Quarterly Board Meeting
December 6, 2018
Roaden University Center, Room 282
1:30 p.m.

AGENDA

I. Call to Order and Roll Call

II. Recognition of Students' Accomplishments

  A. Tech Cybersecurity Student Team

  B. Tech iCube Students

III. Approval of Minutes

IV. President's Report

V. Executive Committee Report and Recommendation

  A. Report on Discussion of the Board's Effectiveness

  B. Regular Agenda

   Approval of Alignment of Term Expirations for Student Trustee, Committee Chairs, and Chair

VI. Audit & Business Committee Report and Recommendations

  A. Report on 2019 Audit Plan

  B. Regular Agenda

   1. Tuition Transparency Act Report to the General Assembly related to expenditures of tuition and mandatory fee increase revenues
   2. Tuition Transparency Act Factors used in determining tuition and mandatory fee increase
   3. Approval of 2018-19 October Revised Budget/Organizational Chart
   4. Disclosed Capital Project

VII. Board Delegation of Authority to Academic & Student Affairs Committee

VIII. Announcement: Revised December 2019 Regular Meeting Date

IX.   Other Business

X.   Adjournment

The Board will host a 30-minute reception for audience members in the Roaden University Center, just outside Room 282, following the meeting.

**Tech Cybersecurity Student Team Earns Way to National
Top 10 Competition, Win Best Presentation**

Team Members
Joe Bivens
Darren Cunningham
Connor Gannon
Max Layer
Sam Wehunt
David Yantis
Coach: Joseph Cross

Tennessee Tech Results

Regionals (Oct. 5-7)

- Hosted by Missouri S&T

- Placed 2nd in the Central Region, becoming one of 10 teams advancing to Nationals

Nationals (Nov. 2-4)

- Only the Top 3 winners are announced – Tech's exact position was not disclosed

- Tennessee Tech won the award for "Best / Most Memorable Presentation"

- Prize: a set of transparent locks to practice lockpicking

Participating in National CPTC was a one-of-a-kind opportunity to step into the shoes of a real Penetration Testing firm. The experience was fully immersive, complete with a fictitious company, a cast of believable characters (each with their own motivations and inter-personal conflicts), and a realistic business infrastructure with exceptional attention to detail. This competition was an excellent learning experience for all team members and placed special emphasis on the importance of communication skills (both verbal and written). Team members constantly adapted to changes in the network environment, adjusted our communication style to fit the motivations and technical knowledge of each character, unraveled an expansive mystery that implicated a particular character as an insider threat, provided a technical report with our findings and recommended mitigations, and presented an executive-level summary to the fictitious company's board of directors. It is no wonder that Penetration Testing firms / Red Teams recruit so prominently at CPTC; the competition is crafted by current industry professionals to ensure the skills that students learn and practice are directly applicable to jobs in this field.

**Tech iCube Students Design & Operate State's Website
to Coordinate Fight Against Opioid Abuse**

 Two years ago, Tennessee Tech's iCube was tasked with the development of a program to combat the opioid crisis by the TN Department of Health. After a year of interactions with the task force within the department, we developed a platform based on the model of our other successful web-based campaigns, MakerMinded and ReduceTNCrashes. The program, named TN Victory, became a resource hub for every positive activity happening in the state and encouraged all citizens--including families, schools, legislators, and medical professionals--to find an activity through our site, complete it, and submit a story that would encourage others to follow their example.

The following year, TN Victory was rebranded and reorganized to become the supplemental website for Governor Haslam's Tennessee Together task force. TNTogether.com remained a hub for resources and proactive activities for each and every citizen in the state to complete, but with the combined resources of the TN Department of Health, the TN Department of Mental Health and Substance Abuse Services, and the Governor's office, the site has grown to include more opportunities for involvement through outreach efforts of Tennessee Tech and the task force.

"Gov. Bill Haslam's administration is totally committed to ending the opioid crisis in Tennessee, creating the Tennessee Together task force to address solutions," says Deputy Governor Jim Henry. "We are pleased that the program [TNTogether.com] designed and operated by Tennessee Tech University's iCube allows individuals, families, schools, businesses, and agencies to immediately 'do something' to address these challenges and to tell their stories to encourage others to get involved."

The iCube team continues to facilitate all operations of the TNTogether.com infrastructure, including the ongoing search for more activities and presentation opportunities to encourage more communities and individuals to get involved by visiting the site, joining the campaign, completing activities, and sharing their stories of success.

 Student Amanda Kail will talk about the business/art partnership involving 17 students.

Board of Trustees Meeting
September 18, 2018
Roaden University Center, Room 282

MINUTES

AGENDA ITEM I—CALL TO ORDER AND ROLL CALL

The Tennessee Tech Board of Trustees met in regular session on June 26, 2018, in Roaden University Center, Room 282. Chair Tom Jones called the meeting to order at 01:02 p.m.

Chair Jones asked Kae Carpenter, Secretary, to call the roll. The following members were present:

- Forrest Allard
- Barbara Fleming
- Melissa Geist
- Trudy Harper
- Rhedona Rose
- Johnny Stites
- Teresa Vanhooser
- Barry Wilmore
- Tom Jones

A quorum was physically in attendance.

Tennessee Tech faculty, staff, and members of the public were also in attendance.

AGENDA ITEM II—RECOGNITION OF STUDENT AND DIRECTOR OF AWARD-WINNING INDUSTRIAL ASSESSMENT CENTER

Chair Jones stated that every Board meeting would start with honoring students' or faculty members' achievements to keep the Board focused on what its mission should be.

Chair Jones introduced Billy Austin, a graduate student in mechanical engineering and trained at Tennessee Tech's Industrial Assessment Center (IAC), and Dr. Glenn Cunningham, Director of

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Tennessee Tech's IAC. Chair Jones stated that the IAC was honored as a 2018 Center of Excellence among the centers for universities including Georgia Tech, Clemson, Kentucky, Alabama, Florida, and Miami. He stated that Tennessee Tech's IAC graduates were in demand with energy management and efficiency field employers. He stated that Tennessee Tech's Center was the only funded IAC in the state and one of 28 centers nationally. He stated that the undergraduate and graduate students gained experience in industrial energy efficiency and energy management by helping assess small and medium size manufacturers. Dr. Cunningham and Mr. Austin then gave a short presentation on Tennessee Tech's IAC.

In response to Mr. Stites' questions related to the length of time the IAC had been operating and what the Board could do to support the program, Dr. Cunningham stated the IAC was in its 13th year and received $325,000 a year from the Department of Energy. He stated that the assessments performed were free to the companies. Dr. Cunningham stated that the IAC identified several opportunities that could be developed into PhD-level projects.

Mr. Stites commended all professors who provided students with experiential work. He stated that the Board encouraged experiential work with students and encouraged the President to present ideas to the Board about the ways the Board could assist.

AGENDA ITEM III—APPROVAL OF MINUTES

Capt. Wilmore moved to approve the June 6, 2018, Special Board Meeting and Quarterly Board Meeting minutes. Ms. Vanhooser seconded the motion.

After an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM IV—PRESIDENT'S REPORT

President Oldham stated that now he was not only the President of Tennessee Tech, but also a parent of a Tennessee Tech student. He stated that he looked forward to seeing Tennessee Tech's campus from that viewpoint.

President Oldham stated that a productive Cabinet retreat took place in August. He stated that discussion consisted of how to move Tennessee Tech to a greater level and how to look at Tennessee Tech through the eyes of the student.

President Oldham stated that preceding the June meeting, the strategic plan was in full implementation mode with roughly 50 faculty and staff members engaged in the Tech Tomorrow Strategic Plan and implementation. He stated that the four working groups were each led by a faculty member known for innovation and energy, and each group had about 10 members, 6 of whom were faculty. He stated that a retreat was scheduled with all 50 members to discuss priorities and to move out of strategic planning and to actively engage in strategic implementation.

President Oldham stated that Tech Tomorrow was lead by Michael Aikens as Director, Jeff Boles as faculty lead, and Ed Lisic, Ann Davis, Jason Beach, and Bedelia Russell as the working group chairs. He stated that the goal was to make the strategic plan the filter for everything that Tennessee Tech does. He stated that the five-year financial plan was integrated within the Tech Tomorrow plan and Tennessee Tech needed to gain more predictability financially for the strategic plan process to work.

President Oldham stated that Tennessee Tech sent a proposal for the new engineering building to the state and the proposal was under review at the Tennessee Higher Education Commission. He stated Tennessee Tech would be advised on how well it was scored later in the fall.

President Oldham stated that an ongoing challenge that Tennessee Tech faced was enrollment and student success. He stated that the fall 2018 class was made up of nearly 1,900 first-time students, which was more than a 7% increase year-to-year. Dr. Oldham stated that the fall 2017 freshman class was the largest freshman class in five years and the third consecutive year in first-time student enrollment growth.

President Oldham stated that during the past year, 2,564 students graduated, which was a 28% increase in bachelor degree graduates since 2012. He stated that preliminary enrollment for 2018-19 fiscal year was 10,186, a drop from the previous year. Dr. Oldham stated the drop was primarily related to the large class that graduated and a decrease in the number of international and transfer students. He stated that there was a 3.6% increase in total graduate students at Tennessee Tech, which equaled almost 1,200 students. President Oldham stated that enrollment continued to be a challenge and Dr. Johnson was addressing that issue.

President Oldham stated that first-year retention rate was a metric often considered a measure for student success and for an institution like Tennessee Tech, the benchmark should be around 80%. He stated that when he arrived in 2012, Tennessee Tech's first-year retention rate was 69%, the last two year's rates were 79%, and currently the rate was 75%. He stated that Tennessee Tech would focus on that measure and if Tennessee Tech could not retain students in the second year, it would be hard to graduate students in four, five, or six years. He stated that because of the increase in retention over the past several years, Tennessee Tech was seeing significant increases in graduation rate. He stated that Tennessee Tech's six-year graduation rates were in the top 55% of the country for the first time. He stated that, historically, the six-year graduation rate was below 50% and Tennessee Tech hoped to achieve a 60% retention rate.

President Oldham stated that Tennessee Tech was beginning to focus on the four-year graduation rate as the standard. He stated that for Tennessee Tech to be a place for students to be successful, Tennessee Tech needed to find ways to graduate students in four years. He stated that Tennessee Tech's four-year graduation rate was 34%.

President Oldham stated that a second challenge Tennessee Tech faced was competition and that to remain competitive, Tennessee Tech needed to develop competitive academic programs.

President Oldham stated that a third challenge was the need to retain Tennessee Tech's best faculty and staff on campus and to successfully recruit to fill needed positions. He stated that good universities lose good people and Tennessee Tech wanted to be in a position of having the talent on its campus that other people wanted. He stated that part of the strategy to address this challenge was implemented during the summer when Tennessee Tech granted performance-based raises for faculty and staff. He stated that he believed that, over time, performance-based pay would be a major factor in addressing the retention of productive and influential staff at Tennessee Tech.

