09.15.0000.00	ENGINEERING TECHNOLOGY	31-Aug-16	ABET	Reaffirmed	2022
31.51.1601.00	NURSING	20-Feb-19	CCNE	Reaffirmed	2029
30.50.0702.00	FINE ARTS	26-May-15	NASAD	Reaffirmed	2023-24
30.50.0901.00	MUSIC	5-Jun-17	NASM	Reaffirmed	2024-25
08.13.1001.00	SPECIAL EDUCATION	8-Apr-18	CAEP (formerly NCATE)	Reaffirmed	2025
08.13.1205.00	SECONDARY EDUCATION	8-Apr-18	CAEP (formerly NCATE)	Reaffirmed	2025

08.13.1210.00	EARLY CHILDHOOD EDUCATION	8-Apr-18	CAEP (formerly NCATE)	Reaffirmed	2025
08.13.1202.00	ELEMENTARY EDUCATION	8-Apr-18	CAEP (formerly NCATE)	Reaffirmed	2025
08.13.1206.00	MULTIDISCIPLINARY STUDIES	8-Apr-18	CAEP (formerly NCATE)	Reaffirmed	2025
22.31.0501.00	EXERCISE SCIENCE, PHYSICAL EDUCATION & WELLNESS	8-Apr-18	(formerly NCATE)	Reaffirmed	2025
05.09.9999.00	COMMUNICATION	Accreditation site visit expected Spring 2022 per Summer 2018 timeline.	ACEJMC		2022
09.14.0101.00	ENGINEERING (JOINT W/ ETSU)	Accreditation expected August 2021.	ABET		2021
01.03.0601.00	WILDLIFE & FISHERIES SCIENCE	2015-16	THEC	Completed Program Review	TBD*
15.23.0101.00	ENGLISH	2015-16	THEC	Completed Academic Audit	TBD*
18.26.0101.00	BIOLOGY	2015-16	THEC	Completed Program Review	TBD*
10.16.0101.00	FOREIGN LANGUAGES	2016-17	THEC	Completed Academic Audit	TBD*
19.27.0101.00	MATHEMATICS	2016-17	THEC	Completed Academic Audit	TBD*
26.42.0101.00	PSYCHOLOGY	2016-17	THEC	Completed Academic Audit	TBD*
01.03.0103.00	ENVIRONMENTAL & SUSTAINABILITY STUDIES	2017-18	THEC	Completed Academic Audit	TBD*
28.45.1101.00	SOCIOLOGY	2017-18	THEC	Completed Program Review	TBD*
28.54.0101.00	HISTORY	2017-18	THEC	Completed Program Review	TBD*
01.01.0000.00	AGRICULTURE	2018-19	THEC	Completed Program Review	TBD*
25.40.0801.00	PHYSICS	2018-19	THEC	Completed Program Review	TBD*
28.45.1001.00	POLITICAL SCIENCE	2018-19	THEC	Completed Program Review	TBD*
16.24.0101.02	INTERDISCIPLINARY STUDIES	2019-20	THEC	Undergoing Program Review	TBD*
16.24.0102.01	PROFESSIONAL STUDIES	2019-20	THEC	Undergoing Program Review	TBD*
25.40.0601.00	GEOSCIENCES	2019-20	THEC	Undergoing Program Review	TBD*