President Oldham stated that for the third year, Tennessee Tech was rated among national universities and Tennessee Tech graduates had the lowest student loan debt of any institution in the state, was second in the South, and 26th nationally. He stated that the average graduate salary was over $54,000, which was second in Tennessee and highest of all public universities in Tennessee.

President Oldham stated that compared to all public universities in Tennessee, Tennessee Tech had the second highest graduation rate, the second highest first-year retention rate, and second highest average ACT score.

President Oldham stated that ATS Innovations, a member of which spoke at the Board's June meeting, competed in a state-wide competition for startup ventures, placed third, won $10,000, and was in the process of leveraging those resources into a startup enterprise.

President Oldham stated that there were six students, along with Dr. Steven Canfield from Mechanical Engineering, that comprised one of 25 teams selected nationally to present a micro-gravity neutral buoyancy experiment at the Johnson Space Center in Houston.

President Oldham stated that the Farm Bureau Federation chose Tennessee Tech as the home of Tennessee High School Leadership Summit. He stated that the Farm Bureau has held the Leadership Summit around the country and anticipated having 50 to 100 high school students at Tennessee Tech for a week during the summer of 2019. He stated that the Summit will focus on leadership and agriculture.

President Oldham also stated that Dr. Michael Birdwell had been serving as the state chairman for the Tennessee Great War Commission for three years and had received publicity around the state related to that role.

AGENDA ITEM V—CERTIFICATION OF PRESIDENT'S RESPONSIBILITIES RELATED TO ATHLETICS

Chair Jones stated that as required by the Ohio Valley Conference (OVC), as the Chair of the Board he had attested that the President of Tennessee Tech was responsible for the administration of the athletics program, has the support of the Board in operating a program of integrity, and could vote on behalf of Tennessee Tech on NCAA and OVC matters.

AGENDA ITEM VI.A.1—EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS—REPORT—APPOINTMENT TO INTERIM VICE PRESIDENT FOR RESEARCH AND ECONOMIC DEVELOPMENT POSITION

Chair Jones stated that Dr. Harvill Eaton was appointed to the interim Vice President for Research and Economic Development position.

AGENDA ITEM VI.A.2—EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS—REPORT—BOARD SELF-EVALUATION PROCESS

Chair Jones stated that the Board would be receiving a questionnaire as part of the Board self-evaluation process and once completed, the Executive Committee would review the surveys and decide on further actions, if any.

AGENDA ITEM VI.B.1—EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—REVISIONS TO TTU POLICY 005 (BOARD COMMITTEES)

Chair Jones stated that Policy 005 was revised to assign oversight of enrollment management and career placement to the Academic and Student Affairs Committee and to include a provision stating that the Executive Committee was responsible for initiating the Board self-evaluation.

Ms. Harper moved to approve the revisions to Policy 005. Mr. Stites seconded the motion.

After an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM VI.B.2—EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—TTU POLICY 110 (ACCESS TO PUBLIC RECORDS) AND RULE

Ms. Harper moved to approve Tennessee Tech Policy 110 and the Rule related to access to public records. Dr. Fleming seconded the motion.

After an opportunity for further discussion and there being none, at the request of the Chair, Ms. Carpenter took a roll call vote. The motion carried unanimously.

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AGENDA ITEM VI.C—EXECUTIVE COMMITTEE REPORT AND RECOMMENDATIONS—PRESIDENT'S COMPENSATION

Chair Jones stated that based on the President's evaluation, the Executive Committee recommended a 2% raise for Dr. Oldham and a $60,000 bonus.

Ms. Harper moved to approve the recommendation of the Executive Committee. Dr. Fleming seconded the motion.

Capt. Wilmore stated that the percentage increase was based on an assessment and the bonus was based on the President's work towards gaining Tennessee Tech $4,200,000 in recurring funds, which after eight years would equal $33,600,000. He stated that although there were several people working on securing funding, President Oldham was very instrumental in acquiring the funds for Tennessee Tech.

Capt. Wilmore stated that if Tennessee Tech did not have the recurring funds, Tennessee Tech would have had a greater shortfall. He stated that if a bonus was going to be given, a fair compensation would be a percentage of the recurring funds. He stated that $60,000 was 1.42% of the funds, 2% was $84,000, and 2.5% was $105,000. Capt. Wilmore stated that if Tennessee Tech gained $4,200,000 for the next several years based on an individual's work efforts, 2.5% of the first year's recurring funds would be a fair bonus for President Oldham.

Dr. Fleming stated that the governor put money in the budget and all universities receive funding.

President Oldham stated that Tennessee Tech did well in the funding formula in the current year. He stated that the $4,200,000 was from two different initiatives. He stated that the $3,000,000 directly impacted the College of Engineering, was not included in the governor's budget, and was a separate legislative action. He stated that $1,200,000 was from the change in the Carnegie classification, addressed an inadvertent gap in the funding formula, and was the result of efforts over the past couple of years to secure the funding. He stated that the $4,200,000 were outside of the traditional funding formula allocations to the universities.

Dr. Geist stated that Tennessee Tech received $13,000,000, not all recurring funding, and Tennessee Tech still had a $250,000 budget shortfall. She stated that this indicated a mismanagement of funds and Tennessee Tech was spending more than it was making. She stated that all the local governing institutions (LGI's) suffered losses when Tennessee Promise became effective, but they were not all having the budget issues that Tennessee Tech was having. She stated that part of it was the lack of prioritization, how money was spent, strategic initiatives, and return on investments for those initiatives. Dr. Geist stated that she looked at it in a different light and considered where Tennessee Tech would be if it had not received the funding. She stated that the other LGI's received recurring funds equivalent to what Tennessee Tech received and the THEC documents showed that other LGIs received money like the $4,000,000 Tennessee Tech received.

Ms. Harper stated that the other LGI's did not receive the same amount as Tennessee Tech.

Dr. Geist responded that the LGI's did receive some recurring funding that was similar.

Mr. Wilmore stated that Tennessee Tech would not have received the $4,200,000 had not President Oldham been pushing forward to make that happen.

Dr. Geist stated that the other LGI's received a similar amount. She stated that the information was located in the THEC report.

Dr. Geist stated that a bonus was given when everything was spectacular and if a $110,000 bonus was given, it meant that Tennessee Tech did not have any shortfalls. She stated that Tennessee Tech had a charge related to research misconduct and there were other reasons why she could not support giving President Oldham a $110,000 bonus.

Chair Jones stated that the University of Memphis was giving its President a $150,000 bonus.

Dr. Geist stated that University of Memphis was not having budget shortfalls.

Ms. Harper stated that the current year was not perfect and that was why she recommended a modest salary increase. She stated that Tennessee Tech had an extraordinary result with the state appropriation funding and she recommended a bonus for that reason.

Chair Jones called the question on the original motion to give Dr. Oldham a 2% salary raise and a $60,000 bonus.

At the request of the Chair, Ms. Carpenter took a roll call vote. The motion carried 7-1 with Dr. Geist casting the "Nay" vote.

Capt. Wilmore stated that he believed a fair assessment of a bonus for President Oldham was 2.5% for the first year, which would be a $105,000 total bonus.

Capt. Wilmore moved to increase the President's bonus by $45,000. Mr. Stites seconded the motion.

Mr. Allard stated that the initial proposal would be more appropriate, due to budgetary constraints and that $3,000,000 of the $4,200,000 recurring funds were restricted. He stated that Tennessee Tech was limited to what it could do with the funds. He stated that increasing the percentage of the bonus could take away money from other areas.

Dr. Fleming stated that given the budget deficit and issues that Tennessee Tech has dealt with, she did not agree to increasing the bonus. She stated that she supported the President, but the Board had a fiduciary responsibility to Tennessee Tech, to public dollars, and to dollars that parents and students spend.

Ms. Rose stated that she concurred that Tennessee Tech had a great president. She stated that in her experience, "recurring" does not mean "forever more". She stated that Tennessee Tech has sent the right message to the General Assembly, that Tennessee Tech was practicing good fiduciary responsibility, that Tennessee Tech's Board was going to honor the President and hoped to keep the President, but the Board realized that the General Assembly could reduce the recurring dollars at any time.

Ms. Harper stated that the President has always acknowledged that the recurring funds could be reduced.

Mr. Stites stated that whether the funds were recurring beyond the first year or not, the motion only applied to the first year.

Chair Jones stated that he agreed with Capt. Wilmore and he did not believe a $105,000 bonus was a stretch for Tennessee Tech. He stated that he was more cautious because of the perception the public and faculty would have about the $105,000 bonus.

President Oldham stated that he appreciated the gesture and felt honored by the original motion. He stated that he felt uncomfortable with the current motion. He stated that he trusted the Board to make the right decision. He stated that he did not ask for a bonus and was honored by the comments and thoughts and appreciated the support.

Ms. Harper, Chair Jones, and Mr. Stites reiterated that President Oldham never asked for any additional compensation.

Mr. Stites stated that he did not want there to be a misunderstanding throughout the community, Tennessee Tech, or the state about the Board's support for the President.

Ms. Vanhooser stated that she backed President Oldham 100%. She stated that just because she chose not to vote "Yes" to the bonus increase, it did not mean that she did not back the President. She stated that the Board had a responsibility to Tennessee Tech, including the entire budget.

Capt. Wilmore stated that he was concerned about any budget shortfalls and every dime that Tennessee Tech spends. He stated that he was concerned about the cost to the students and was very passionate about doing what was right. Capt. Wilmore stated that Tennessee Tech would not have $4,200,000 of recurring funding if it was not for President Oldham and that was the reasoning behind his motion.

Dr. Geist stated that Tennessee Tech received the funding and still had a budget shortfall. She stated that President Oldham was amazing externally. She stated that if Tennessee Tech had not received the recurring funding, Tennessee Tech would have been in trouble.

Chair Jones stated that there were many factors to the budget shortfall.

Ms Vanhooser called the question and at the request of the Chair, Ms. Carpenter took a roll call vote. The motion failed 4-2 with Dr. Fleming, Dr. Geist, Ms. Rose, and Ms. Vanhooser casting the "Nay" votes and Capt. Wilmore and Mr. Stites casting the "Aye" votes. Chair Jones and Ms. Harper abstained.

AGENDA ITEM VII.A—ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—NEW ACADEMIC PROGRAM PROPOSAL FOR AN M.S. IN ENGINEERING MANAGEMENT

Dr. Fleming stated that the College of Business and College of Engineering were collaborating to develop a new M.S. in Engineering Management program that will be online.

Dr. Fleming moved to approve the new academic program proposal, with recognition of its financial implications, for a Master of Science in Engineering Management. Dr. Geist seconded the motion.

Chair Jones stated that part of the motion was to approve the new master's degree and part of the motion was to recognize that the new academic program would need to be budgeted.

Dr. Fleming stated that the program would not move through the Academic and Student Affairs Committee unless there was a detailed budget report.

President Oldham stated that THEC put any new program on a five-year monitoring system to make sure it meets projections. He stated that the Board would have an opportunity to monitor new programs as they move through the five-year period.

After an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM VII.B—ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—NEW ACADEMIC PROGRAM PROPOSAL FOR A PH.D. IN COUNSELING AND SUPERVISON

Dr. Fleming stated that the proposed Ph.D. in Counseling and Supervision was an addition to the graduate level programs of study in the Department of Counseling and Psychology in the College of Education.

Dr. Fleming moved to approve the new academic program proposal, with recognition of its financial implications, for a Ph.D. in Counseling and Supervision. Dr. Geist seconded the motion.

After an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM VII.C—ACADEMIC & STUDENT AFFAIRS COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—TTU POLICY 360 (STUDENT IMMUNIZATIONS) AND RULE

Dr. Fleming stated that the purpose of TTU Policy 360 (Student Immunizations) and Rule was to provide guidance on required immunizations for certain diseases or exemptions from such requirements.

Dr. Fleming moved to approve TTU Policy 360 and the Rule related to immunizations. Dr. Geist seconded the motion.

After an opportunity for further discussion and there being none, at the request of the Chair, Ms. Carpenter took a roll call vote. The motion carried unanimously.

AGENDA ITEM VIII.A—AUDIT& BUSINESS COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—FIVE-YEAR STRATEGIC FINANCIAL PLAN UPDATE

Ms. Vanhooser stated that the Audit & Business Committee was presenting a draft Five-year Financial Strategic Plan as an informational item and moved to support the full development of the plan. Dr. Geist seconded the motion.

Dr. Geist asked if she could be included in the ad hoc committee for the plan's development. President Oldham, Chair Jones, and Dr. Stinson agreed to her request.

After an opportunity for further discussion and there being none, the motion carried unanimously.

AGENDA ITEM VIII.B—AUDIT& BUSINESS COMMITTEE REPORT AND RECOMMENDATIONS—REGULAR AGENDA—DISCLOSED CAPITAL PROJECTS

Dr. Stinson stated that there were two disclosed capital projects that were being presented for approval.

She stated that the first capital project was a Vehicular Engineering shop building. She stated that the project would cost $490,000, the building would be 2,600 square feet, and would be funded by the $3,000,000 special appropriation for engineering. She stated it was a start-up shop needed for the Vehicular Engineering program that had been approved and was underway. She stated that the building was needed by fall 2019.

Dr. Stinson stated that the second capital project was an Agriculture Engineering technology shop. She stated that the building would be 1,200 square feet, would cost $235,000, and would replace the shop that Tennessee Tech would be demolishing for the new science building.

Dr. Stinson stated that she needed the Board to approve sending the two capital projects to THEC and onto the State Building Commission for approval. She stated that she also needed the Board to approve planning the placement and corresponding modification to the Master Plan.

Chair Jones asked if the buildings were 100% funded by Tennessee Tech. Dr. Stinson stated they were.

Chair Jones asked if both of the facilities were going to be located at Shipley Farm. Dr. Stinson stated that the plan was to place the Ag building on Shipley Farm and the location for the Vehicular Engineering building had not been determined.

Chair Jones stated that he was concerned that student interest would be deterred if the Vehicular Engineering building was located off the main campus.

Dr. Stinson stated that once Tennessee Tech had a new engineering building, Vehicular Engineering would be incorporated into the main campus.

Chair Jones stated that the Board was not necessarily voting on locations of the buildings, but was voting on putting them on the Master Plan and that Planning and Finance would try to place the Vehicular Engineering building on campus.

President Oldham stated that capital projects such as these have a design team that collaborates with leadership and faculty at the school or college to help design the project and determine the ultimate site of the buildings.

Mr. Stites moved to disclose the two buildings to the State Building Commission. Ms. Rose seconded the motion.

After an opportunity for further discussion and there being none, at the request of the Chair, Ms. Carpenter took a roll call vote. The motion carried unanimously.

AGENDA ITEM IX—ANNOUNCEMENT OF 2019 BOARD MEETING DATES

Chair Jones stated that the meeting dates for 2019 would be March 21, June 20, September 24, and December 5.

AGENDA ITEM X—OTHER BUSINESS

Chair Jones stated that there would be a 30-minute reception following the adjournment of the meeting.

AGENDA ITEM XI—ADJOURNMENT

There being no further business, the meeting adjourned at 2:24 p.m.

Approved,

_____

Kae Carpenter, Secretary

TENNESSEE HIGHER EDUCATION UPDATE

Where we started…

TN: 33.8%

43rd

Source: Lumina Foundation
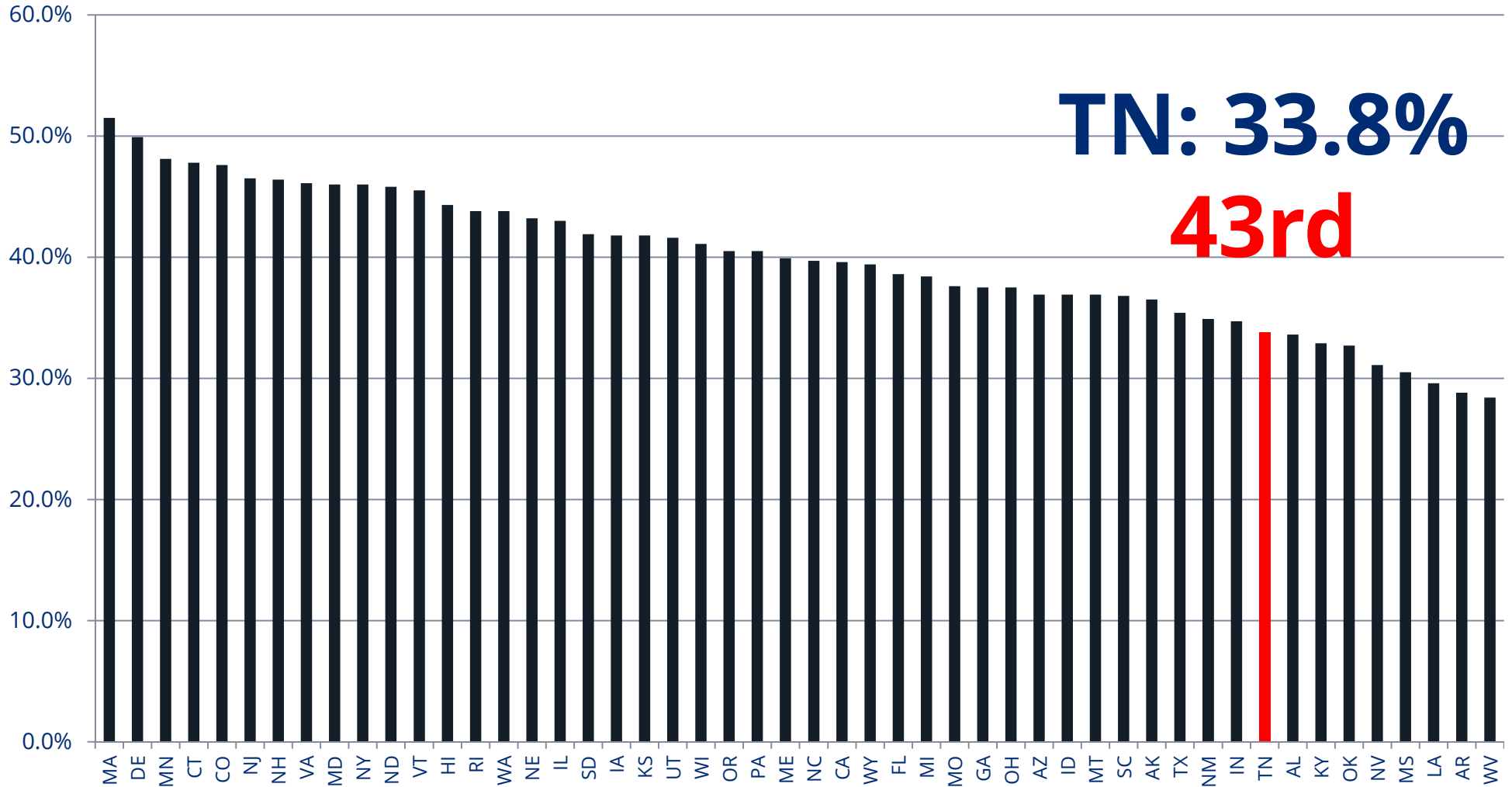
More Tennessee students are going to college