Graduate

CIP Code	Academic Programs	Accredited/Review Date	Organization	Results	Date of Next Accreditation
32.52.0201.00	BUSINESS ADMINISTRATION	7-Jun-18	AACSB	Reaffirmed	2021-22
08.13.0301.00	CURRICULUM & INSTRUCTION - MA	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
08.13.0301.00	CURRICULUM & INSTRUCTION - EDS	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
08.13.0401.00	INSTRUCTIONAL LEADERSHIP- MA	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
08.13.0401.00	INSTRUCTIONAL LEADERSHIP - EDS	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
08.13.1101.00	COUNSELING AND PSYCHOLOGY - MA	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
08.13.1101.00	COUNSELING AND PSYCHOLOGY - EDS	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
22.31.0501.00	EXERCISE SCIENCE, PHYSICAL EDUCATION & WELLNESS - MA	8-Apr-18	(formerly NCATE)	Reaffirmed	2021
31.51.3801.00	NURSING- MSN	16-Sep-19	CCNE	Reaffirmed	CCNE Action Letter
31.51.3805.01	TN JOINT DOCTOR OF NURSING PRACTICE- DNP	2-Oct-18	CCNE	Received Initial Accreditation	2024
32.52.0301.00	ACCOUNTING - MACC	Accreditation expected 2022	AACSB		2021-2022
18.26.0101.00	BIOLOGY - MS	2015-16	THEC	Completed Program Review	TBD*
25.40.0501.00	CHEMISTRY- MS	2015-16	THEC	Completed Program Review	TBD*
15.23.0101.00	ENGLISH - MA	2016-17	THEC	Completed Academic Audit	TBD*
19.27.0101.00	MATHEMATICS - MS	2016-17	THEC	Completed Academic Audit	TBD*
09.14.0701.00	CHEMICAL ENGINEERING - MS	2017-18	THEC	Completed Program Review	TBD*
09.14.0801.00	CIVIL ENGINEERING - MS	2017-18	THEC	Completed Program Review	TBD*
09.14.1001.00	ELECTRICAL ENGINEERING - MS	2017-18	THEC	Completed Program Review	TBD*
09.14.1901.00	MECHANICAL ENGINEERING - MS	2017-18	THEC	Completed Program Review	TBD*

01.03.0103.00	ENVIRONMENTAL SCIENCES - PhD	2018-19	THEC	Completed Program Review	TBD*
08.13.0301.00	EXCEPTIONAL LEARNING - PhD	2018-19	THEC	Completed Program Review	TBD*
01.03.0103.00	PROFESSIONAL SCIENCE - PSM	2019-20	THEC	Undergoing Program Review	TBD*
06.11.0701.00	COMPUTER SCIENCE - MS	2019-20	THEC	Undergoing Program Review	TBD*
09.14.0101.00	ENGINEERING - PhD	2019-20	THEC	Undergoing Program Review	TBD*
16.24.0102.01	PROFESSIONAL STUDIES - MPS	2019-20	THEC	Undergoing Program Review	TBD*

TBD* - The Tennessee High Education Commission (THEC) mandates that each non-creditable program undergoes a Program Review/Academic Audit once every five year through THEC Quality Assurance Funding (QAF) program. The next review date for each program will be determined after the 2020-2025 THEC QAF planning is finalized.

UNDERGRADUATE
ACADEMIC MINORS, CONCENTRATIONS, AND CERTIFICATES
JANUARY 2019 - FEBRUARY 2020

Addition of Certificates:

1. New Certificate: **SERVICE Certificate** (Undergraduate and Graduate Level) (by Department of Curriculum & Instruction) *Approved by Academic Council 4/10/2019 and Submitted to THEC 4/25/2019*
2. New Certificate: **Banking Certificate** (by Department of Economics, Finance and Marketing) *Approved by Academic Council 4/10/2019 and Submitted to THEC 4/25/2019*

Termination of Concentrations:

1. Termination: **Recreation and Leisure Concentration** (by Department of EXPW) *Approved by Academic Council 4/10/2019 and Submitted to THEC and Submitted to THEC 4/29/2019*
2. Termination: **Food systems Administration Concentration** (by School of Human Ecology) *Approved by Academic Council 10/9/2019 and Submitted to THEC 10/17/2019*

Addition of Minors:

1. New Minor**: Business Information Technology and Analytics** (by Department of Decision Sciences and Management) *Approved by Academic Council 4/10/2019*
2. New Minor: **Human Resource Management** (by Department of Decision Sciences and Management) *Approved by Academic Council 4/10/2019*
3. New Minor: **Business Management** (by Department of Decision Sciences and Management) *Approved by Academic Council 4/10/2019*
4. New Minor: **International Business** (by Department of Decision Sciences and Management) *Approved by Academic Council 4/10/2019*
5. New Minor: **International Studies Minor** (by Department of Foreign Languages) 4/2019
6. New Minor: **Event Planning, Promotion and Management Minor** (by Department of Communication) *Approved by Academic Council 2/5/2020*
7. New Minor: **Art History Minor** (by School of Art, Craft & Design) *Approved by Academic Council 10/9/2019*
8. New Minor: **Leadership Minor** (by School of Interdisciplinary Studies) *Approved by Academic Council 10/9/2019*
9. New Minor: **Caregiving Minor** (by School of Interdisciplinary Studies) *Approved by Academic Council 10/9/2019*

Termination of a Minor:
1. **Web Design** (by Department of English) *Approved by Academic Council 4/10/2019*

Addition of a New Program:

1. New Academic Program: **BS Fine Arts** (by College of Fine Arts) *In progress -- Received THEC review of LON 2/2020* --- **It was approved by the Board on December 5, 2019.**

GRADUATE
ACADEMIC MINORS, CONCENTRATIONS, AND CERTIFICATES
JANUARY 2019 - FEBRUARY 2020

Addition of Certificates:
1. New Certificate: **Online Teaching and Design** (by Department of Curriculum & Instruction) *Approved by GSEC 3/12/2019; Approved by Academic Council on 04/10/19; Submitted to THEC on 04/25/19*
2. New Certificate: **Managerial Environmental Informatics** (by School of Environmental Studies) *Approved by GSEC 3/12/2019; Approved by Academic Council on 04/10/19; Submitted to THEC on 04/25/19*
3. New Certificate: **Technical Environmental Informatics** (by School of Environmental Studies) *Approved by GSEC 3/12/2019; Approved by Academic Council on 04/10/19; Submitted to THEC on 04/25/19*
4. New Certificate: **Students Engaging, Responding, Volunteering, and Impacting Communities Everywhere (SERVICE)** (by Department of Curriculum & Instruction) *Approved by GSEC 4/2/2019; Approved by Academic Council on 04/10/19; Submitted to THEC on 04/25/19*
5. New Certificate: **Banking and Financial Services** (by College of Business) *Approved by GSEC 11/5/2019; Approved by Academic Council on 11/13/19; Submitted to THEC on 04/25/19*
6. New Certificate: **Cyber Management and Analytics** (by College of Business) *Approved by GSEC 11/5/2019; Approved by Academic Council on 11/13/19; Submitted to THEC on 12/13/19*

Addition of New Programs:
1. New Academic Program: **Master of Science in Community Health and Nutrition** (by School of Human Ecology) *Approved by GSEC 10/1/2019; Approved by Academic Council on 10/09/19; Submitted to THEC on 10/24/19*

Agenda Item Summary

Date: March 12, 2020

Agenda Item: Advancement Update

☐	**Review**	☐	**Action**	☒	**No action required**

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PRESENTER(S): Dr. Kevin Braswell

PURPOSE & KEY POINTS: The Advancement Update contains information regarding fundraising and the new Engineering building.

Agenda Item Summary

Date: March 12, 2020

Agenda Item: Enrollment Management Update

☐	**Review**	☐	**Action**	☒	**No action required**

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PRESENTER(S): Dr. Brandon Johnson

PURPOSE & KEY POINTS: The Enrollment Management Update contains an enrollment overview and projections for Fall 2020 along with review of current year recruitment including Preview Day, Spring Showcase and minority recruiting events.

Agenda Item Summary

Date: March 12, 2020

Agenda Item: Athletics Update

☐	Review	☐	Action	☒	No action required

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PRESENTER(S): Mark Wilson

PURPOSE & KEY POINTS: The Athletics Update contains information on legislation regarding the NCAA Intercollegiate Athletics Name, Image and Likeness Review regarding pursuit of increased flexibility in student-athletes' ability to benefit from the use of their name, image and likeness in ways that enhance the student experience and are consistent with the collegiate model.