62.5%

58.1%

57.1%   57.0%

57.9%

55.4%   55.7%   55.7%

53.8%

| 2007 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 |

THEC

3
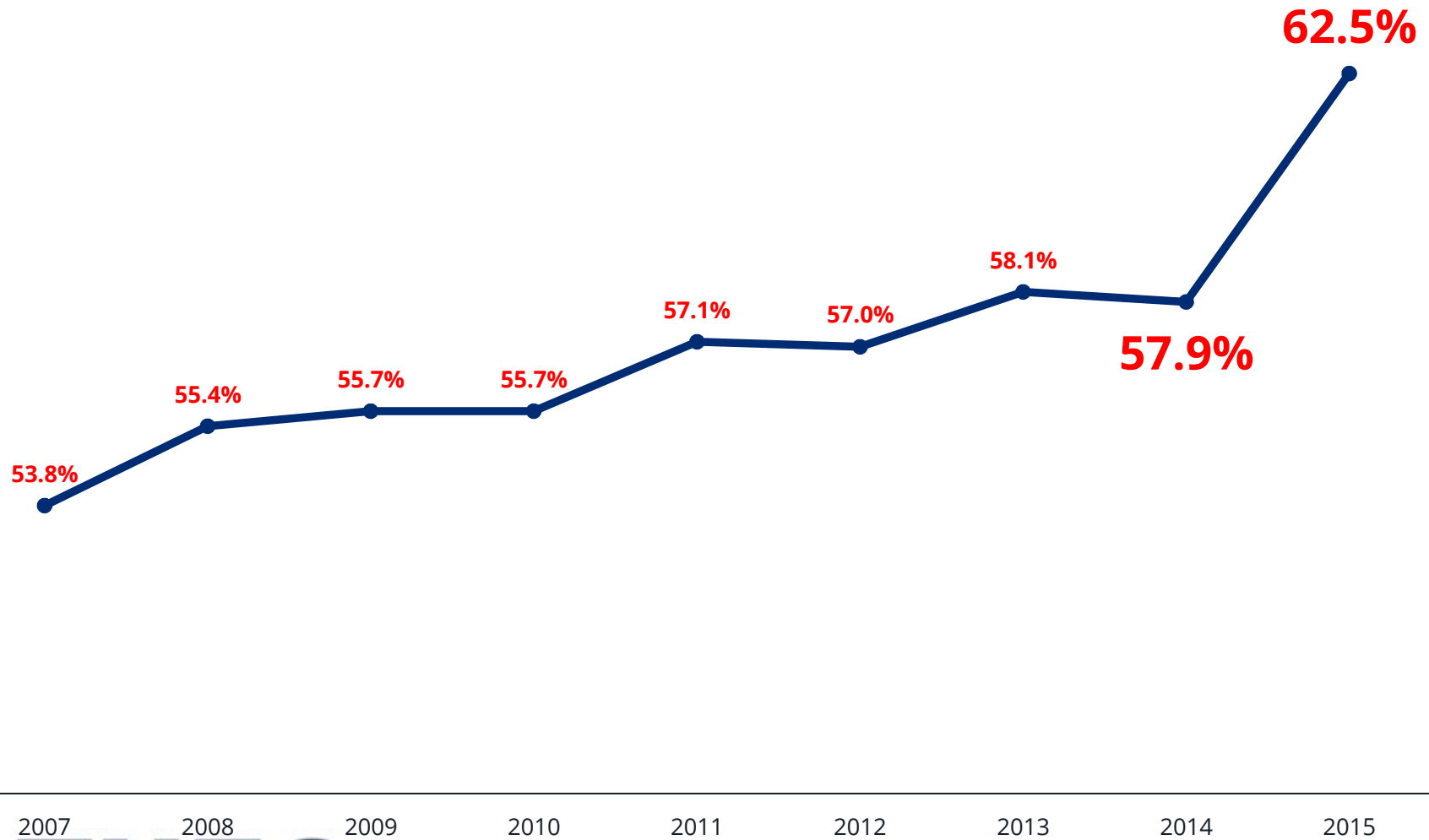
Tennessee is investing in higher education
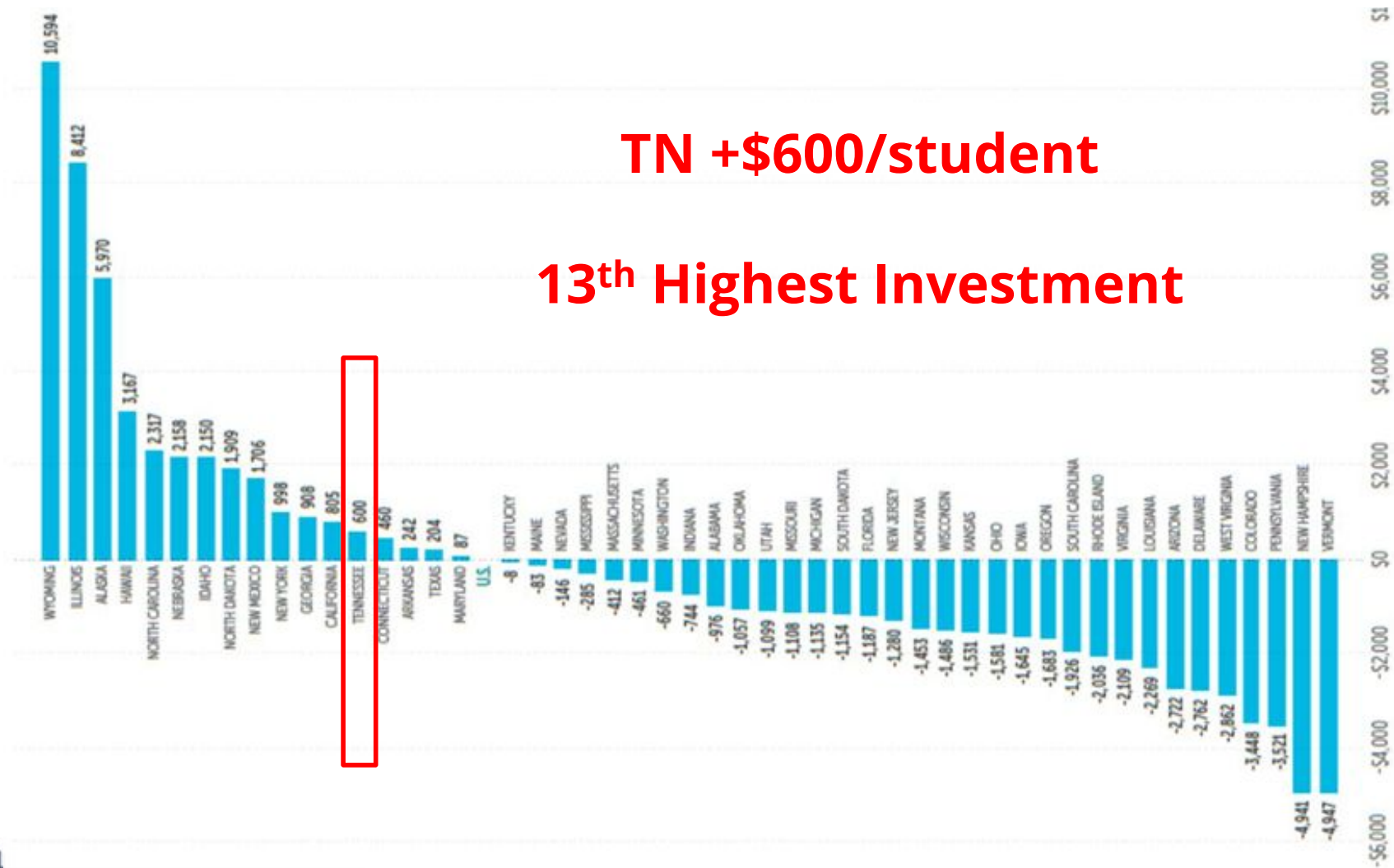
TN +$600/student

13th Highest Investment

Cumulative Change in Funding at Universities Due to the Formula

An Increase of 23.8% in state appropriations since 2015-16

5
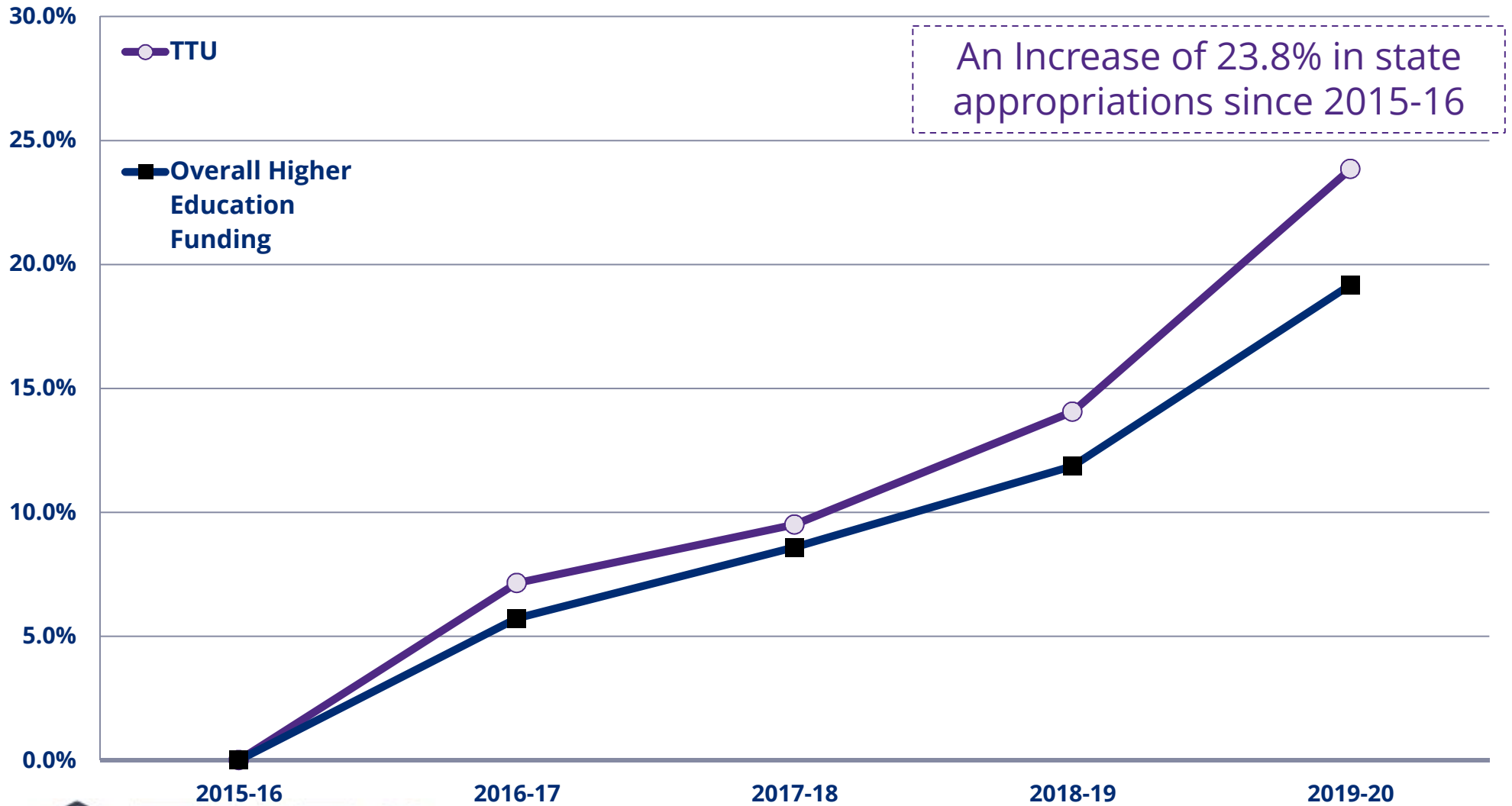
2019-20 Recommended Appropriation Increases

TTU — 7.6% = $3.9 Million

ETSU

TSU

APSU

UTK

UoM

UTC

MTSU

UTM

0%   2%   4%   6%   8%

THEC

6
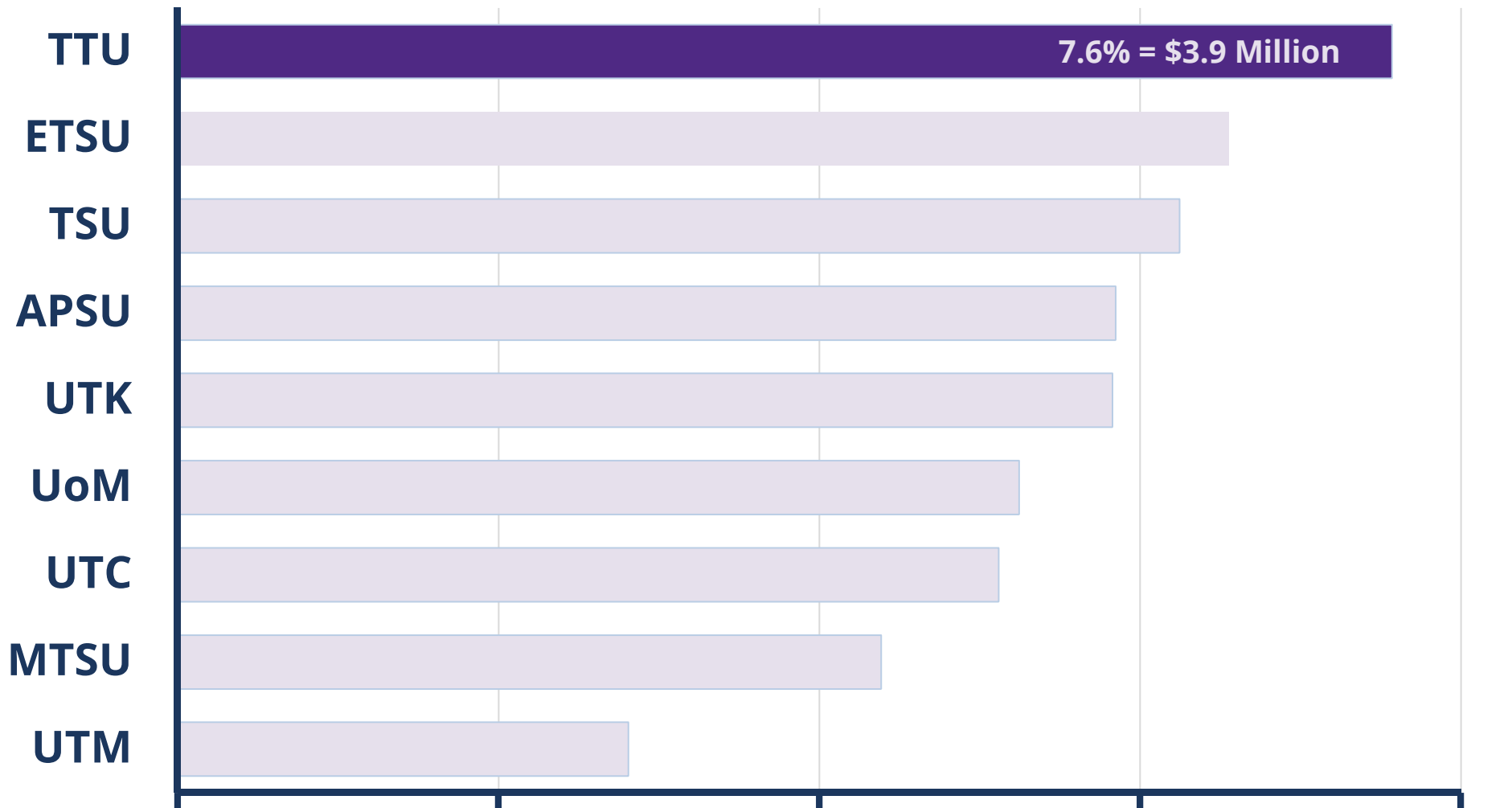
2019-20 Breakdown of Components Parts

Starting Point: $1,873,200

Value	Component
-$51,600	30 hr. Progression
-$50,800	60 hr. Progression
$38,700	90 Hr. Progression
$708,500	Bachelors & Associate Degrees
$69,800	Masters & Ed Specialists
$0	Doctoral Degrees
$122,700	Research & Service
$203,200	Degrees per 100 FTE
$186,500	6YR Graduation Rate
$451,500	Fixed Costs
$295,500	Quality Assurance

-$100,000 $0 $100,000 $200,000 $300,000 $400,000 $500,000 $600,000 $700,000 $800,000

THEC

Total Recommendation: $3,847,200

Three-Year Average Bachelors and Associate Degree Change

17.1% = an increase of 463 Bachelors & Associates Degrees

THEC

8
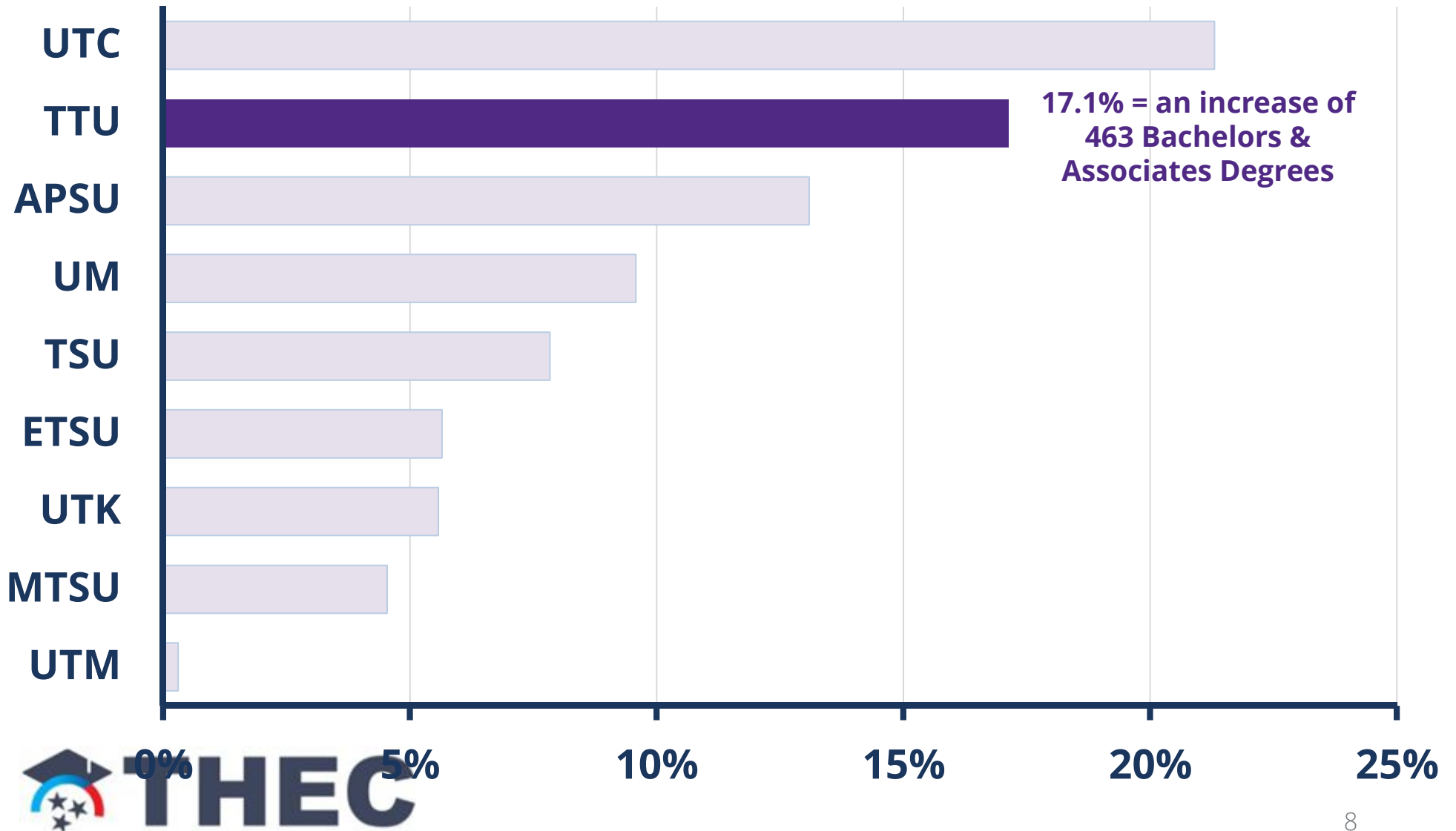
Challenge 1: A deep college graduate deficit in rural areas
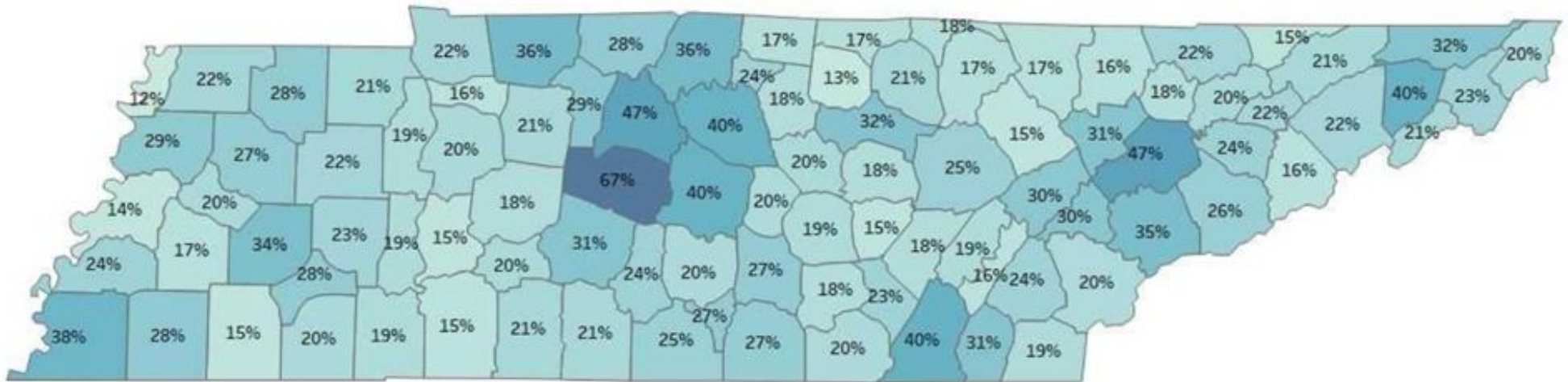
Challenge 2: Low income student success
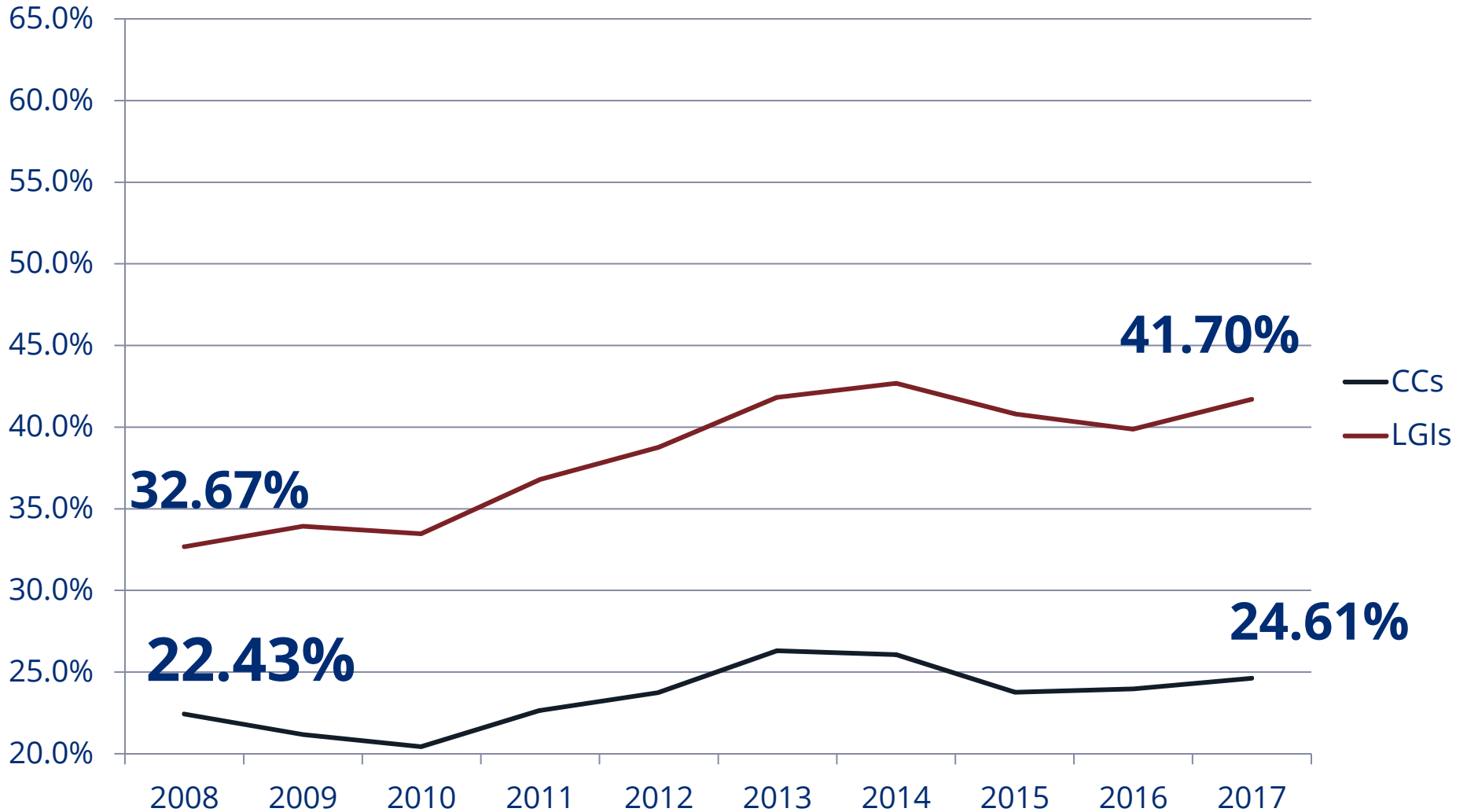
MIKE.KRAUSE@TN.GOV
@MikeKrauseTN

11

Agenda Item Summary

Date: December 6, 2018

Agenda Item: Report on the Discussion Related to the Board's Effectiveness

☐ **Review**   ☐ **Action**   ☒ **No action required**

_____

PRESENTER: Tom

PURPOSE & KEY POINTS:

Report on the Executive Committee's November 13 discussion related to the Board's effectiveness, which included discussion of training, informational sessions, committees and their schedules, communications, process for president's evaluation, and areas identified as major issues.

DISCUSSION ITEMS RELATED TO THE BOARD'S EFFECTIVENESS

1. **Informational meetings/training related to:**
   a. Refresher course(s) on fiduciary and ethical responsibilities and the role of the Board
   b. Faculty Senate
   c. Budget (process and updates on status and on progress on five-year plan)
   d. Best practices in university management and effective governance
   e. Policy development and implementation
   f. Other boards processes (e.g., participation in meetings with other boards)

2. **Committees and meetings**
   a. Committee structure
   b. Scheduling of committee meetings

3. **Communications**

   a. Improving communications with and between the President, administration, and the Board
   b. Meeting materials finalized sooner
   c. Reports included in materials but not necessarily presented
   d. Dashboard for strategic plan and/or dashboard for assessment of progress toward goals

4. **Process and benchmarks related to the evaluation of president's performance**

   Streamlined focus on smaller set of goals with appropriate metrics

5. **Addressing Tennessee Tech's major issues**

   a. Tennessee Tech's fiscal health
   b. Student enrollment
   c. Morale on campus
   d. Focus on students
   e. State and national trends for job needs
   f. Building/strengthening relationships with different campus constituencies

Agenda Item Summary

Date: December 6, 2018

Agenda Item: Alignment of Term Expirations for Student Trustee, Committee Chairs, and Chair

☐	Review	☒	Action	☐	No action required

_____

PRESENTER: Tom

PURPOSE & KEY POINTS: The Executive Committee recommends aligning expiration of the student trustee's, committee chairs', and chair's terms to June 30, 2019, and for all future terms to begin on July 1 of the applicable year.

Agenda Item Summary

Date: December 6, 2018

Division: Internal Audit

Agenda Item: Approval of 2019 Audit Plan

☐ **Review** ☐ **Action** ☒ **No action required**

PRESENTERS: Deanna Metts, Internal Audit Director

PURPOSE & KEY POINTS:

An audit plan for calendar year 2019 is being provided to the Audit Committee for review and approval.

The lists each significant activity to be carried out in the Internal Audit department and tells the type of activity and functional area involved.

Each departmentally chosen audit on the schedule was selected using a model that considered six points:

1. Prior audit results
2. Internal controls in the area
3. Changes in the unit
4. Size of the unit with regard to revenue collected, expenses, or number of transactions processed
5. Sensitivity of the unit
6. Management's concerns

Agenda Item Summary

Date: December 6, 2018

Division: Planning and Finance

Agenda Item: Tuition Transparency Act Report

☐ **Review**	☒ **Action**	☐ **No action required**

PRESENTERS: Dr. Claire Stinson, Vice President for Planning and Finance

PURPOSE & KEY POINTS:

By February 1 of each year, the Board is required to provide a report to the General Assembly with information regarding expenditures of revenues derived from any tuition and fees increase in the previous full academic year. The report must include how revenues were used, the effect on student financial aid, and the effect on the average total cost of attendance per student.

State of Tennessee

2018 Public Acts, Chapter 614

T.C.A § 49-7-1604

By February 1 of each year, each governing board shall provide a report to the office of legislative budget analysis, for distribution to the general assembly, with information regarding expenditures of revenues derived from any tuition and fees increase in the previous full academic year. The report shall include how revenues were used, the effect on student financial aid, and the effect on the average total cost of attendance per student.

Tuition increase of 2.66% = $1,982,700	
Effect on Average Cost of Attendance per student = $102 per semester	
Effect on Student Financial Aid = None	
Use of Revenues	**Dollars**
Matching required for 2.5% salary improvement plus variable fringe benefits	$934,900
Hiring of new faculty to support technology-infused programs in support of State needs and market growth areas.	$402,000
New faculty positions in Engineering and Agriculture	$190,000
Provide student support services including campus police, disability services and student organization oversight	$147,000
Market adjustment of salaries for recruited employees	$ 61,700
Software licenses	$243,000
Renewal of custodial service contract	$100,000

Mandatory Fees increase of 2.14% = $268,000	
Effect on Average Cost of Attendance per student = $13 per semester	
Effect on Student Financial Aid = None	
An increase of $10 per semester to the Student Organization Life Opportunity Fund (SOLO) was proposed by Student Government Association (SGA) to provide resources to schedule top-tier concert artists during fall and spring semesters. The increase also provides 25% of a support position to assist the SGA paperwork and other support services associated with student activities, e.g. concert, homecoming.	$210,000
Student Mental Health Wellness fee of $3 per semester replaces NIH grant funding used to provide students with mental health resources such as the suicide prevention hotline and online mental health screening questionnaires designed to identify potential problems and offer appropriate referrals.	$58,000

State of Tennessee

PUBLIC CHAPTER NO. 614

SENATE BILL NO. 1665

By Dickerson, Gresham, Yarbro

Substituted for: House Bill No. 1684

By Smith, Ragan, Daniel, Moody, Hardaway, Terry, Towns

AN ACT to amend Tennessee Code Annotated, Title 49, Chapter 11; Title 49, Chapter 7; Title 49, Chapter 8 and Title 49, Chapter 9, relative to higher education.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 49, Chapter 7, is amended by adding the following language as a new part:

49-7-1601.

This part shall be known and may be cited as the "Tuition Transparency and Accountability Act."

49-7-1602.

As used in this part:

(1) "Board" means the trustees of the University of Tennessee or a state university board, as applicable;

(2) "Cost of attendance" means the combined cost of tuition, mandatory fees, room and board, books, and other educational expenses as determined by the financial aid office of the postsecondary institution;

(3) "Predictive cost estimate" means a non-binding estimated cost of attending an undergraduate program at the postsecondary institution based on a student's chosen field of study over a four-year period. A predictive cost estimate may include, but is not limited to, potential tuition and mandatory fee increases, projected increases in tuition based on a student's chosen field of study, and historical trend data; and

(4) "Tuition and mandatory fees" means the charges imposed to attend the relevant institution of higher education as an in-state undergraduate student and all fees required as a condition of enrollment as determined by the board. "Tuition and mandatory fees" does not include fees charged to out-of-state students by institutions of higher education, room and board, or other non-mandatory fees and charges.

49-7-1603.

(a) At least fifteen (15) days prior to holding a meeting to adopt an increase in tuition and mandatory fees, a board shall give public notice of the proposed tuition and mandatory fee increase as an action item on the board's meeting agenda. Individuals shall be permitted to provide comments during the fifteen-day period. The public notice of the proposed tuition and mandatory fee increase shall, at a minimum, include:

(1) An explanation for the proposed tuition and mandatory fee increase;

(2) A statement specifying the purposes for which revenue derived from the tuition and mandatory fee increase will be used; and

SB 1665

(3) A description of the efforts to mitigate the effect of the tuition and mandatory fee increase on students.

(b)(1) By January 1, 2019, each board shall develop a list of factors that shall be considered when developing recommendations to increase tuition and mandatory fees. The factors shall include, at a minimum, the level of state support; total cost of attendance; and efforts to mitigate the financial effect on students.

(2) Each state university and each campus in the University of Tennessee system shall post on its website a summary of the recommendations pursuant to subdivision (b)(1).

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49-7-1605.

Beginning August 1, 2019, each state university and each campus in the University of Tennessee system shall provide, with a student's letter of acceptance, a predictive cost estimate for students applying for undergraduate degree programs for the 2020-2021 academic year and for academic years thereafter.

SECTION 2. This act shall take effect July 1, 2018, the public welfare requiring it.

2

SENATE BILL NO.   1665

PASSED: March 19, 2018

RANDY McNALLY
SPEAKER OF THE SENATE

BETH HARWELL, *SPEAKER*
HOUSE OF REPRESENTATIVES

APPROVED this ___2nd___ day of ___April___ 2018

BILL HASLAM, *GOVERNOR*

Agenda Item Summary

Date: December 6, 2018

Division: Planning and Finance

Agenda Item: Tuition Transparency Act Factors

☐ **Review**	☒ **Action**	☐ **No action required**

PRESENTERS: Dr. Claire Stinson, Vice President for Planning and Finance

PURPOSE & KEY POINTS:

The Board is required to develop a list of factors that it must consider when developing recommendations to increase tuition and mandatory fees. The factors must include, at a minimum, the level of state support, total cost of attendance and efforts to mitigate the financial effect on students.

State of Tennessee

2018 Public Acts, Chapter 614

T.C.A. § 49-7-1603(b)

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Mandatory factors:

1. Level of state support
2. Total cost of attendance
3. Efforts to mitigate the financial effect on students

Additional factors to consider:

1. THEC mandatory tuition and fee ranges
2. Comparison to peer institutions, competitor institutions, other LGIs
3. Higher Education Price Index

State of Tennessee

PUBLIC CHAPTER NO. 614

SENATE BILL NO. 1665

By Dickerson, Gresham, Yarbro

Substituted for: House Bill No. 1684

By Smith, Ragan, Daniel, Moody, Hardaway, Terry, Towns

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SB 1665

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SENATE BILL NO.   **1665**

PASSED: **March 19, 2018**

RANDY McNALLY
SPEAKER OF THE SENATE

BETH HARWELL, *SPEAKER*
HOUSE OF REPRESENTATIVES

APPROVED this 2nd **day of** April **2018**

BILL HASLAM, *GOVERNOR*

Agenda Item Summary

Date: December 6, 2018

Division: Planning and Finance

Agenda Item: Approval of 2018-19 October Revised Budget/Organizational Chart

☐ **Review**   ☒ **Action**   ☐ **No action required**

PRESENTERS: Dr. Claire Stinson, Vice President for Planning and Finance

PURPOSE & KEY POINTS:

Review recommendation and approval of Tennessee Tech's 2018-19 Revised Budget and Organizational Chart.

E&G Revenues - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Tuition and Fees	$ 97,159,435	$ 97,176,200	$ 94,772,200
State Appropriations	$ 47,219,674	$ 50,365,800	$ 53,528,100
Contracts and IDC	$ 1,362,109	$ 971,400	$ 971,400
Sales and Services	$ 1,173,490	$ 865,500	$ 862,500
Other Activities	$ 4,264,833	$ 3,051,410	$ 3,610,910
Athletics (inlc student fee)	$ 6,494,736	$ 6,303,890	$ 6,247,890
Total Revenues	$ 157,674,277	$ 158,734,200	$ 159,993,000

E&G Expenses by Budget Category - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Instruction	$ 69,303,486	$ 71,065,100	$ 75,207,400
Research	$ 2,617,240	$ 2,577,100	$ 3,415,500
Public Service	$ 2,279,577	$ 2,166,900	$ 2,468,100
Academic Service	$ 11,547,115	$ 12,296,400	$ 12,064,400
Student Services	$ 19,694,821	$ 18,271,300	$ 18,944,200
Institutional Support	$ 15,050,818	$ 15,485,800	$ 15,639,400
Oper. & Maint. of Plant	$ 12,679,027	$ 13,995,800	$ 14,391,900
Scholarships & Fellowships	$ 15,995,855	$ 18,088,600	$ 17,235,400
Total Expenses	$ 149,167,939	$ 153,947,000	$ 159,366,300

E&G Expenses by Natural Classification - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Salaries and Wages	$ 76,054,607	$ 79,227,400	$ 80,305,800
Fringe Benefits	$ 30,787,779	$ 31,704,600	$ 32,343,600
Travel	$ 2,724,987	$ 1,911,700	$ 2,002,900
Operating & Utilities	$ 23,082,768	$ 22,676,200	$ 27,096,000
Scholarships & Fellowships	$ 15,995,855	$ 18,088,600	$ 17,235,400
Capital	$ 521,943	$ 338,500	$ 382,600
Total Expenses	$ 149,167,939	$ 153,947,000	$ 159,366,300

E&G Unrestricted Budget Summary - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Beginning Fund Balance	$ 11,099,357	$ 8,370,051	$ 11,469,039
E&G Revenues	$ 157,674,277	$ 158,734,200	$ 159,993,000
E&G Expenses	$ 149,167,939	$ 153,947,000	$ 159,366,300
Mandatory Transfers	$ 427,524	$ 369,900	$ 369,900
Non-mandatory Transfers	$ 7,682,148	$ 4,516,200	$ 4,064,600
Ending Fund Balance	$ 11,496,023	$ 8,271,151	$ 7,661,239

Auxiliary Budget Summary - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Beginning Fund Balance	$ 1,561,761	$ 1,308,295	$ 1,583,250
Aux Revenues	$ 18,467,239	$ 18,342,300	$ 18,332,500
Aux Expenses	$ 7,010,206	$ 7,435,000	$ 7,360,800
Mandatory Transfers	$ 5,184,815	$ 5,152,300	$ 5,152,300
Non-mandatory Transfers	$ 6,252,874	$ 5,755,000	$ 5,955,200
Ending Fund Balance	$ 1,581,105	$ 1,308,295	$ 1,447,450

TOTAL Budget Summary - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Beginning Fund Balance	$ 12,661,118	$ 9,678,346	$ 13,052,289
Total Revenues	$ 176,141,516	$ 177,076,500	$ 178,325,500
Total Expenses	$ 156,178,145	$ 161,382,000	$ 166,727,100
Mandatory Transfers	$ 5,612,339	$ 5,522,200	$ 5,522,200
Non-mandatory Transfers	$ 13,935,022	$ 10,271,200	$ 10,019,800
Ending Fund Balance	$ 13,077,128	$ 9,579,446	$ 9,108,689

Breakdown of E&G Fund Balance - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	
	Beginning Fund Balance	**Ending Fund Balance**
Allocation for Encumbrances	$ 270,194	$ 186,960
Allocation for Working Capital	$ 2,944,013	$ 1,787,552
Special Allocations*	$ 7,885,150	$ 9,494,527
Unallocated Balance	$ -	$ -
Total E&G Fund Balance	**$ 11,099,357**	**$ 11,469,039**
*2% to 5% Reserve	$ 6,003,368	$ 7,019,006
*Student Activity Fee	$ 621,069	$ 455,381
*Technology Access Fee	$ 1,076,383	$ 1,110,158
*Specialized Academic Course Fee	$ 184,330	$ 909,981
Total Special Allocations	$ 7,885,150	$ 9,494,527

	Proposed Budget FY2018-19	
	Beginning Fund Balance	**Ending Fund Balance**
Allocation for Encumbrances	$ 270,194	$ 270,194
Allocation for Working Capital	$ 2,944,013	$ 2,944,013
Special Allocations*	$ 5,155,844	$ 5,056,467
Unallocated Balance (due to rounding)	$ -	$ 477
Total E&G Fund Balance	**$ 8,370,051**	**$ 8,271,151**
*2% to 5% Reserve	$ 3,274,062	$ 3,174,685
*Student Activity Fee	$ 621,069	$ 621,069
*Technology Access Fee	$ 1,076,383	$ 1,076,383
*Specialized Academic Course Fee	$ 184,330	$ 184,330
Total Special Allocations	$ 5,155,844	$ 5,056,467

	Revised Budget FY2018-19	
	Beginning Fund Balance	**Ending Fund Balance**
Allocation for Encumbrances	$ 186,960	$ 186,960
Allocation for Working Capital	$ 1,787,552	$ 1,787,552
Special Allocations*	$ 9,494,527	$ 5,686,660
Unallocated Balance (due to rounding)	$ -	$ 66
Total E&G Fund Balance	**$ 11,469,039**	**$ 7,661,239**
*2% to 5% Reserve	$ 7,019,006	$ 3,211,140
*Student Activity Fee	$ 455,381	$ 455,381
*Technology Access Fee	$ 1,110,158	$ 1,110,158
*Specialized Academic Course Fee	$ 909,981	$ 909,981
Total Special Allocations	$ 9,494,527	$ 5,686,660

E&G Transfers - Actuals FY2017-18, Proposed Budget FY2018-19, & Revised Budget FY2018-19

	Actuals FY2017-18	Proposed Budget FY2018-19	Revised Budget FY2018-19
Debt Service and Unexpended Plant			
Debt Service Perf Contract	$ 427,524	$ 369,930	$ 369,930
Debt Service Fitness Center	$ 2,066,886	$ 2,021,730	$ 2,021,730
Debt Service Univ Center	$ 91,452	$ 89,460	$ 89,460
Debt Service Eblen Center	$ 201,195	$ 196,810	$ 196,810
Facilities Development (fee)	$ 946,687	$ 868,000	$ 856,000
Parking and Transportation	$ 940,597	$ 973,275	$ 1,078,275
Various Academic Buildings	$ 893,262	$ 841,000	$ 841,000
Extraordinary Maintenance	$ 1,150,000	$ 150,000	$ 650,000
Small Projects	$ 445,975	$ -	$ -
Total Debt Service & Unexp Plant	$ 7,163,578	$ 5,510,205	$ 6,103,205
Renewal and Replacement			
IT Computer Equipment	$ 277,110	$ 377,110	$ 377,110
Electronic Upgrades	$ 350,000	$ 350,000	$ 350,000
Equipment - Departments	$ 318,984	$ 243,000	$ 273,000
Reserves	$ -	$ (1,594,170)	$ (2,668,820)
Total R&R	$ 946,094	$ (624,060)	$ (1,668,710)
GRAND TOTAL All Transfers	**$ 8,109,672**	**$ 4,886,145**	**$ 4,434,495**

Reserves - Revised Budget FY2018-19 (bal. at 6-30-18)

		Unexpended Plant
Land Purchases	$	2,977,254
New Construction:		
Science Building	$	10,511,023
Fitness & Rec Center	$	19,037,636
Parking & Transportation	$	3,401,636
Residence Hall Rvn & Roof	$	1,828,605
Roaden Center Rvn	$	2,376,191
Infrastructure & HVAC	$	4,879,312
Football Digital Board	$	2,723,734
Volpe Library Expansion	$	1,860,795
Engineering Master Plan	$	500,000
Extraordinary Maint.	$	2,023,061
Depts. Small Projects	$	81,289
Other Small Projects	$	504,664
Total Unexpended Plant	$	52,705,200
		Renewal and Replacement
Auxiliary - Housing	$	15,109,227
Auxiliary - Other	$	9,531,788
Computer Center	$	2,633,130
Technology Update	$	980,388
Telecommunication	$	408,193
Printing & Photo Srv	$	239,051
Motor Pool	$	647,367
Craft Center R&R	$	720,746
Departmental R&R	$	428,657
University Reserve	$	6,074,263
Total R&R	$	36,772,810
GRAND TOTAL All Reserves	**$**	**89,478,010**

Office of the President

TENNESSEE TECH

November 12, 2018

Submitting on behalf of Tennessee Tech University (TTU) a crosswalk of organizational changes/updates with a proposed implementation date of January 1, 2019, as follows:

Academic Affairs

- Realign Millard Oakley STEM Center as a direct report to College of Education from the Office of Research & Economic Development

- Realign Joe L. Evins Appalachian Center for Craft (Administrative) as a direct report to College of Fine Arts from Academic Support

- Realign UNIV 1020 as a direct report to Academic Support from Special Programs

- Remove Rural Development Institute

- Realign TNeCampus as a direct report to Center for Innovation in Teaching and Learning

- Realign Non-Credit Programs as a direct report to College of Interdisciplinary Studies

- Realign Off-Campus Programs as a direct report to College of Interdisciplinary Studies

- Remove Digital & Distance Education as a unit
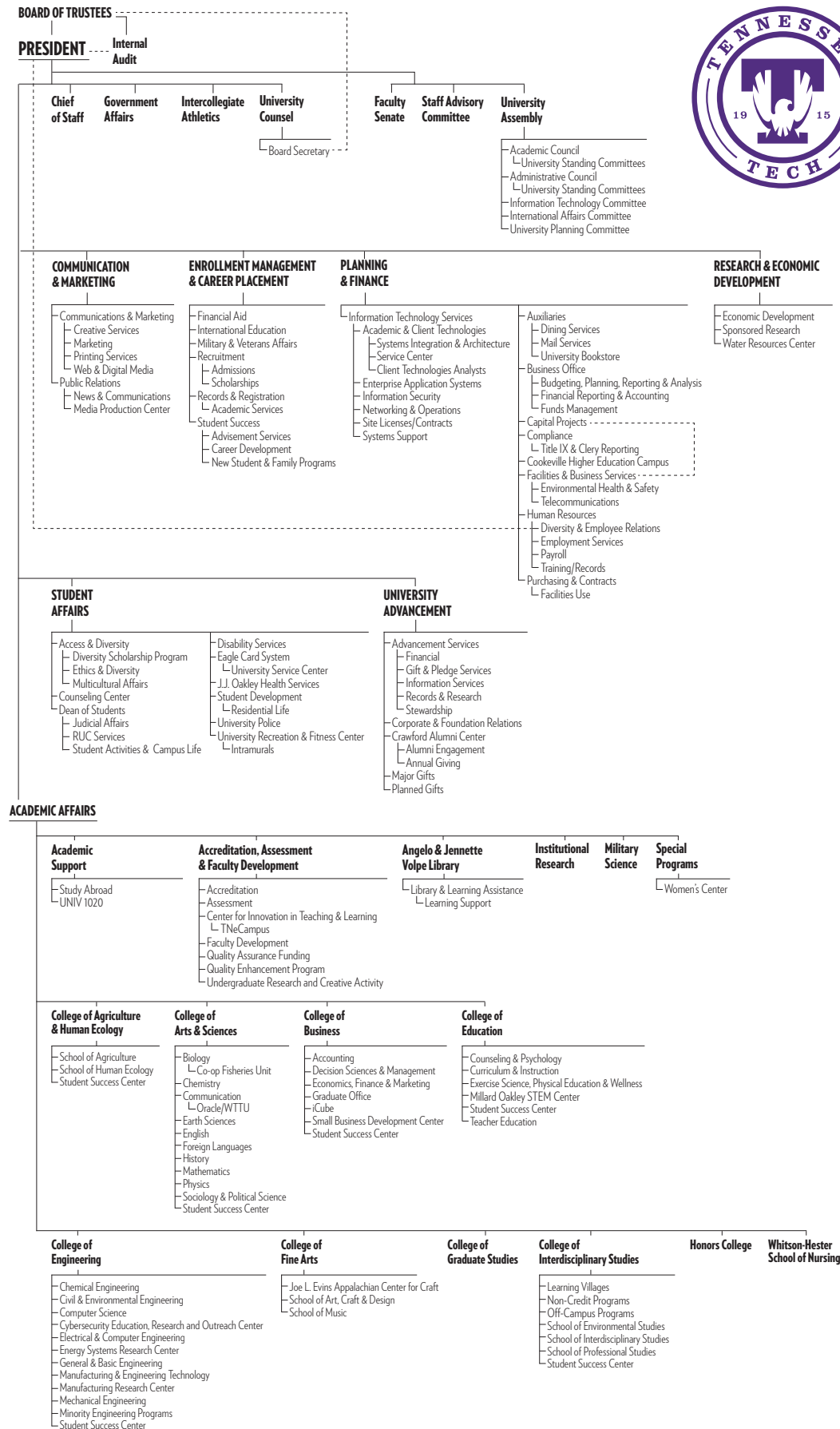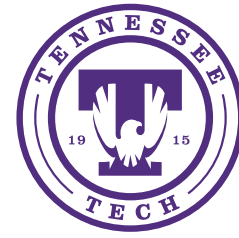
Enrollment Management & Career Placement

- Name change of Registrar to "Records & Registration"

- Realign Academic Services as a direct report to the Records & Registration

Planning and Finance

- Realign Budget, Planning, Reporting & Analysis as a direct report to the Business Office

Dr. Philip B. Oldham, President

BOARD OF TRUSTEES

PRESIDENT — **Internal Audit**

- Chief of Staff
- Government Affairs
- Intercollegiate Athletics
- University Counsel
  - Board Secretary
- Faculty Senate
- Staff Advisory Committee
- University Assembly
  - Academic Council
    - University Standing Committees
  - Administrative Council
    - University Standing Committees
  - Information Technology Committee
  - International Affairs Committee
  - University Planning Committee

Tennessee Tech 1915 seal

COMMUNICATION & MARKETING
- Communications & Marketing
  - Creative Services
  - Marketing
  - Printing Services
  - Web & Digital Media
- Public Relations
  - News & Communications
  - Media Production Center

ENROLLMENT MANAGEMENT & CAREER PLACEMENT
- Financial Aid
- International Education
- Military & Veterans Affairs
- Recruitment
  - Admissions
  - Scholarships
- Records & Registration
  - Academic Services
- Student Success
  - Advisement Services
  - Career Development
  - New Student & Family Programs

PLANNING & FINANCE
- Information Technology Services
  - Academic & Client Technologies
    - Systems Integration & Architecture
    - Service Center
    - Client Technologies Analysts
  - Enterprise Application Systems
  - Information Security
  - Networking & Operations
  - Site Licenses/Contracts
  - Systems Support
- Auxiliaries
  - Dining Services
  - Mail Services
  - University Bookstore
- Business Office
  - Budgeting, Planning, Reporting & Analysis
  - Financial Reporting & Accounting
  - Funds Management
- Capital Projects
- Compliance
  - Title IX & Clery Reporting
- Cookeville Higher Education Campus
- Facilities & Business Services
  - Environmental Health & Safety
  - Telecommunications
- Human Resources
  - Diversity & Employee Relations
  - Employment Services
  - Payroll
  - Training/Records
- Purchasing & Contracts
  - Facilities Use

RESEARCH & ECONOMIC DEVELOPMENT
- Economic Development
- Sponsored Research
- Water Resources Center

STUDENT AFFAIRS
- Access & Diversity
  - Diversity Scholarship Program
  - Ethics & Diversity
  - Multicultural Affairs
- Counseling Center
- Dean of Students
  - Judicial Affairs
  - RUC Services
  - Student Activities & Campus Life
- Disability Services
- Eagle Card System
  - University Service Center
- J.J. Oakley Health Services
- Student Development
  - Residential Life
- University Police
- University Recreation & Fitness Center
  - Intramurals

UNIVERSITY ADVANCEMENT
- Advancement Services
  - Financial
  - Gift & Pledge Services
  - Information Services
  - Records & Research
  - Stewardship
- Corporate & Foundation Relations
- Crawford Alumni Center
  - Alumni Engagement
  - Annual Giving
- Major Gifts
- Planned Gifts

ACADEMIC AFFAIRS

Academic Support
- Study Abroad
- UNIV 1020

Accreditation, Assessment & Faculty Development
- Accreditation
- Assessment
- Center for Innovation in Teaching & Learning
  - TNeCampus
- Faculty Development
- Quality Assurance Funding
- Quality Enhancement Program
- Undergraduate Research and Creative Activity

Angelo & Jennette Volpe Library
- Library & Learning Assistance
  - Learning Support

Institutional Research

Military Science

Special Programs
- Women's Center

College of Agriculture & Human Ecology
- School of Agriculture
- School of Human Ecology
- Student Success Center

College of Arts & Sciences
- Biology
  - Co-op Fisheries Unit
- Chemistry
- Communication
  - Oracle/WTTU
- Earth Sciences
- English
- Foreign Languages
- History
- Mathematics
- Physics
- Sociology & Political Science
- Student Success Center

College of Business
- Accounting
- Decision Sciences & Management
- Economics, Finance & Marketing
- Graduate Office
- iCube
- Small Business Development Center
- Student Success Center

College of Education
- Counseling & Psychology
- Curriculum & Instruction
- Exercise Science, Physical Education & Wellness
- Millard Oakley STEM Center
- Student Success Center
- Teacher Education

College of Engineering
- Chemical Engineering
- Civil & Environmental Engineering
- Computer Science
- Cybersecurity Education, Research and Outreach Center
- Electrical & Computer Engineering
- Energy Systems Research Center
- General & Basic Engineering
- Manufacturing & Engineering Technology
- Manufacturing Research Center
- Mechanical Engineering
- Minority Engineering Programs
- Student Success Center

College of Fine Arts
- Joe L. Evins Appalachian Center for Craft
- School of Art, Craft & Design
- School of Music

College of Graduate Studies

College of Interdisciplinary Studies
- Learning Villages
- Non-Credit Programs
- Off-Campus Programs
- School of Environmental Studies
- School of Interdisciplinary Studies
- School of Professional Studies
- Student Success Center

Honors College

Whitson-Hester School of Nursing

Jan. 1, 2019

Budget Summary and Budget Analysis

The complete Budget Summary and Budget Analysis documents can be viewed on the Budget, Planning, Reporting and Analysis website:

Direct Link to document – **Summary**: https://www.tntech.edu/assets/usermedia/planning-finance/budgetary-information/Complete_TTU_Summary_-_October_Revised_FY18-19.pdf

Direct Link to document – **Analysis**: https://www.tntech.edu/assets/usermedia/planning-finance/budgetary-information/Complete_TTU_Analysis_Forms_-_October_Revised_FY18-19_1.pdf

Historical Budget documents (FY2011 through FY2019):

Budget **Summary**: https://www.tntech.edu/planning-and-finance/budgeting-and-planning/budgetary-information#octoberbudgetsummary

Budget **Analysis**: https://www.tntech.edu/planning-and-finance/budgeting-and-planning/budgetary-information#budgetanalysis

Agenda Item Summary

Date: December 6, 2018

Division: Planning and Finance

Agenda Item: Disclosed Capital Projects

☐ **Review**   ☒ **Action**   ☐ **No action required**

PRESENTERS: Dr. Claire Stinson, Vice President for Planning and Finance

PURPOSE & KEY POINTS:

Review and approval of amendment to the FY2018-19 Capital Disclosure list for the Roaden University Center sprinkler expansion.

					Funding Source		
	Institution	**Project**	**Project Cost**	**New Sq. Ft.**	**Plant-Funds - Non-Auxiliary**	**Plant Funds - Auxiliary**	**Project Description**
1	TTU	Roaden Univ. Ctr. Sprinkler System Expansion	$480,000			$ 480,000.00	Extend the sprinkler system in the new addition to provide coverage for the entire ground floor of the original building.
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Capital Disclosure: FY2018-19

Agenda Item Summary

Date: December 6, 2018

Agenda Item: Board Delegation of Authority to Academic & Student Affairs Committee

☐	Review	☒	Action	☐	No action required

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PRESENTER(S): Tom Jones

PURPOSE & KEY POINTS: Per THEC Policy A 1.0, Section 1.0.6A, the President must submit a Letter of Notification to THEC about proposed programs and the letter must indicate that the Board supports the Letter of Notification. Rather than vote on these matters in the full Board, it has been suggested that the Board delegate authority to the Academic and Student Affairs to indicate the Board's support for Letters of Notification. The full Board will, however, retain the authority to approve formal proposals for programs.

Agenda Item Summary

Date: December 6, 2018

Agenda Item: Revised December 2019 Regular Meeting Date

☐	**Review**	☐	**Action**	☒	**No action required**

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PRESENTER(S): Tom

PURPOSE & KEY POINTS:

The December regular meeting date for 2019 will be December 3 rather than December 5, as previously announced.